A regular meeting of the Board of Mayor and Aldermen of the City of Sevierville, Tennessee, was held at the Sevierville Civic Center, 130 Gary Wade Boulevard, Sevierville, Tennessee, on February 3, 2020 at 6:00 PM.

**There were present and participating at the meeting:**
Robbie Fox, Mayor
Wayne Helton, Alderman
Devin Koester, Vice Mayor
Travis L. McCroskey, Alderman
Jim McGill, Alderman
Mitch Rader, Alderman

**Senior Staff present:**
Tracy Baker, Assistant City Administrator
Steve Flynn, Water & Sewer Director
Bryon Fortner, Public Works Director
Matt Henderson, Fire Chief
Joseph Manning, Police Chief
Lynn McClurg, Chief Financial Officer & City Recorder
Ed Owens, City Attorney
Bob Parker, Parks & Recreation Director
Dustin Smith, Development Director
Russell Treadway, City Administrator

Mayor Fox chaired the meeting with Lynn K. McClurg as secretary of the meeting. A motion was made by Vice Mayor Koester and seconded by Alderman Rader to approve the minutes of the January 6, 2019 meeting and of the January 6, 2019 workshop and to dispense with the readings. Motion carried.

**PUBLIC FORUM**
Mayor Fox opened the public forum section of the meeting. Fox opened a public hearing on ordinance O2019-022 entitled “AN ORDINANCE TO AMEND THE SCHEDULE OF RATES FOR THE SEVIERVILLE GOLF CLUB.” There being no comments, the public hearing was closed. There being no comments, the public forum was closed.

**REPORTS**
Mayor Fox noted the submission of monthly staff reports. Fox recognized Frank McDaniel and Haley Slagle with Brown, Jake & McDaniel, PC, who presented the City’s fiscal year 2019 Comprehensive Annual Financial Report.

**COMMUNICATIONS**
Mayor Fox recognized Matt Henderson, who introduced the following new and newly promoted employee(s): Melissa Reiner, Josh Sinard (promoted to Battalion Chief); Fire. Henderson stated that the fire substation should break ground in April. Fox recognized Brenda McCroskey, who introduced new Chamber Membership Director Holly Jones.

**BOARD APPOINTMENTS**
Mayor Fox requested ratification of the following board/committee appointment(s):
A motion was made by Alderman McGill and seconded by Alderman Rader to approve the appointment(s) as recommended. Motion carried.

Mayor Fox requested ratification of the following board/committee appointment(s):

Downtown Historical Committee
- Travis Bradley, 1-year term expires 1/30/2021
- Justin Duncan, 2-year term expires 1/30/2022
- Doyle “Deacon” Jones, 3-year term expires 1/30/2023
- Mark Pinkham, 4-year term expires 1/30/2024
- Rodney Tarwater, 5-year term expires 1/30/2025
- Joey Ohman, 1-year term expires 1/30/2021
- Austin Williams, 2-year term expires 1/30/2022

A motion was made by Alderman McCroskey seconded by Alderman Helton to approve the appointment(s) as recommended. Motion carried.

A motion was made by Alderman McCroskey and seconded by Alderman Rader to cancel the February 17, 2020 Board meeting due to the Presidents’ Day holiday.

OLD BUSINESS

Mayor Fox presented and placed for passage an ordinance O2019-022 entitled “AN ORDINANCE TO AMEND THE SCHEDULE OF RATES FOR THE SEVIERVILLE GOLF CLUB.” A motion was made by Vice Mayor Koester and seconded by Alderman Rader to approve the ordinance as presented and to dispense with the reading. Those voting Yes: Helton, Koester, McCroskey, McGill, Rader. Those voting No: None. Fox declared the ordinance passed on third and final reading.

NEW BUSINESS

Mayor Fox presented and placed for passage an ordinance O2020-001 entitled “AN ORDINANCE TO CLOSE AND ABANDON A PORTION OF RIGHT-OF-WAY, SNYDER ROAD.” A motion was made by Alderman Rader and seconded by Alderman Helton to approve the ordinance as presented and to dispense with the reading. Those voting Yes: Helton, Koester, McCroskey, McGill, Rader. Those voting No: None. Fox declared the ordinance passed on first reading.

Mayor Fox presented and placed for passage an ordinance O2020-002 entitled “AN ORDINANCE TO CLOSE AND ABANDON A PORTION OF RIGHT-OF-WAY, MIZE LANE.” A motion was made by Alderman McGill and seconded by Alderman McCroskey to approve the ordinance as presented and to dispense with the reading. Those voting Yes: Helton, Koester, McCroskey, McGill, Rader. Those voting No: None. Fox declared the ordinance passed on first reading.

Mayor Fox recognized Dustin Smith, who requested approval of a proposal for a Convention Center monument sign design from KMA Design in the amount of $5,562.50. A motion was made by Vice Mayor Koester and seconded by Alderman Rader to approve the proposal and expenditure as presented. Motion carried.

Mayor Fox recognized Dustin Smith, who requested approval of subscription and maintenance fees as follows:

<table>
<thead>
<tr>
<th>Service</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Seamless Docs</td>
<td>$6,050.00</td>
</tr>
<tr>
<td>DLT</td>
<td>$7,449.92</td>
</tr>
</tbody>
</table>
A motion was made by Vice Mayor Koester and seconded by Alderman McCroskey to approve the purchases subject to City Attorney contract approval. Motion carried.

