

**BOARD OF MAYOR AND ALDERMEN
CITY OF SEVIERVILLE, TENNESSEE**

December 18, 2017

A regular meeting of the Board of Mayor and Aldermen of the City of Sevierville, Tennessee, was held at the Sevierville Civic Center, 130 Gary Wade Boulevard, Sevierville, Tennessee, on December 18, 2017 at 6:00 PM.

There were present and participating at the meeting:

Bryan C. Atchley, Mayor
Robbie Fox, Vice-Mayor
Wayne Helton, Alderman
Devin Koester, Alderman
Travis L. McCroskey, Alderman
Jim McGill, Alderman

Senior Staff Present:

Tracy Baker, Asst. City Administrator
Pam Caskie, Development Director
Steve Flynn, Water & Sewer Director
Bryon Fortner, Public Works Director
Lynn McClurg, Chief Financial Officer & City Recorder
Don Myers, Police Chief
Ed Owens, City Attorney
Bob Parker, Parks & Recreation Director
Russell Treadway, City Administrator

Mayor Atchley chaired the meeting with Lynn K. McClurg as secretary of the meeting. A motion was made by Alderman Koester and seconded by Alderman Helton to approve the minutes of the December 4, 2017 meeting and to dispense with the reading. Motion carried.

PUBLIC FORUM

Mayor Atchley opened the public forum section of the meeting. Atchley opened a public hearing on O2017-018 entitled "AN ORDINANCE TO AMEND THE ZONING MAP OF THE CITY OF SEVIERVILLE, AS SET FORTH IN SEVIERVILLE MUNICIPAL CODE, SECTION 14-201, TO REZONE PROPERTY ON PARKWAY AND NEW ERA ROAD FROM C-4 ARTERIAL COMMERCIAL DISTRICT TO C-5 TOURIST COMMERCIAL DISTRICT." There being no comments, the public hearing was closed. There being no comments, the public forum was closed.

COMMUNICATIONS

The Board noted the following community events:
Chamber of Commerce Coffee Talk December 19th Civic Center
The Board noted the success of the employee breakfast.

OLD BUSINESS

Mayor Atchley presented and placed for passage an ordinance O2017-018 entitled "AN ORDINANCE TO AMEND THE ZONING MAP OF THE CITY OF SEVIERVILLE, AS SET FORTH IN SEVIERVILLE MUNICIPAL CODE, SECTION 14-201, TO REZONE PROPERTY ON PARKWAY AND NEW ERA ROAD FROM C-4 ARTERIAL COMMERCIAL DISTRICT TO C-5 TOURIST COMMERCIAL DISTRICT." A motion was made by Alderman Helton and seconded by Alderman McCroskey to approve the ordinance as presented and to dispense with the reading. Those voting Yes: Fox, Helton, Koester,

McCroskey, McGill. Those voting No: None. Atchley declared the ordinance passed on third and final reading.

Mayor Atchley recognized Russell Treadway, who requested approval of Trinity Benefit Advisors as health benefits consultant and broker effective December 1, 2017. Treadway noted that the City had accepted proposals for consultant and broker services and had interviewed four of the seven firms that had submitted proposals. A motion was made by Alderman Koester and seconded by Alderman McCroskey to approve Barnes Insurance Agency as health plan consultant and broker. Motion carried.

NEW BUSINESS

Mayor Atchley recognized Bob Moncrief, who requested approval of a bidding/negotiation phase (\$19,200.00) and construction administration phase (\$54,200.00) contract with Stewart-Cooper-Newell Architects, PA for the Fire Department Main Station. A motion was made by Alderman McGill and seconded by Vice-Mayor Fox to approve the contract as requested. Motion carried.

Mayor Atchley recognized Bryon Fortner, who requested approval of an agreement for engineering services with DLZ National, Inc. for an ADA Self-Assessment and Transition Plan in an amount not to exceed \$215,000.00. A motion was made by Alderman McCroskey and seconded by Alderman Helton to approve the agreement as presented. Motion carried.

Mayor Atchley recognized Tracy Baker, who requested approval of an agreement for Emergency Management Plan update services with BOLD Planning in the amount of \$44,800.00. A motion was made by Alderman Koester and seconded by Vice-Mayor Fox to approve the agreement as amended by the City Attorney. Motion carried.

Mayor Atchley recognized Steve Flynn, who requested approval of a contract for water and wastewater system modeling with Barge, Waggoner, Sumner & Cannon, Inc. in amounts not to exceed \$133,000.00 for water modeling and \$172,000.00 for wastewater modeling. A motion was made by Alderman McCroskey and seconded by Alderman McGill to approve the contract as presented. Motion carried.

Mayor Atchley recognized Lynn McClurg, who requested approval and/or ratification of the following expenditure(s) in excess of \$5,000.00:

- | | | | |
|--------------------------|-----------------------|------------|----------------|
| 1. Tennessee 811 | Utility notifications | \$8,351.80 | Sole source |
| 2. DLT Solutions | Software subscription | \$5,472.85 | Proprietary |
| 3. Dempster Machine Shop | Bucket truck repair | \$5,437.50 | Prof. services |

A motion was made by Alderman Koester and seconded by Alderman Helton to approve the expenditure(s) as presented. Motion carried.

There being no further business to discuss, the meeting adjourned at 6:15 PM.

Approved: _____
Bryan C. Atchley, Mayor

Attest: _____
Lynn K. McClurg, City Recorder