

AGENDA
BOARD OF MAYOR & ALDERMEN
August 1, 2016 Meeting
Sevierville Civic Center
6:00 P.M.



The City of Sevierville Board of Mayor and Aldermen pledge to:

- **Check our egos at the door.**
- **Present a clear vision, policies and goals.**
- **Provide the necessary information, funds, and means to achieve the goals we have set.**
- **Trust and support City staff on their decision-making.**
- **Not “surprise” City staff at BMA meetings.**
- **Maximize delegation, minimize micro-management.**
- **Make an effort to improve City employees working conditions and quality of life.**
- **Recognize employee achievements.**
- **Make a commitment to improvement.**

City of Sevierville staff pledge to:

- **Provide timely responses to citizen’s concerns and problems.**
- **Provide the BMA with information on potential problems before they escalate.**
- **Remember who our customer is – the citizen (our only business is service).**
- **Be team leaders.**
- **Be accessible.**
- **Communicate with the BMA and City employees.**
- **Make recommendations based upon research and facts.**
- **Work with the BMA to provide 100% support after a decision has been made.**
- **Get the job done.**
- **Act as a team along with the BMA, rather than individually.**



AGENDA
BOARD OF MAYOR & ALDERMEN

August 1, 2016 Meeting
Sevierville Civic Center
6:00 P.M.

A. CALL TO ORDER

1. Pledge of Allegiance
2. Invocation

B. ROLL CALL

C. MINUTES – *Board and Workshop – July 18, 2016*

D. PUBLIC FORUM

1. Consider approval of **Ordinance O-2016-010 – 3rd reading** – An Ordinance to adopt various standard codes relating to inspection activities of the City of Sevierville and enforcement of building provisions as provided in said Codes – *Pam Caskie*

E. COMMUNICATION FROM MAYOR & ALDERMEN

F. REPORTS

G. OLD BUSINESS

1. Consider approval of **Ordinance O-2016-010 – 3rd reading** – An Ordinance to adopt various standard codes relating to inspection activities of the City of Sevierville and enforcement of building provisions as provided in said Codes – *Pam Caskie*

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H. NEW BUSINESS

1. Consider approval of **water line extension on Cross Over Road and provision of water and sewer to Trundle Acres** – *Steve Flynn*
2. Consider approval of **Sole Source Providers for FY 2017** – *Steve Flynn*

5

I. ADJOURNMENT

6

**BOARD OF MAYOR AND ALDERMEN
CITY OF SEVIERVILLE, TENNESSEE**

July 18, 2016

A regular meeting of the Board of Mayor and Aldermen of the City of Sevierville, Tennessee, was held at the Sevierville Civic Center, 130 Gary Wade Boulevard, Sevierville, Tennessee, on July 18, 2016, at 6:00 PM.

There were present and participating at the meeting:

Bryan C. Atchley, Mayor
Robbie Fox, Alderman
Wayne Helton, Alderman
Devin Koester, Vice-Mayor
Travis L. McCroskey, Alderman
Jim McGill, Alderman

Senior Staff Present:

Tracy Baker, Asst. City Administrator
Pamela Caskie, Planning & Development Director
Steve Flynn, Water & Sewer Director
Bryon Fortner, Public Works Director
Matt Henderson, Fire Chief
Lynn McClurg, Chief Financial Officer & City Recorder
Don Myers, Police Chief
Ed Owens, City Attorney
Bob Parker, Parks & Recreation Director
Russell Treadway, City Administrator

Mayor Atchley chaired the meeting with Lynn K. McClurg as secretary of the meeting. A motion was made by Vice-Mayor Koester and seconded by Alderman McCroskey to approve the minutes of the June 20, 2016 meeting and the June 20, 2016 workshop and to dispense with the reading. Motion carried.

PUBLIC FORUM

Mayor Atchley opened the public forum section of the meeting. Atchley recognized Kevin DeBow, who requested Board support of the purchase of light pole displays for Northview Academy. Atchley recognized Austin Williams, who requested Board support for the approval of Downtown streetscape and utility engineering services, and who thanked the Board for their continued support of Downtown improvements. There being no further comments, the public forum was closed.

