



Items from the director's deck.....

Monthly Report for November 2018

Ups for the month



- It took (6) six years, but we received the Notice to Proceed with Construction from TDOT on November 29th on the Phase III Greenway Project that will build a Pedestrian Bridge Across Middle Creek on Dolly Parton Blvd.
- The Mayor and Board of Alderman approved our proposed Master Plan on November 5th. Now the real works begin trying to determine priorities, changes in policy and potential income sources to the goals and objectives in the Master Plan-The Director spent two days in Chattanooga attending for refresher of TDOT Greenway Grants.
- Winterfest Lights were turned on November 9th as advertised. If you have not seen the lights on Veterans Blvd and Collier Drive, you should.
- Department Staff have been meeting with new Leadership within the Youth Baseball/Softball Organization.
- Staff has met with the Engineer Design Firm on the 90% Plans for this Greenway Project.

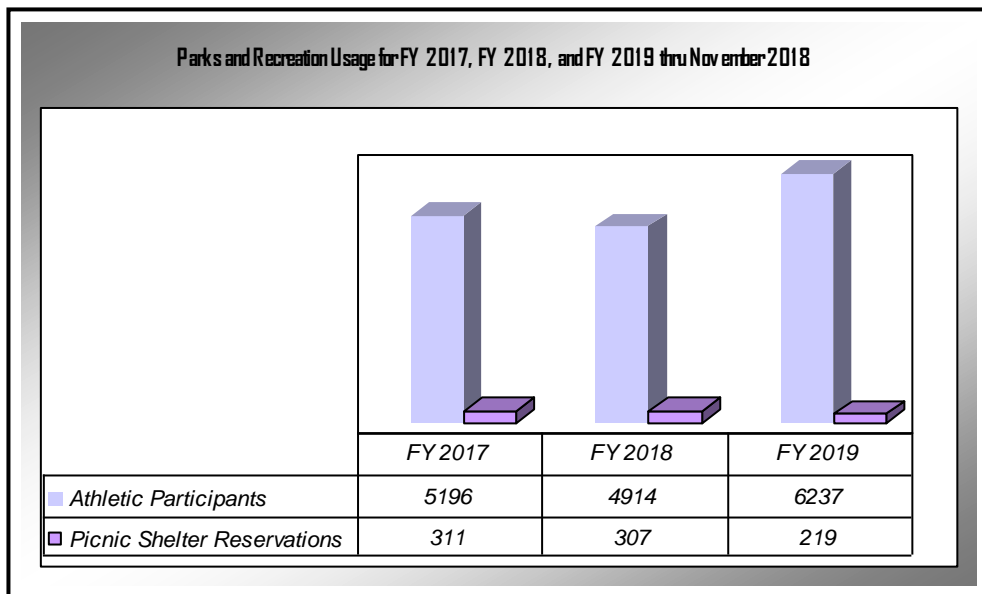


Not So Much an Up for the month

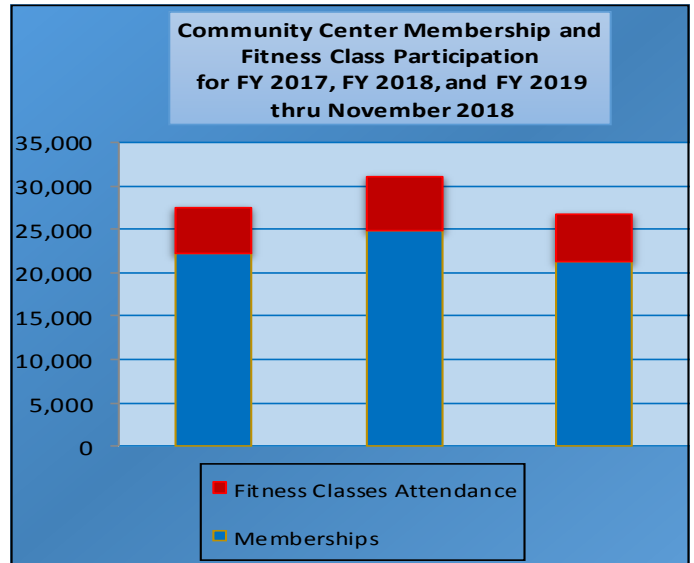
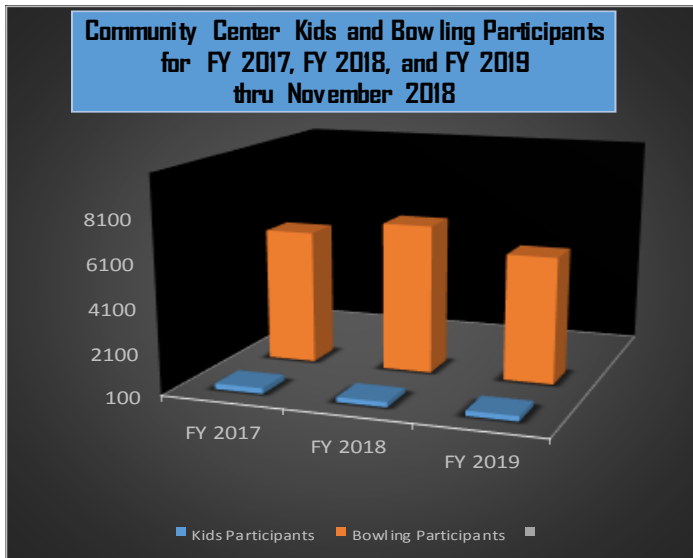
- After announcing some changes to the Dog Park, we had to put those plans "on a holding pattern" until we can figure out the ADA requirements as it relates to some needed operational changes. Sign of the times I suppose....

