

AGENDA
BOARD OF MAYOR & ALDERMEN
July 18, 2016 Meeting
Sevierville Civic Center
6:00 P.M.



The City of Sevierville Board of Mayor and Aldermen pledge to:

- **Check our egos at the door.**
- **Present a clear vision, policies and goals.**
- **Provide the necessary information, funds, and means to achieve the goals we have set.**
- **Trust and support City staff on their decision-making.**
- **Not “surprise” City staff at BMA meetings.**
- **Maximize delegation, minimize micro-management.**
- **Make an effort to improve City employees working conditions and quality of life.**
- **Recognize employee achievements.**
- **Make a commitment to improvement.**

City of Sevierville staff pledge to:

- **Provide timely responses to citizen’s concerns and problems.**
- **Provide the BMA with information on potential problems before they escalate.**
- **Remember who our customer is – the citizen (our only business is service).**
- **Be team leaders.**
- **Be accessible.**
- **Communicate with the BMA and City employees.**
- **Make recommendations based upon research and facts.**
- **Work with the BMA to provide 100% support after a decision has been made.**
- **Get the job done.**
- **Act as a team along with the BMA, rather than individually.**



AGENDA
BOARD OF MAYOR & ALDERMEN

July 18, 2016 Meeting
Sevierville Civic Center
6:00 P.M.

A. CALL TO ORDER

1. Pledge of Allegiance
2. Invocation

B. ROLL CALL

C. MINUTES – Board and Workshop - June 20, 2016

D. PUBLIC FORUM

E. COMMUNICATION FROM MAYOR & ALDERMEN

Parks and Recreation Board Appointments

- Rick Harrell – Expiration 6/30/2016 (2-year term - **new term 6/30/2018**)
- Melissa Hanlon – Expiration 6/30/2016 (2-year term - **new term 6/30/2018**)
- Don Ownby – Expiration 6/30/2016 (2-year term - **new term 6/30/2018**)

F. REPORTS

Monthly Department Reports

G. OLD BUSINESS

H. NEW BUSINESS

1. Consider approval of **Ordinance O-2016-010 – 1st and 2nd reading** – An Ordinance to adopt various standard codes relating to inspection activities of the City of Sevierville and enforcement of building provisions as provided in said Codes – *Pam Caskie* **1**
2. Consider approval of **Resolution R-2016-006** - A Resolution of support for the National Park System – *Russell Treadway* **5**
3. Consider approval of **Resolution R-2016-007** – A Resolution directing payment of various budgeted expenditures for Fiscal Year 2017 – *Lynn McClurg* **9**
4. Consider approval of **payment of under-funding and fees for the Money Purchase Plan** as noted by ERISA Services of Knoxville in the amount of \$30,204.99 – *Russell Treadway* **11**
5. Consider approval of **purchase of lighted pole displays for Northview Academy** – *Bob Parker* **15**
6. Consider approval of **Five-Year Paving and Sidewalk Improvement Plans** – *Bryon Fortner* **19**
7. Consider approval of **purchase of annual Microsoft Enterprise Office 365 desktop client subscription licenses and CALs** for a total cost of \$74,366.93 – *Pam Caskie* **28**
8. Consider approval of **Contract for Engineering Services for the Downtown Streetscape and Underground Utility Project** – *Bryon Fortner* **30**
9. Consider approval of **Application of a Contract with Hope Medical Clinic** for firefighter physicals – *Matt Henderson* **40**
10. Consider approval of **Sole Source Supplier, Duffield Aquatics, for Parks and Recreation Department** – *Bob Parker* **45**
11. Consider approval to **accept a one hundred thousand (\$100,000) dollar gift** through The Legacy Park Foundation as approved by the PetSafe Corporation for the development of a Dog Park – *Bob Parker* **47**
12. Consider approval of request for **Annual Supply Bid Awards for Fiscal Year 2017** for the Water and Sewer Department – *Steve Flynn* **54**
13. Consider approval to **replace the carpet in Council Hall** at the Civic Center in the amount of \$6,859 – *Bob Parker* **57**
14. Consider approval of **Extension of Fiscal Year 2017 Annual Supply Contracts** for Water and Sewer Department – *Steve Flynn* **61**
15. Consider approval of **Annual Contracts for the Public Works Department** for Highway Markings, Inc., and B&M Concrete Finishing, Inc. – *Bryon Fortner* **80**
16. Consider approval to **enter into a three-year agreement with Kirkland’s Pest Control, LLC**, for pest control services – *Bryon Fortner* **83**
17. Consider approval of **Sole Source Providers for the Public Works Department** – *Bryon Fortner* **89**
18. Consider approval/ratification of **Expenses in Excess of \$5,000** – *Lynn McClurg* **91**

I. ADJOURNMENT

**BOARD OF MAYOR AND ALDERMEN
CITY OF SEVIERVILLE, TENNESSEE**

June 20, 2016

A regular meeting of the Board of Mayor and Aldermen of the City of Sevierville, Tennessee, was held at the Sevierville Civic Center, 130 Gary Wade Boulevard, Sevierville, Tennessee, on June 20, 2016, at 6:00 PM.