COMMUNICATIONS

The Board recognized the following community events:

Chamber Coffee Talk	July 19 th	Civic Center
Lorelei's Ribbon Cutting	July 20 th	Sevierville
Jim Yost Retirement Reception	July 28 th	Public Works Facility

BOARD & COMMITTEE APPOINTMENTS

Mayor Atchley requested ratification of the following board/committee appointment(s):

Parks & Recreation Advisory Committee	Rick Harrell	Expiration 6/30/2018
Parks & Recreation Advisory Committee	Melissa Hanlon	Expiration 6/30/2018
Parks & Recreation Advisory Committee	Don Ownby	Expiration 6/30/2018

A motion was made by Alderman Fox and seconded by Alderman Helton to approve the appointment(s) recommended. Motion carried.

REPORTS

Mayor Atchley noted the submission of monthly staff reports.

NEW BUSINESS

Mayor Atchley presented and placed for passage an Ordinance O2016-010 entitled "AN ORDINANCE TO ADOPT VARIOUS STANDARD CODES RELATING TO INSPECTION ACTIVITIES OF THE CITY OF SEVIERVILLE AND ENFORCEMENT OF BUILDING PROVISIONS AS PROVIDED IN SAID CODES." A motion was made by Alderman Fox and seconded by Vice-Mayor Koester to approve the ordinance as presented and to dispense with the reading. Those voting Yes: Fox, Helton, Koester, McCroskey, McGill. Those voting No: None. Atchley declared the ordinance passed on first reading.

Mayor Atchley presented and placed for passage on second reading an Ordinance O2016-010 entitled "AN ORDINANCE TO ADOPT VARIOUS STANDARD CODES RELATING TO INSPECTION ACTIVITIES OF THE CITY OF SEVIERVILLE AND ENFORCEMENT OF BUILDING PROVISIONS AS PROVIDED IN SAID CODES." A motion was made by Alderman Fox and seconded by Alderman McGill to approve the ordinance as presented and to dispense with the reading. Those voting Yes: Fox, Helton, Koester, McCroskey, McGill. Those voting No: None. Atchley declared the ordinance passed on second reading.

Mayor Atchley recognized Russell Treadway, who presented a Resolution R2016-006 a Resolution of Support for the National Park System. Treadway noted that the resolution calls for Congress to create a reliable and predictable stream of resources to address infrastructure needs within the National Park System. A motion was made by Alderman Helton and seconded by Vice-Mayor Koester to approve the resolution as presented. Motion carried.

Mayor Atchley recognized Lynn McClurg, who presented and placed for passage a Resolution R2016-007 Directing Payment of Various Budgeted Expenses for Fiscal Year 2017. A motion was made by Alderman McGill and seconded by Alderman Fox to approve the resolution as presented. Motion carried.

Mayor Atchley recognized Russell Treadway, who requested approval of a payment to the Sevierville Employee Money Purchase Plan in the amount of \$30,204.99. Treadway explained that the payment includes attorney fees, IRS compliance fees, and payments for underfunding the plan by a small percentage over the past few years. A motion made by Alderman Fox and seconded by Alderman Helton to approve the payment as requested. Motion carried.

Mayor Atchley recognized Bob Parker, who presented bids for lighted pole displays for Northview Academy and recommended approval of the low bid and award of contract to Long Displays in the amount of \$5,250.00. A motion was made by Alderman Helton and seconded by Alderman McGill to accept the bid and award the contract as presented. Motion carried.

Mayor Atchley recognized Bryon Fortner, who requested approval of the 5-year Paving and Sidewalk Improvement Plans. A motion was made by Vice-Mayor Koester and seconded by Alderman McCroskey to approve the plans as presented. Motion carried.

Mayor Atchley recognized Pam Caskie, who requested approval to purchase annual Microsoft Enterprise Office 365 desktop client subscription licenses from CDW Government under GSA contract pricing in the amount of 74,366.93. A motion was made by Alderman Fox and seconded by Alderman McGill to approve the purchase as presented. Motion carried.

Mayor Atchley recognized Bryon Fortner, who presented a contract for engineering services for the Downtown Streetscape and Underground Utility project with Vaughn and Melton in an amount not to exceed \$188,455.00 plus an additional \$11,000.00 if required for survey services and travel expenses. A

motion was made by Alderman Fox and seconded by Alderman Helton to approve the contract as presented. Motion carried.