Notes/Graphs/ from each division...for Fiscal Year 2019

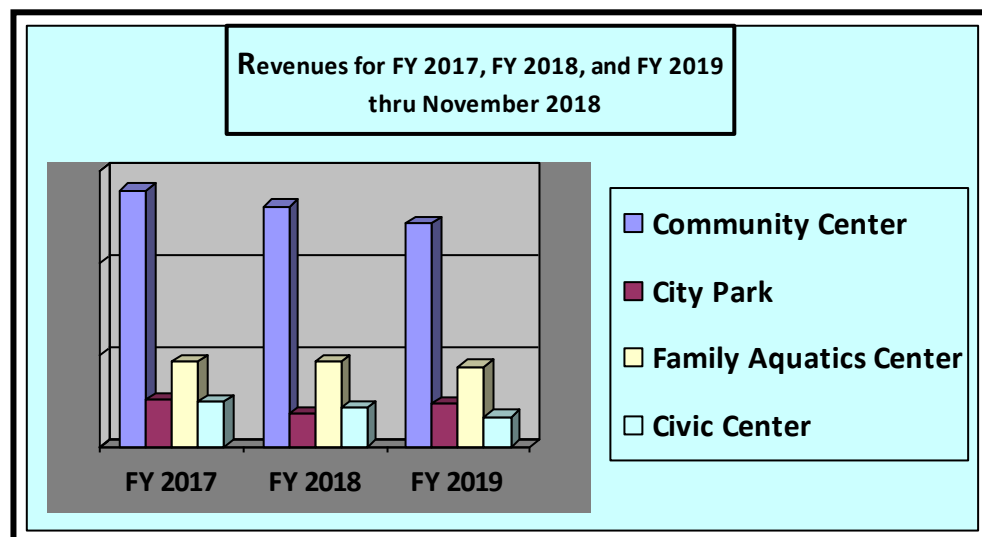
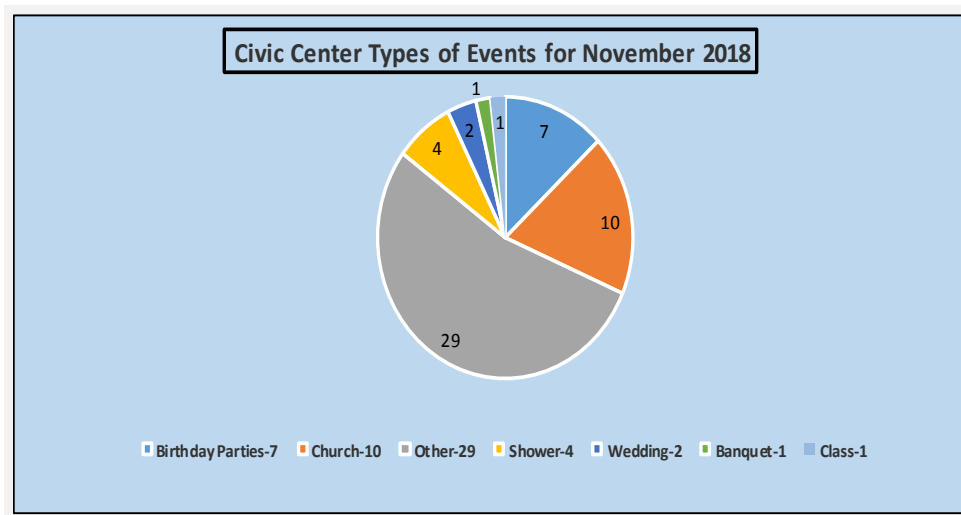
Parks and Recreation: This division includes but is not limited to: All outdoor parks, greenways and all other city and city contracted properties. This division also includes Winterfest, Beautification and Trees with the primary goal of this division being to provide overall departmental leadership and support plus providing clean, safe and aesthetically pleasing public areas throughout the City of Sevierville.