There were present and participating at the meeting:

Bryan C. Atchley, Mayor
Robbie Fox, Alderman
Wayne Helton, Alderman
Devin Koester, Vice-Mayor
Travis L. McCroskey, Alderman
Jim McGill, Alderman

Senior Staff Present:

Tracy Baker, Asst. City Administrator
Pamela Caskie, Planning & Development Director
Steve Flynn, Water & Sewer Director
Bryon Fortner, Public Works Director
Matt Henderson, Fire Chief
Lynn McClurg, Chief Financial Officer & City Recorder
Don Myers, Police Chief
Ed Owens, City Attorney
Bob Parker, Parks & Recreation Director
Russell Treadway, City Administrator

Mayor Atchley chaired the meeting with Lynn K. McClurg as secretary of the meeting. A motion was made by Vice-Mayor Koester and seconded by Alderman McCroskey to approve the minutes of the June 6, 2016 meeting and to dispense with the reading. Motion carried.

PUBLIC FORUM

Mayor Atchley opened the public forum section of the meeting. Atchley opened a public hearing on O2016-006 entitled "AN ORDINANCE TO AMEND THE ZONING MAP OF THE CITY OF SEVIERVILLE, SECTION 14-201, TO REZONE PROPERTY ON VETERANS BOULEVARD FROM R-1 LOW DENSITY RESIDENTIAL DISTRICT TO C-4 ARTERIAL COMMERCIAL DISTRICT." There being no comments, the public hearing was closed.

Mayor Atchley opened a public hearing O2016-008 entitled "AN ORDINANCE TO AMEND THE ZONING MAP OF THE CITY OF SEVIERVILLE, SECTION 14-201, TO REZONE PROPERTY ON MIDDLE CREEK ROAD FROM R-1 LOW DENSITY RESIDENTIAL DISTRICT TO C-4 ARTERIAL COMMERCIAL DISTRICT." There being no comments, the public hearing was closed.

Mayor Atchley opened a public hearing on O2016-009 entitled "AN ORDINANCE APPROPRIATING FUNDS FOR THE VARIOUS DEPARTMENTS, CAPITAL PROJECTS AND PUBLIC BUILDING AUTHORITY OF THE CITY OF SEVIERVILLE FOR THE FISCAL PERIOD JULY 1, 2016 - JUNE 30, 2017 AND ESTABLISHING A PROPERTY TAX RATE FOR TAX YEAR 2016." Atchley recognized Raymond Henry, who requested that the Board reject the proposed property tax increase. There being no further comments, the public hearing was closed.

Mayor Atchley opened a public hearing Resolution R2016-004 for a Plan of Services Regarding the Annexation of Property on Riceland Drive (Sevier County Tax Map 73I, Group D, Parcels 24, 25, 26 and 27). There being no comments, the public hearing was closed.

Mayor Atchley opened a public hearing R2016-005 to Annex and to Incorporate Same within the Boundaries of the City of Sevierville, Tennessee, Property on Riceland Drive (Sevier County Tax Map 73I, Group D, Parcels 24, 25, 26 and 27). There being no comments, the public hearing was closed. There being no further comments, the public forum was closed.

COMMUNICATIONS

The Board recognized the following community events:

Chamber Coffee Talk

June 21st

Community Center

A motion was made by Alderman Fox and seconded by Alderman McGill to cancel the July 4, 2016 meeting of the Board due to the Independence Day holiday. Motion carried.

REPORTS

Mayor Atchley noted the submission of monthly staff reports.

OLD BUSINESS

Mayor Atchley presented and placed for passage an ordinance O2016-006 entitled "AN ORDINANCE TO AMEND THE ZONING MAP OF THE CITY OF SEVIERVILLE, SECTION 14-201, TO REZONE PROPERTY ON VETERANS BOULEVARD FROM R-1 LOW DENSITY RESIDENTIAL DISTRICT TO C-4 ARTERIAL COMMERCIAL DISTRICT." A motion was made by Alderman McGill and seconded by Alderman Fox to approve the ordinance as presented and to dispense with the reading. Those voting Yes: Fox, Helton, Koester, McCroskey, McGill. Those voting No: None. Atchley declared the ordinance passed on third and final reading.