Mayor Atchley recognized Matt Henderson, who requested approval of a contract with Hope Medical Clinic for fire department physicals in the amount of \$320.00 per physical and \$165.00 per chest x-ray per firefighter. A motion was made by Vice-Mayor Koester and seconded by Alderman McCroskey to approve the contract as presented. Motion carried.

Mayor Atchley recognized Bob Parker, who requested approval of Duffield Aquatics as the sole source provider for Pulsar chlorinating briquettes for swimming pool chlorination for fiscal year 2017. A motion was made by Alderman McGill and seconded by Alderman Helton to approve the sole source provider as recommended. Motion carried.

Mayor Atchley recognized Bob Parker, who requested permission to accept a \$100,000.00 gift through the Legacy Park Foundation as approved by the PetSafe Corporation for the development of a dog park on city owned property adjacent to City Park. A motion was made by Alderman McCroskey and seconded by Vice-Mayor Koester to approve the item as presented. Motion carried.

Mayor Atchley recognized Steve Flynn, who presented bids for annual water and sewer contracts and recommended that contracts be awarded as follows:

Stone	Vulcan Materials Company
Sodium bisulfite liquid (tote)	The Dycho Company, Inc.
Sodium chloride (150 tons)	Sullivan Corporation

A motion was made by Alderman Helton and seconded by Alderman McGill to approve the bids and award the contracts as presented. Motion carried.

Mayor Atchley recognized Bob Parker, who requested approval to purchase materials from Interface to replace the carpet in Council Hall at a cost of \$6,859.00. A motion was made by Alderman McGill and seconded by Alderman McCroskey to approve the purchase as presented. Motion carried.

Mayor Atchley recognized Steve Flynn, who presented contract extensions for annual water and sewer and recommended that extensions be approved as follows:

Sodium hypochlorite solution 12.5% (tote)	Brenntag Mid-South
Sodium hypochlorite solution 12.5% (bulk)	Allied Universal
Sodium hydroxide solution (bulk)	The Dycho Company
Aluminum sulfate solution (bulk)	The Dycho Company.
Citric acid solution 50% (tote)	Greenway Products
Hydrogen peroxide solution 50% (tote)	Brenntag Mid-South
Distribution & collection systems materials	Hayes Pipe Supply
DelPac 2950 liquid (bulk)	USALCO
Fluorosilic acid (bulk)	Key Chemical, Inc.
Trucking of stone	Atchley Trucking, LLC
Distribution & collection systems materials	Southern Pipe & Supply Co.
Distribution & collection systems materials	HD Supply Waterworks
Precast manholes	CR Barger & Sons, Inc.

A motion was made by Alderman Fox and seconded by Alderman Helton to approve the contract extensions as presented. Motion carried.

Mayor Atchley recognized Bryon Fortner, who presented bids for annual public works services contracts and recommended approval of low qualified bid and award of contracts as follows:

Guardrail	Highway Markings, Inc.
Sidewalk improvements	B&M Concrete Finishing, Inc.

A motion was made by Vice-Mayor Koester and seconded by Alderman Fox to approve the bids and award the contracts with purchases limited to budgeted amounts. Motion carried.

Mayor Atchley recognized Bryon Fortner, who presented bids for pest control services and recommended approval of low bid and award of a three-year contract to Kirkland's Pest Control with an average bid of \$18.00 per month per location. A motion was made by Alderman McCroskey and seconded by Vice-Mayor Koester to approve the bid and award the contract as presented. Motion carried.

Mayor Atchley recognized Bryon Fortner, who requested approval of the following sole source vendors for fiscal year 2017 public works purchases:

Flat-61S auto lock (for dumpsters)	Serio-Us Industries
Carrier - HVAC	TJ Carrier Parts
Trane - HVAC	Trane Co.
Pool - Pak	Pool - Pak
Dorma door operators	DORMA
AAON - HVAC	REA
Alerton Controls	REA
Lighted signs replacement parts	Fluoresco Services, LLC
Trimble GPS/Surveying Equipment	Precision Products
Gridsmart camera and cpu	Gridsmart Technologies, Inc.
Peek Traffic signal controller and Double Diamond, MMU Monitor	Peek Traffic Corp.
Trafficad 2000 Sign Software	NuSign Supply Texas
Mile Hi gasoline/ethanol treatment	Certified Labs
Diesel Mate diesel fuel treatment	Certified Labs
Vehicle repair/parts as needed	Cummins Crosspoint
Vehicle repair/parts as needed	Worldwide Equipment
Vehicle repair/parts as needed	Ritchie Tractor
Vehicle repair/parts as needed	CMI
Vehicle repair/parts as needed	Stowers Machinery
Vehicle repair/parts as needed	NcNeilus
Vehicle repair/parts as needed	Stringfellow
Vehicle repair/parts as needed	Petro Choice