Community Center: The Community Center is a 43,000-square foot multipurpose building that includes: 10-lane bowling center, 6-lane natatorium, children's programs, gym, two racquetball courts, weight, fitness and spinning room, locker rooms and administrative offices for Community Center Management.



Civic Center: The Civic Center provides 11,000 square feet of multipurpose public meeting space and rental areas. The Civic Center has two meeting rooms, Council Hall and LeConte Auditorium. Administrative Offices for the entire Parks and Recreation Department.





**Minutes
Sevierville Trees-Trails and Beautification Committee
Wednesday, December 5, 2018, at 11:30am**

The regularly scheduled meeting of the Sevierville Trees-Trails and Beautification Committee was held at the Sevierville Civic Center on Wednesday, December 5, 2018, at

11:30am.

Members Present:

Bob Parker-Chairman/Maxine Ownby-Citizen/ Betty Ogle-Citizen/ Joe Mattern-Staff/ Dixie Seaton-Sevierville Garden Club

Members Absent:

Chad Huskey-Citizen/Lisa Bryant-KSB/Steve Springer-SCES/Emily Kile-Citizen/Devin Koester-Alderman

Others Present:

Carla Lindsey-City Staff
Jim Rouhan-City Staff

Chairman Bob Parker called the meeting to order.

APPROVAL OF MINUTES

A motion was made by Mrs. Betty Ogle and seconded by Mrs. Maxine Ownby to approve the August 2018 minutes. The motion passed unanimously.

Old Business

Update on Greenway and Landscaping Projects:

- Director Parker gave an update on landscaping and greenway projects:
 - **Streetscape Update-** This is in the final design phases and there will be no flowers placed downtown under after construction and this will be after the next Bloomin' BBQ Event.
 - **Fire Station Landscaping-** Staff will start on this on December 17th and they have working with a landscape architect and they will be planting sod, trees, and plants that can be maintained for this area.
 - **River View Greenway Application-** The Jenkins Hill/Old Knoxville Highway area was named River View and a greenway grant has been applied for one half of Old Knoxville Highway to the Sevierville Convention Center. This application is currently under review in Nashville.
 - **Middle Creek Greenway Phase III-** We have received the Notice to Proceed with construction after the bid process.
 - **West Prong Greenway Project-** This is a \$250,000.00 project and after meeting with engineers it was determined that there would need to be a retaining wall. The retaining wall is estimated to cost \$185,000.00. The City will complete the remaining portions of the project.
 - **John Sevier Grove on Middle Creek:** This has been funded and will be built in as soon as the Middle Creek Greenway Project concludes. Director Parker would like to have Arbor Day 2019, which would put Arbor Day sometime in May 2019.

Reports from Members Representing Other Agencies/Groups:

- Garden Club-The Sevierville Garden Club celebrated thirty years in November and displayed scrapbooks of the years at the King Family Library and the Sevier County Courthouse. They have also been working on some downtown projects.
- SCES—No representative was present.
- Keep Sevier Beautiful- No representative was present.

Update on Master Plan:

- Director Parker reviewed areas of the Master Plan and noted that the Monthly Report will include Quarterly Updates on the Master Plan.

New Business

Update on Historic McMahan Cemetery Property:

- A brochure with history of the cemetery for visitors of the cemetery has been developed and copies were distributed to each member present. Mr. Carroll McMahan-Sevier County Historian assisted with providing the history and the brochure development. Staff reported that the new decorative fence will be installed before Christmas. Staff reported that No graves were disturbed where the fence will be placed, which was the main goal in the improvements to the cemetery property.

Tree Memorial for Mike Williams and Honorary Tree for Tom Simpson:

- Since 1984; there have been three representatives from the TN Department of Forestry that assisted the City of Sevierville with Urban Forestry. Currently there is Memorial Tree for Mr. Williams and Director Parker would like to do an honorary tree for Mr. Simpson. *A motion was made by Mrs. Dixie Seaton and seconded by Mrs. Betty Ogle to approve doing an honorary tree for Mr. Tom Simpson, The motion passed unanimously.*

Tree City USA Application for 2018:

- The application has been submitted and recommended for approval.

