



**Items from the director's deck.....**

**Monthly Report for: August 2018**

**Ups for the month**



**-With the arrival of the new Wayfinding Signs Downtown; Parks and Recreation Maintenance Staff “recycled the old lettering” from the signs on Bruce Street for a new Wall Sign at the Community Center. In addition, Parks and Recreation Maintenance assisted with the final details to make the new Wayfinding Sign on Bruce and Forks of the River Parkway operational.**

**-I would like to congratulate Matt Bailey whom was promoted to Tradesworker this month and would like to welcome aboard Hal Watson, Jr. as a new Maintenance Worker II. Both will be heavily involved over the next 60 days in the install of Winterfest Display for 2018/2019 Season; most of this work is done at night.**

**-The Family Aquatics Center (formally City Park Pool) closed on August 13<sup>th</sup> for its 44<sup>th</sup> season. We had great crowds this summer, had a great staff and had no major accidents.... Job Well Done!**

**- Although slow...progress is being made on the two Greenway Projects currently funded and are in various stages of design and development. In addition, BOMA has approved for Staff to apply for Phase I TDOT Grant for a Greenway from Chapman Highway to the Convention Center. This application was submitted by the August 30<sup>th</sup> deadline date to the Rural Planning Organization. That group will meet on September 18<sup>th</sup> to review.**

**-The final draft of the Parks and Recreation Master Plan was presented to staff, the Recreation Advisory Committee and the Trees/Trails and Beautification Committee this month. Final changes will be incorporated into this document and presented to BOMA at a Workshop in the fall of 2018. Many thanks to the IT/Development Department for their efforts on this roadmap for our future.**



**Parks and Recreation Maintenance Staff ‘jumped in to get the new Wayfinding Sign’ detailed completed.**

## Notes/Graphs/ from each division...for Fiscal Year 2019

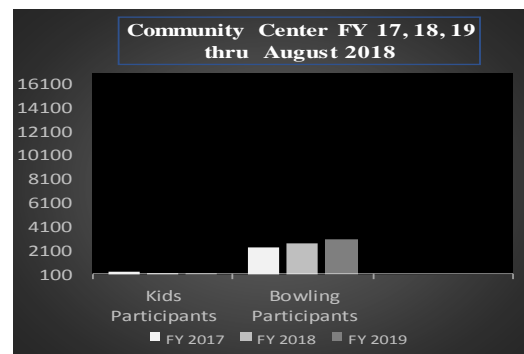
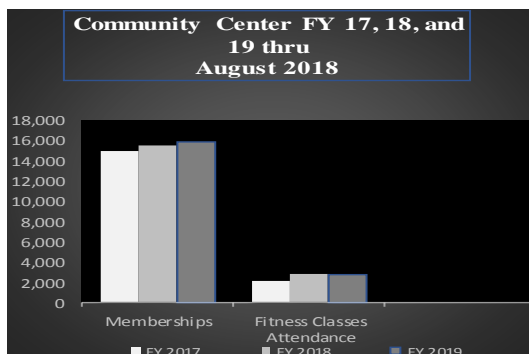
**Parks and Recreation:** This division includes but is not limited to: All outdoor parks, greenways and all other city and city contracted properties. This division also includes Winterfest, Beautification and Trees with the primary goal of this division being to provide overall departmental leadership and support plus providing clean, safe and aesthetically pleasing public areas throughout the City of Sevierville.

- Began SMYBA fall season. (August 27<sup>th</sup>)
- Began men's and coed fall softball season. (August 28<sup>th</sup>)
- Hosted 1 weekend tournaments –1 men's softball. (Also had a 2<sup>nd</sup> cancel)
- Attended the SMYBA draft and Board meeting on August 14<sup>th</sup>.
- Continued maintenance of soccer fields for FC Alliance at Children's Home.
- Swim team contract signed for School Year 2018-2019
- Started fall community center pool schedule early (usually starts in Sept.) started in Aug this year.
- Finished program evaluations early this year. (Usually finish in Sept.).