A motion was made by Alderman McGill and seconded by Alderman Fox to approve the sole source vendors as presented. Motion carried.

Mayor Atchley recognized Lynn McClurg, who requested approval and/or ratification of the following expenditure(s) in excess of \$5,000.00:

1. Communication Resources, Inc.	Telephone support	\$8,886.00	Sole source
2. InCode Financial Software	Annual Maintenance	\$38,500.00	Sole source
3. LifeSynch (Harris Rothenberg)	Employee Assistance	\$8,700.00	Prof. services
4. Erisa Services, Inc.	Pension Administration	\$7,200.00	Prof. services

A motion was made by Alderman Helton and seconded by Vice-Mayor Koester to approve the expenditure(s) as presented. Motion carried.

There being no further business to discuss, the meeting adjourned at 6:21 PM.

Approved: _____
Bryan C. Atchley, Mayor

Attest: _____
Lynn K. McClurg, City Recorder

**BOARD OF MAYOR AND ALDERMEN WORKSHOP
CITY OF SEVIERVILLE, TENNESSEE**

July 18, 2016

A workshop meeting of the Board of Mayor and Aldermen of the City of Sevierville, Tennessee, was held at the Sevierville Civic Center, 130 Gary Wade Boulevard, Sevierville, TN on July 18, 2016 at 3:00 PM.

There were present and participating:

Bryan C. Atchley, Mayor
Robbie Fox, Alderman
Wayne Helton, Alderman
Devin Koester, Vice-Mayor
Travis McCroskey, Alderman
Jim McGill, Alderman

Senior Staff Present:

Tracy Baker, Asst. City Administrator
Pamela Caskie, Planning & Development Director
Steve Flynn, Water & Sewer Director
Bryon Fortner, Public Works Director
Matt Henderson, Fire Chief
Lynn McClurg, Chief Financial Officer/City Recorder
Don Myers, Police Chief
Bob Parker, Parks & Recreation Director
Russell Treadway, City Administrator

Mayor Atchley chaired the meeting with Lynn K. McClurg as secretary of the meeting. Atchley declared a quorum and announced that the meeting would proceed.

Council discussed the following item(s):

- Utility extension policy – the Board requested that the two pending projects be placed on the next agenda for consideration;
- Building Code amendments;
- Signals and roundabouts;
- Downtown streetscape project engineering services;
- Vulcan materials site – the Board requested that staff obtain a written copy of the Vulcan remediation plan;
- Highway 66 update;
- Fire Hall update.

There being no further business to discuss, the meeting adjourned at 4:42 PM.

Approved: _____
Bryan C. Atchley, Mayor

Attest: _____
Lynn K. McClurg, City Recorder



Board Memorandum

DATE: August 1, 2016

AGENDA ITEM: Consider approval of **Ordinance O-2016-010 – 3rd reading** – An Ordinance to adopt various standard codes relating to inspection activities of the City of Sevierville and enforcement of building provisions as provided in said Codes

RESPONSIBILITY: Butch Stott, Director of Code Enforcement

PRESENTATION: This ordinance would adopt various standard codes relating to inspection activities of the City of Sevierville and enforcement of building provisions.

REQUESTED ACTION: Passage of **O-2016-010** on 3rd reading.