Recommendation of Changes to the Tree Program:

- Director Parker stated that since the Tree Memorial Program began there has been on increase in the charge for any of the tree planting options. Since most trees cost more than \$100.00, he is recommending the following changes to the program:
 - Eliminating the \$100-dollar Tree Only Option.
 - Adding the Honors Club Options which anyone to donate \$50.00 per person to assist the Sevierville's Urban Forestry and Beautification Program and the name of that person would be announced at Arbor Day and their name placed on a permanent plaque.
 - Permanent Plaque and Tree Club: Cost for this option is currently \$200.00; the Director is recommending increasing this to \$250.00. This would purchase a tree, a plaque, and their name would be read aloud at Arbor Day and their name added to a permanent plaque at the Community Center.
 - The Planter Club: Cost for this option is currently \$750.00 and includes a 10x5 plaque, a bench, tree, and landscaping. Also, the person's name would go on the permanent plaque at the Community Center and be read aloud at Arbor Day. The Director is recommending this option to increase to \$ 800.00.

A motion was made by Mrs. Maxine Ownby and seconded by Mrs. Dixie Seaton to adjust the fees as presented for the Memorial Tree Program.

- **Tree Memorial and Financial Reports:** The Tree Memorial and Financial Report were distributed to the board members.

Non-Agenda:

- Director Parker and staff will be working on a plan to market, brand, and identify the trees at the Burchfiel Grove and Arboretum. Currently, the numbering system does not allow much flexibility if the need arises to replace dead trees. Staff will also be working on updating the online system by taking pictures of the most recent tree memorials and uploading them to the database so that donors can locate their specific tree on the website. Staff will present their recommendations at the next meeting.

A motion was made by Mrs. Betty Ogle to adjourn the meeting. Meeting Adjourned at 12:01pm.

The next meeting will be held on Wednesday, February 20th, 2019, at 11:30am at the Sevierville Civic Center.

November 2018- Master Plan Update-Capital Budget/" Next Five Years"

The City of Sevierville Master Plan was developed over an (18) eighteen-month period with that document begin officially approved in October 2018. During that period the Capital Budget continued to be refined, changed and funded and below is a report on the items listed on Page 14 in that Document regarding the: Next Five Years

Capital Projects Planned for the Next Five Years

- Extend the West Prong Greenway 1/4 mile on west side of the river and install lighting.
- Set up a program to replace one (1) 5' deck mower and one (1) 3' walk-behind mower every other fiscal year.
- Expand outdoor parks services either on existing City property or by obtaining property.
- Replace 20 year old lighting on four (4) tennis courts with new lights on eight (8) tennis courts.
- Expand greenway from West Main Street to Sevierville Convention Center; partial TDOT reimbursement.
- Replace heat pumps in Community Center due to age and heavy demand.
- Add additional square footage to the 30+ year old Community Center.
- Roof overlay system applied to existing Community Center roof to prevent leaks and weather damage.
- Roof overlay system applied to existing Civic Center roof to prevent leaks and weather damage.
- Greenway and blueway expansion on East and West Prongs of the Little Pigeon River with river access.

Brief Update on each Item Above:

- West Prong Greenway Funded/Design Phase 90% Complete/Plans to be submitted to TDEC in Mid-December 2018. Staff continues to work with Engineering Firm and TDEC.
- Mowing Equipment has been addressed in the 5- year Capital Budget.
- No Activity/Planning or Discussion has occurred regarding expansion of Outdoor Parks.
- Tennis Courts Lights are included in the 5- Year Capital Budget.
- Greenway Grant Application for the West Main Street to Convention Center (titled Riverview Greenway) has been recommended for approval by the Regional Planning Office and is currently under review by TDOT in Nashville.
- No funding or planning for replacing Heat Pumps throughout the Community Center has been approved. However, estimates and Engineering for adding A/C and New Heat for Gym is completed. Estimates are \$100,000 dollars which is not funded in the Capital Budget.
- No Activity/Planning for adding Square Footage to Community Center has begun
- Roof Overlay for Community Center has been funded, designed and is in the bid and construction phase.
- Roof Overlay for Civic Center is included in the five-year Capital Budget.
- Planning Phase for Blueway and Greenway Expansion along the Pigeon Rivers began in November 2018, Staff is working with TDEC.

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Report submitted by:
Robert H. 'Bob' Parker
Director of Parks & Recreation

End of Report