Mayor Atchley presented and placed for passage an ordinance O2016-008 entitled "AN ORDINANCE TO AMEND THE ZONING MAP OF THE CITY OF SEVIERVILLE, SECTION 14-201, TO REZONE PROPERTY ON MIDDLE CREEK ROAD FROM R-1 LOW DENSITY RESIDENTIAL DISTRICT TO C-4 ARTERIAL COMMERCIAL DISTRICT." A motion was made by Alderman Fox and seconded by Alderman Helton to approve the ordinance as presented and to dispense with the reading. Those voting Yes: Fox, Helton, Koester, McCroskey, McGill. Those voting No: None. Atchley declared the ordinance passed on third and final reading.

Mayor Atchley presented and placed for passage an Ordinance O2016-009 entitled "AN ORDINANCE APPROPRIATING FUNDS FOR THE VARIOUS DEPARTMENTS, CAPITAL PROJECTS AND PUBLIC BUILDING AUTHORITY OF THE CITY OF SEVIERVILLE FOR THE FISCAL PERIOD JULY 1, 2016 - JUNE 30, 2017 AND ESTABLISHING A PROPERTY TAX RATE FOR TAX YEAR 2016." A motion was made by Vice-Mayor Koester and seconded by Alderman McGill to approve the ordinance as presented and to dispense with the reading. Those voting Yes: Fox, Helton, Koester, McCroskey, McGill. Those voting No: None. Atchley declared the ordinance passed on third and final reading.

NEW BUSINESS

Mayor Atchley recognized Pam Caskie, who presented a Resolution R2016-004 for a Plan of Services Regarding the Annexation of Property on Riceland Drive (Sevier County Tax Map 73I, Group D, Parcels 24, 25, 26 and 27). A motion was made by Alderman Helton and seconded by Alderman Fox to approve the resolution as presented. Motion carried.

Mayor Atchley recognized Pam Caskie, who presented a Resolution R2016-005 to Annex Certain Territory and to Incorporate Same within the Boundaries of the City of Sevierville, Tennessee, Property on Riceland Drive (Sevier County Tax Map 73I, Group D, Parcels 24, 25, 26 and 27). A motion was made by Alderman Fox and seconded by Alderman Helton to approve the resolution as presented. Motion carried.

Mayor Atchley recognized Bryon Fortner, who requested approval of an agreement with Thompson Carr & Associates for auctioneer services. Fortner explained that the agreement includes a

buyers' premium of 10% and that advertising costs will be paid by the City. A motion was made by Vice-Mayor Koester and seconded by Alderman McGill to approve the agreement as requested. Motion carried.

Mayor Atchley recognized Bryon Fortner, who presented bids for annual public works services contracts and recommended approval of low qualified bid and award of contracts as follows:

Sign blanks	G&C Supply Co., Inc.
Sign posts and hardware	G&C Supply Co., Inc.
Sign sheeting	Osburn Associates, Inc.
Road Salt	Morton Salt, Inc.
Storm water pipe (HDPE)	Superior Drainage Products
Storm water pipe (CMP)	Straight Path Distributing
Storm water pipe (PVC)	G&C Supply Co., Inc.
Storm water pipe (HP HDPE)	G&C Supply Co., Inc.
Uniforms	C&F Sales, Inc.

A motion was made by Alderman Helton and seconded by Alderman Fox to approve the bids and award the contracts with purchases limited to budgeted amounts. Motion carried.

Mayor Atchley recognized Bob Parker, who presented bids for greenway construction and recommended approval of the negotiated sole bid and award of contract to Charles Blalock & Sons, Inc. in the amount of \$529,791.25 for the construction of the Phase II Greenway Project from the hospital to East Gate Road. A motion was made by Alderman Fox and seconded by Alderman McGill to accept the bid and award the contract as requested. Motion carried.

Mayor Atchley recognized Bryon Fortner, who presented contract extensions for annual public works contracts and recommended that extensions be approved as follows:

Automotive filters	Ken Smith Auto Parts
Street striping improvements	Volunteer Highway Supply Co.
Traffic signal improvements	Progression Electric
Traffic signal preventive maintenance	Progression Electric
65/95-gallon garbage containers	Otto Environmental Systems
Dumpsters	Nu-life Environmental, Inc.
Street paving improvements	Charles Blalock and Sons, Inc.