ORDINANCE NO. O-2016-010

**AN ORDINANCE TO ADOPT VARIOUS STANDARD CODES
RELATING TO INSPECTION ACTIVITIES OF THE CITY OF
SEVIERVILLE AND ENFORCEMENT OF BUILDING
PROVISIONS AS PROVIDED IN SAID CODES**

WHEREAS, it is the desire of the City of Sevierville to adopt, in all respects, the various Standard Codes related to building, fire prevention, housing, mechanical, plumbing and accessibility; and,

WHEREAS, the adoption of these codes is done to facilitate proper inspection activities by the City of Sevierville and relating to public safety, health and general welfare;

NOW, THEREFORE, BE IT ORDAINED, by the BOARD OF MAYOR AND ALDERMEN OF THE CITY OF SEVIERVILLE, TENNESSEE, that the following codes are hereby adopted by reference as though they were copied herein fully:

SECTION 1:

- 1) **International Building Code**, 2012 Edition as published by the International Code Council.
Include adoption of appendices: A & C
Omitting reference to:
 - International Electrical Code
 - International Property Maintenance Code
 - International Private Sewage Disposal Code
 - International Fuel Gas Code
 - International Wildland-Urban Interface CodeOmitting the following chapters:
 - Chapter 17 (special inspections)
 - Chapter 31 (special construction)

- 2) **International Residential Code**, 2012 Edition as published by the International Code Council.
Include adoption of appendices: J, M & N
Omitting reference to:
 - International Electrical Code
 - International Property Maintenance Code
 - International Private Sewage Disposal Code
 - International Swimming Pool and Spa CodeOmitting the following chapters:
 - Chapter 24 (fuel gas)
 - Chapters 34-43 (electrical provisions)Omitting Sections:
R106 (plan submittal)
P2904 (fire sprinkler requirements)

- 3) **International Plumbing Code**, 2012 Edition as published by the International Code Council.

Include adoption of appendices: B, D, E & F

Omitting reference to:

- International Private Sewage Disposal Code
- International Fuel Gas Code

Omitting Section 106.6 (fees)

Omitting Section 109.2.1 (qualifications of Board of Appeals members)

- 4) **International Mechanical Code**, 2012 Edition as published by the International Code Council.

Omitting reference to:

- International Electrical Code
- International Fuel Gas Code

Omitting Section 109.2.1 (qualifications of Board of Appeals members)

- 5) **International Energy Conservation Code**, 2012 Edition as published by the International Code Council.

Omitting reference to:

- International Fuel Gas Code

Omitting Section R103 (requirement for construction documents in residential construction)

Omitting Sections C107 & R107 (fee schedules)

- 6) **International Existing Building Code**, 2012 Edition as published by the International Code Council.

Omitting reference to:

- International Fuel Gas Code
- International Property Maintenance Code

- 7) **International Fire Code**, 2012 Edition as published by the International Code Council.

Include adoption of appendices: B, C, D & I

- Amend Section 901.6 *Inspection, Testing and Maintenance* by adding the following phrase to the last sentence: "..., only with approval of the fire official."

Omitting all reference to Fire Sprinkler requirements in One and Two Family and Townhomes per State Laws.

- 8) **NFPA 101 Life Safety Code**, 2012 Edition as published by the National Fire Protection Association.

- Shall be amended by deleting Chapter 24 One and Two-Family Dwellings

Omitting all reference to Fire Sprinkler requirements in One and Two Family and Townhomes per State Laws.

- 9) **ICC A117.1 - 2009 Accessible and Usable Buildings and Facilities** 2009 Edition as published by the International Code Council.

SECTION 2: BE IT FURTHER ORDAINED by the City of Sevierville that matters in said codes which are contrary to existing Ordinances of the City of Sevierville shall prevail and any existing Ordinances to the contrary are hereby repealed.

SECTION 3: BE IT FURTHER ORDAINED that within said codes, when reference is made to the duties of a certain official named therein, that designated official of the City of Sevierville who has duties corresponding to those of the named official in said code shall be

deemed to be the responsible official insofar as enforcing the provisions of said code are concerned.

SECTION 4: BE IT FURTHER ORDAINED that the BOARD OF MAYOR AND ALDERMEN shall establish a schedule of fees for all permits issued relating to construction and to maintenance of buildings within said City of Sevierville. A copy of said schedule shall be kept in the City Recorder's office for public inspection.

SECTION 5: BE IT FURTHER ORDAINED that this Ordinance shall take effect five days following the final reading, the Public Welfare requiring it.

APPROVED: _____
Bryan C. Atchley, Mayor

ATTEST:

Lynn McClurg, City Recorder

Passed on 1st reading: July 18, 2016
Passed on 2nd reading: July 18, 2016
Passed on 3rd reading: _____



Board Memorandum

DATE: August 1, 2016

AGENDA ITEM: Proposal to extend water lines on Cross Over Road and provide water and sewer service to Trundle Acres Development on Boyd's Creek Hwy.