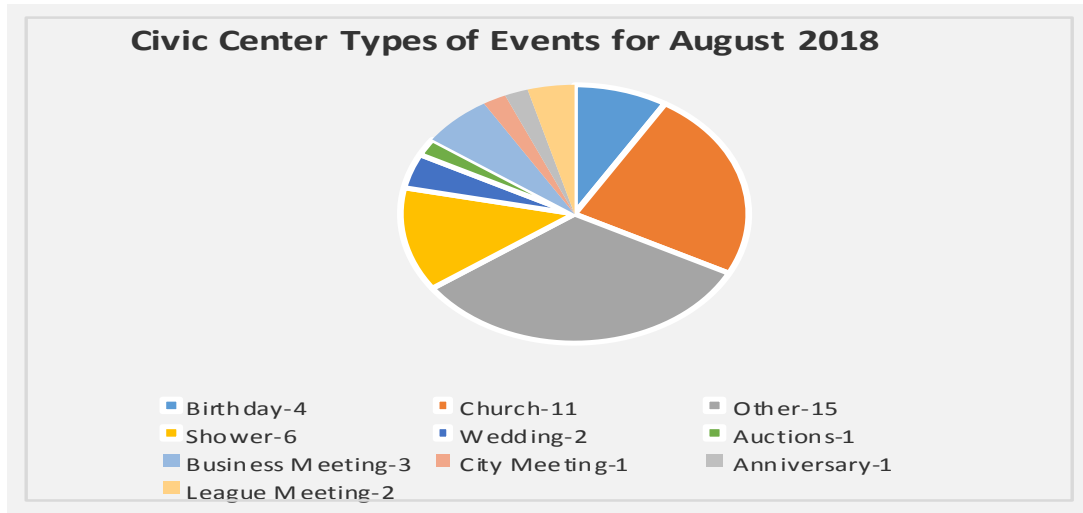
**Community Center:** The Community Center is a 43,000-square foot multipurpose building that includes: 10-lane bowling center, 6-lane natatorium, children's programs, gym, two racquetball courts, weight, fitness and spinning room, locker rooms and administrative offices for Community Center Management.

- Completed a safe and fun Summer Adventure 2018 with the end of the season Sleepover on August 2 & 3.
- Began Active Afternoons 2018/2019 on August 14. We are off to a great start with 44 children registered.
- Hired two new Kids Unlimited Employees Welcome Susan Bell and Taylor Fagan.
- We got the Fall Bowling Leagues started. We have 5 Adult Leagues. YABA has not started yet.
- The Fitness Center equipment was serviced, and pass the test 😊



**Civic Center:** The Civic Center provides 11,000 square feet of multipurpose public meeting space and rental areas. The Civic Center has two meeting rooms, Council Hall and LeConte Auditorium. Administrative Offices for the entire Parks and Recreation Department.

- Parks and Recreation Staff installed new backsplash in the kitchen.
- Updated new Civic Center brochures and assisted Director with updating the Memorial Tree Program brochure.
- Civic Center Supervisor trained with IT Staff on new Special Event Permit software.



The Trees/Trails and Beautification Committee met in August, on the following pages are the minutes.



**Minutes  
Sevierville Trees-Trails and Beautification Committee  
Wednesday, August 22, 2018, at 11:30am**

The regularly scheduled meeting of the Sevierville Trees-Trails and Beautification Committee was held at the Sevierville Civic Center on Wednesday, August 22, 2018, at 11:30am.

**Members Present:**

Bob Parker-Chairman/Maxine Ownby-Citizen/ Betty Ogle-Citizen/Devin Koester-Alderman/Steve Springer-SCES/Joe Mattern-Staff/Emily Kile-Citizen/Dixie Seaton-Sevierville Garden Club

**Members Absent:**

Chad Huskey-Citizen/Lisa Bryant-KSB

**Others Present:**

Carla Lindsey-City Staff  
Diane Warwick-TN Dept. of Forestry  
Jonathan Ball-Citizen  
Renee Tharp-Sevierville Garden Club

Chairman Bob Parker called the meeting to order.

**APPROVAL OF MINUTES**

A motion was made by Ms. Emily Kile and seconded by Mrs. Betty Ogle to approve the June 2018 minutes. The motion passed unanimously.

## **Old Business**

### **Update on Greenway Projects:**

- Director Parker gave an update on landscaping and greenway projects:
  - Staff has been busy completing the ADA Ramp landscaping in front of the Sevierville Civic Center.
  - Downtown Sign on Bruce Street (which has been in place since 1984) has been changed.
  - Middle Creek Phase III Greenway is in the last phase of review with TDOT.

### **Update on Master Plan:**

- Director Parker distributed copies of the Master Plan and requested the Committee to review that information proposed Master Plan regarding the Trees/Trails and Beautification Committee. Chairman Parker pointed out the 'the Citizen Survey' of the Master Plan indicated that greenways were a top priority for the community. Chairman Parker then pointed out that due to the complexity and time to plan and build these it has been recommended/suggested in the proposed Master Plan that greenways and trails be removed as a part of this Committee's responsibility. Much discussion took place among the members with Director Parker pointing out that he felt there needed to be a 'Citizen Advisory Committee' in some manner regarding priorities and recommendations on future Greenways. Alderman Devin Koester noted that he felt this Committee was the proper place for Greenways and agreed that the Greenway Program needed Citizen Input and was not interested in establishing a new Committee just for Greenways. Ms. Dixie Seaton of the Garden Club suggested that Director Parker email board members when he needs opinions or suggestions from the board, if needed, between meetings. *A motion was made by Ms. Emily Kile and seconded by Alderman Devin Koester that this Committee remain involved as the Citizen Advisory Role in the greenway program. The motion passed unanimously.*