Mayor Fox recognized Russell Treadway, who requested approval of incremental firefighter terminal vacation pay for Fred Atchley. Treadway explained that firefighters accrue higher leave maximum hours relative to 240 hours for a 40 hour per week employee and that clarification will be made in the next personal policy presentation. A motion was made by Alderman Rader and seconded by Alderman Helton to approve the incremental leave pay. Motion carried.

Mayor Fox recognized Jamie Tyler, who requested approval of a contract with United Health Care/UMR for administrative services, health network and other affiliated services for the March 1, 2020 – February 28, 2021 policy year. A motion was made by Alderman McGill and seconded by Alderman Rader to approve the contract as presented. Motion carried.

Mayor Fox recognized Jamie Tyler, who requested approval of a contract with Barnes Insurance Agency for health insurance broker-consultant services for the March 1, 2020 – February 28, 2021 policy year at a rate of $44.00 per employee per month. A motion was made by Alderman Helton and seconded by Alderman Rader to approve the contract as presented. Motion carried.

Mayor Fox recognized Jamie Tyler, who requested approval of a contract with Magellan Rx for pharmacy benefit management services for the March 1, 2020 – February 28, 2021 policy year. A motion was made by Vice Mayor Koester and seconded by Alderman Rader to approve the contract as presented. Motion carried.

Mayor Fox recognized Jamie Tyler, who requested approval of a contract with Sun Life for reinsurance coverage with a $135,000 specific deductible for the March 1, 2020 – February 28, 2021 policy year. A motion was made by Alderman Rader and seconded by Alderman Helton to approve the contract as presented. Motion carried.

Mayor Fox recognized Bryon Fortner, who presented bids for traffic light installation at SR66 and KnifeWorks Lane and recommended approval of the low qualified bid and award of contract to Southern Constructors in the amount of $548,277.00. A motion was made by Vice Mayor Koester and seconded by Alderman Helton to approve the contract as presented. Motion carried.

Mayor Fox recognized Bryon Fortner, who presented bids for Snapp Road repair work and recommended approval of the low qualified bid and award of contract to Whaley Construction in the amount of $238,350.00. Fortner stated that staff is attempting to seek funding for the repairs under the Federal Disaster Declaration. A motion was made by Alderman McCroskey and seconded by Vice Mayor Koester to approve the contract as presented. Motion carried.

Mayor Fox recognized Bryon Fortner, who requested approval to purchase a surplus temporary traffic control signal system from the Sevier County Electric System at a cost of $15,000.00. A motion was made by Alderman Rader and seconded by Alderman McCroskey approve the purchase as presented. Motion carried.

Mayor Fox recognized Bryon Fortner, who requested approval of amendment #2 to TDOT contract agreement #150009 for improvements to the SR35 (Dolly Parton Parkway)/SR449 (Veterans Boulevard) intersection. Fortner noted that the agreement extends the contraction completion time from January 31, 2020 to April 30, 2022. A motion was made by Alderman McGill and seconded by Vice Mayor Koester to approve the agreement amendment as requested. Motion carried.
Mayor Fox recognized Bob Parker, who requested approval of an agreement with the Smoky Mountain Youth Baseball Association to operate the youth baseball and softball programs for the 2020 season and an agreement with the City of Pigeon Forge for youth baseball interleague play. A motion was made by Alderman Rader and seconded by Alderman Helton to approve the agreements as presented. Motion carried.

Mayor Fox recognized Matt Henderson, who requested approval of a fireworks permit for Smokies Stadium for the 2020 baseball season. A motion was made by Alderman Helton and seconded by Alderman Rader to approve the permit as requested. Motion carried.

Mayor Fox recognized Steve Flynn, who presented on behalf of Patricia Moore Sutton, a request for a 500-foot water line extension to her single-family home at 1797 McCleary Bend Road in the county. Flynn noted that the family recently lost access to a well and that all work would be completed at no cost to SWS. A motion was made by Vice Mayor Koester and seconded by Alderman McGill to approve the line extension as requested. Motion carried.

Mayor Fox recognized Joseph Manning, who requested permission to accept a donation in the amount of $750.00 from the Tanger Outlet Center at Five Oaks for community policing resources. A motion was made by Alderman Rader and seconded by Alderman McCroskey to accept the donation as requested. Motion carried.

Mayor Fox recognized Joseph Manning, who presented bids for pursuit vehicle equipment and requested approval to purchase equipment to outfit seven police pursuit vehicles from low bidder West Chatham Warning Devices at a total cost of $19,262.18. A motion was made by Alderman McCroskey and seconded by Alderman McGill to approve the purchase as presented. Motion carried.

Mayor Fox recognized Joseph Manning, who requested permission to purchase a dual-purpose K9 from low cost vendor Pendulum K9 Services in the amount of $6,000.00. A motion was made by Alderman Helton and seconded by Alderman Rader to approve the purchase as presented. Motion carried.

Mayor Fox recognized Lynn McClurg, who requested approval and/or ratification of the following expenditure(s) in excess of $5,000.00:

1. Winfield Golf course chemicals $9,220.00 Previous bid
2. McNeilus Truck Garbage truck repair $8,207.68 Professional svcs
3. United Refrigeration HVAC unit $7,273.00 Low price
4. Overhead Door Garage door maint. $8,843.00 Professional svcs
5. Safe Industries Turnout gear $840.00 Incremental

A motion was made by Alderman Helton and seconded by Alderman Rader to approve the expenditure(s) as presented. Motion carried.

There being no further business to discuss, the meeting adjourned at 6:59 PM.

Approved: ________________________________
Robbie Fox, Mayor

Attest: ________________________________
Lynn K. McClurg, City Recorder