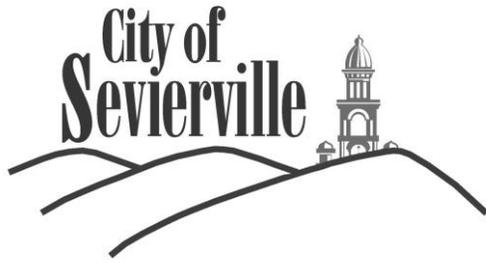
RESPONSIBILITY: Steve Flynn, Director of Water & Sewer Dept.

PRESENTATION: Marcus Whaley has requested a water line extension of the existing 6" water line on Cross Over Road of approximately 4500 feet for a new subdivision named Cross Over Ridge. The proposed subdivision will have 34 lots and will include 3 fire hydrants.

Allow developers to extend water and sewer lines in Trundle Acres Development on Boyd's Creek Hwy.

All work is to be done at the expense of the developer and will be done according to City of Sevierville Water and Sewer specifications.

REQUESTED ACTION: Approval of Water line extension on Cross Over Road and provision of water and sewer to Trundle Acres.



Board Memorandum

DATE: August 1, 2016

AGENDA ITEM: Consider Approval of Sole Source Providers for the
Water & Sewer Department

RESPONSIBILITY: Steve Flynn, Director of Water & Sewer Dept.

PRESENTATION: A complete listing of sole source providers for FY
2017 is attached for review.

REQUESTED ACTION: Approval of sole source providers



Water and Sewer Department Sole Source Provider List FY 2017

Chemicals	Lime Slurry (18%)	Burnett Lime Systems
	Odor Control	Bio Chem Resources
	Odor Control	Source
	Odor Control	Momar
	Polymer	Clear Water Consultants
	Polymer	Coastal Water Technologies
	Lab Chemicals	Hach Company
NOTE: Use of Odor Control and Polymer chemicals depends on what works and is most cost effective.		
Meters (water)	Master Meter	HD Supply Waterworks
Meters (radio read)	Master Meter	HD Supply Waterworks
Parts & Repair	NaCl ₂ Generator/Supplies	Water Solutions
	Lime Slurry Pump	Burnett Lime Systems
	Pinch Valve	Burnett Lime Systems
(and all other equipment pertaining to Burnett Lime Systems' lime slurry pump)		
	Membrane Train	Pall Membrane System
	SCADA Programming	Pall Membrane System
	SCADA Programming	Control Instruments Inc.
	SCADA Programming	Instrumentation Services Inc.
	SCADA Programming	Southern Flow Inc.
	SCADA Programming	Trihedral Engineering
	NaCl ₂ Generator	Severn Trent/Carter Verplank
	Road Patch & Repair	Wally Stricker
	Electric Panel/Equipment/ Repair	Landon Electric Co., Inc.
	Manhole Lining	CTR Coating
	Grit & Grease Equipment	Schreiber LLC
	Air Compressor Parts & Services	Backyard Enterprises
Parts	Barscreen	Andritz
	Beltpress	Ashbrook
	Beltpress	Penn Valley Inc.
	Blowers (at headworks)	Aerzen
	Flint & Walling parts	Drillers Services Inc.
	Flygt pumps	Nedrow & associates
	Flygt parts	Xylem Dewatering Solutions
	Muffin Monster	JWC
Pumps (sewer)	Hydromatic	Water and Waste Equipment
	KSB	Water and Waste Equipment
	Vaughan	Appalachian Environmental
	Vaughan	Vaughan Company Inc.
Pumps (sewer lift)	ABS	Southern Sales Company Inc.
	Environment One	WASCON Inc.
	Ebara	Brann & Whittemore Inc.
	Gorman Rupp	Southern Sales Company Inc.
Pumps (water)	Aurora	Water and Waste Equipment
	Pumps	Henry Pratt Co.
Stations – Sewer Lift	Environment One	WASCON Inc.
	Gast Vacuum Pumps	Grainger
	Pumps Station Parts	Smith & Loveless
	Bearings, Pump Parts	Motion Industries