### **Reports from members whom represent other agencies/groups:**

- Garden Club-They are working on ongoing projects and doing more fundraising and have been working with staff on plants for the Sid Wade Rainwater Garden.
- SCES—Mr. Steve Springer noted nothing specific to report.
- Keep Sevier Beautiful- No representative was present.
- TN Department of Forestry-Ms. Diane Warwick stated that she recently attended an Arbor Day Foundation meeting where they discussed having Tree Health Care/Tree Hospitals like Tree City USA and Tree Line USA. They discussed healthy trees and healthy lives. She suggested that may be some areas to consider for tree memorials. Mr. Joe Mattern stated that this has been tried at the local schools and the problem is that we don't own the property and therefore can't maintain the memorial areas.

## **New Business**

- **Update on Board Appointments**-Director Parker had sent an email to members of this board with a list of dates and terms for the members. He expressed his appreciation to the group on their willingness to serve on this board.
- **Update on John Sevier Grove on Middle Creek Grant Project:** Since 2008, The Chamber of Commerce has offered the John Sevier Award Tree Memorial to past leaders within the Chamber. The memorials are located at the Chamber of Commerce Visitors Center and the trees were provided at no cost through a tree planting grant. There is no longer any space for more trees to be planted. The Chamber of Commerce Staff and City Staff have been working together to

find a suitable location for future John Sevier Award recipients. The recommended location is the soon to be developed Middle Creek Greenway that will connect to the Boys and Girls Club and provide a pedestrian bridge across Middle Creek for safe access from East Sevierville to downtown. The State of Tennessee has once again made this same tree planting grant available and the Chamber of Commerce has agreed to pay for the design and the required matching money to purchase the trees back to the City in the form of reimbursement.

➤ **Discussion of Trees, Benches, Bike Racks, and Trash Receptacles for Downtown Streetscapes Project:**

The leadership team of the City of Sevierville had a general conversation that the purchase of the benches, trees, etc. could be purchased in memory of or in honor of someone that could save around \$50,000-\$100,000 on this project. Staff will work through details and come back to the board with some samples or a general brochure of the items that could be purchased as memorials.

➤ **Discussion of Grant for Greenway from Chapman Highway to Convention Center:**

The City of Sevierville BOMA has approved for the City to apply for a TDOT grant from Chapman Highway to the Sevierville Convention Center. The estimated cost of the project would be around one million dollars and the project will take place in two phases. The first phase will be from Chapman Highway to the Riverwalk Apartment and the second phase will be from the Riverwalk Apartments to the Sevierville Convention Center. There will be perpendicular connectors to Old Knoxville Highway with access by walking or bicycling. The details have not been finalized. Ms. Emily Kile stated that she read an article regarding sidewalk improvements and suggested that one to consider would be Veteran's Blvd to LeConte Medical Center. Alderman Devin Koester explained the sidewalk improvements were part of the City becoming compliant with the ADA requirements. Alderman Koester requested Director Parker to contact Bryon Fortner, Director of Public Works, to notify him of this citizen request. *A motion was made by Alderman Koester and seconded by Ms. Emily Kile to support the extension of the greenway presented by Director Parker. The motion passed unanimously.*

➤ **Discussion of Discontinuing Tree Club portion of our Memorial Tree Program:**

Currently, the Tree Club portion of the program is \$100.00 is designed for a tree only purchase with no plaque at the tree. The \$100.00 donations do have names on plaques on the wall at the Sevierville Community Center. When people have a tree donated in memory or honor of someone it has become very difficult for staff to locate any tree without a plaque. The Chairman suggested to eliminate the \$100-dollar Tree Club and only offer either the Permanent Plaque option, which is \$200.00 for a tree and a plaque, and the Planter Area Club, which is \$750.00 for a bench, tree, plaque, and landscaping. Mr. Joe Mattern mentioned that it is difficult to find good locations for the memorials with benches. Ms. Dixie Seaton suggested that the verbiage could be changed to state that the money goes toward the purchase of trees. Director Parker stated this staff would research this issue in more detail and revisit this issue later.

➤ **Tree Memorial and Financial Reports:** There have been two donations since Arbor Day 2018 and the current balance of the financial report is \$7,834.13.

*A motion was made by Ms. Emily Kile to adjourn the meeting. Meeting Adjourned.*

**The next meeting will be held on Wednesday, October 17, 2018, at 11:30am at the Sevierville Civic Center.**

**End of Report**