A motion was made by Alderman Fox and seconded by Alderman Helton to approve the contract extensions with purchases limited to budgeted amounts. Motion carried.

Mayor Atchley recognized Bob Parker, who requested approval of a Tennessee Department of Agriculture enhancement grant application and a TDOT vegetation permit application to plant trees at the exit 407 interchange. Parker noted that the City share (\$2,920.00) is 50% of estimated project cost (\$5,840.00) and that approximately 30 trees would be planted in the green spaces at exit 407 by staff. A motion was made by Alderman McGill and seconded by Alderman McCroskey to approve the applications as presented. Motion carried.

Mayor Atchley recognized Bryon Fortner, who requested approval of a Congestion Mitigation and Air Quality (CMAQ) grant application in the amount of \$7.3 million to work with Pigeon Forge to provide traffic responsive or adaptive control to all signals in the corridor from I40 to the Spur and to address pedestrian deficiencies as defined by the ADA. Fortner noted that the grant is 100% funded by state and federal money. A motion was made by Alderman Fox and seconded by Vice-Mayor Koester to approve the grant application as requested. Motion carried.

Mayor Atchley recognized Lynn McClurg, who requested approval and/or ratification of the following expenditure(s) in excess of \$5,000.00:

1. SCEDC	ICSC Show expenses	\$10,000.00	Sole source
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2. Municipal Emergency Svcs Fire turnout gear \$16,860.44 NPPGOV Coop.
A motion was made by Alderman Helton and seconded by Alderman McGill to approve the expenditure(s) as presented. Motion carried.

Mayor Atchley recognized Adrian (JR) Kinser, who presented an appeal to the City Administrator's termination of his employment. A motion was made by Alderman Fox and seconded by Vice-Mayor Koester to uphold the City Administrator's decision regarding the termination. Motion carried.

There being no further business to discuss, the meeting adjourned at 6:32 PM.

Approved: _____
Bryan C. Atchley, Mayor

Attest: _____
Lynn K. McClurg, City Recorder

**BOARD OF MAYOR AND ALDERMEN
CITY OF SEVIERVILLE, TENNESSEE 37862**

July 4, 2016

The regular meeting of the Board of Mayor and Aldermen of the City of Sevierville, Tennessee, was cancelled due to the Independence Day holiday.

Approved: _____
Bryan C. Atchley, Mayor

Attest: _____
Lynn K. McClurg, City Recorder

**BOARD OF MAYOR AND ALDERMEN WORKSHOP
CITY OF SEVIERVILLE, TENNESSEE**

June 20, 2016

A workshop meeting of the Board of Mayor and Aldermen of the City of Sevierville, Tennessee, was held at the Sevierville Civic Center, 130 Gary Wade Boulevard, Sevierville, TN on June 20, 2016 at 4:00 PM.

There were present and participating:

Bryan C. Atchley, Mayor
Robbie Fox, Alderman
Wayne Helton, Alderman
Travis McCroskey, Alderman
Jim McGill, Alderman

Absent:

Devin Koester, Vice-Mayor

Senior Staff Present:

Tracy Baker, Asst. City Administrator
Pamela Caskie, Planning & Development Director
Steve Flynn, Water & Sewer Director
Bryon Fortner, Public Works Director
Matt Henderson, Fire Chief
Lynn McClurg, Chief Financial Officer/City Recorder
Don Myers, Police Chief
Bob Parker, Parks & Recreation Director
Russell Treadway, City Administrator

Mayor Atchley chaired the meeting with Lynn K. McClurg as secretary of the meeting. Atchley declared a quorum and announced that the meeting would proceed. Atchley noted the benefit of the Vulcan Materials plant site visit preceding the workshop.

Council discussed the following item(s):

- Utility extension policy;
- Vulcan materials site.

There being no further business to discuss, the meeting adjourned at 5:14 PM.

Approved: _____
Bryan C. Atchley, Mayor

Attest: _____
Lynn K. McClurg, City Recorder



Board Memorandum

DATE: July 18, 2016

AGENDA ITEM: Consider approval of Ordinance O-2016-010 – 1st & 2nd Reading – An Ordinance to adopt various standard codes relating to inspection activities of the City of Sevierville and enforcement of building provisions as provided in said Codes

RESPONSIBILITY: Butch Stott, Director of Code Enforcement

PRESENTATION: This ordinance would adopt various standard codes relating to inspection activities of the City of Sevierville and enforcement of building provisions.

REQUESTED ACTION: Passage of O-2016-010 on 1st & 2nd reading.

ORDINANCE NO. O-2016-010

**AN ORDINANCE TO ADOPT VARIOUS STANDARD CODES
RELATING TO INSPECTION ACTIVITIES OF THE CITY OF
SEVIERVILLE AND ENFORCEMENT OF BUILDING
PROVISIONS AS PROVIDED IN SAID CODES**

WHEREAS, it is the desire of the City of Sevierville to adopt, in all respects, the various Standard Codes related to building, fire prevention, housing, mechanical, plumbing and accessibility; and,

WHEREAS, the adoption of these codes is done to facilitate proper inspection activities by the City of Sevierville and relating to public safety, health and general welfare;

NOW, THEREFORE, BE IT ORDAINED, by the BOARD OF MAYOR AND ALDERMEN OF THE CITY OF SEVIERVILLE, TENNESSEE, that the following codes are hereby adopted by reference as though they were copied herein fully:

SECTION 1:

- 1) **International Building Code**, 2012 Edition as published by the International Code Council.
Include adoption of appendices: A & C
Omitting reference to:
 - International Electrical Code
 - International Property Maintenance Code
 - International Private Sewage Disposal Code
 - International Fuel Gas Code
 - International Wildland-Urban Interface CodeOmitting the following chapters:
 - Chapter 17 (special inspections)
 - Chapter 31 (special construction)

- 2) **International Residential Code**, 2012 Edition as published by the International Code Council.
Include adoption of appendices: J, M & N
Omitting reference to:
 - International Electrical Code
 - International Property Maintenance Code
 - International Private Sewage Disposal Code
 - International Swimming Pool and Spa CodeOmitting the following chapters:
 - Chapter 24 (fuel gas)
 - Chapters 34-43 (electrical provisions)Omitting Sections:
R106 (plan submittal)
P2904 (fire sprinkler requirements)

- 3) **International Plumbing Code**, 2012 Edition as published by the International Code Council.

Include adoption of appendices: B, D, E & F

Omitting reference to:

- International Private Sewage Disposal Code
- International Fuel Gas Code

Omitting Section 106.6 (fees)

Omitting Section 109.2.1 (qualifications of Board of Appeals members)

- 4) **International Mechanical Code**, 2012 Edition as published by the International Code Council.

Omitting reference to:

- International Electrical Code
- International Fuel Gas Code

Omitting Section 109.2.1 (qualifications of Board of Appeals members)

- 5) **International Energy Conservation Code**, 2012 Edition as published by the International Code Council.

Omitting reference to:

- International Fuel Gas Code

Omitting Section R103 (requirement for construction documents in residential construction)

Omitting Sections C107 & R107 (fee schedules)

- 6) **International Existing Building Code**, 2012 Edition as published by the International Code Council.

Omitting reference to:

- International Fuel Gas Code
- International Property Maintenance Code

- 7) **International Fire Code**, 2012 Edition as published by the International Code Council.

Include adoption of appendices: B, C, D & I

- Amend Section 901.6 *Inspection, Testing and Maintenance* by adding the following phrase to the last sentence: "..., only with approval of the fire official."

Omitting all reference to Fire Sprinkler requirements in One and Two Family and Townhomes per State Laws.

- 8) **NFPA 101 Life Safety Code**, 2012 Edition as published by the National Fire Protection Association.

- Shall be amended by deleting Chapter 24 One and Two-Family Dwellings

Omitting all reference to Fire Sprinkler requirements in One and Two Family and Townhomes per State Laws.

- 9) **ICC A117.1 - 2009 Accessible and Usable Buildings and Facilities** 2009 Edition as published by the International Code Council.

SECTION 2: BE IT FURTHER ORDAINED by the City of Sevierville that matters in said codes which are contrary to existing Ordinances of the City of Sevierville shall prevail and any existing Ordinances to the contrary are hereby repealed.

SECTION 3: BE IT FURTHER ORDAINED that within said codes, when reference is made to the duties of a certain official named therein, that designated official of the City of Sevierville who has duties corresponding to those of the named official in said code shall be

deemed to be the responsible official insofar as enforcing the provisions of said code are concerned.

SECTION 4: BE IT FURTHER ORDAINED that the BOARD OF MAYOR AND ALDERMEN shall establish a schedule of fees for all permits issued relating to construction and to maintenance of buildings within said City of Sevierville. A copy of said schedule shall be kept in the City Recorder's office for public inspection.

SECTION 5: BE IT FURTHER ORDAINED that this Ordinance shall take effect five days following the final reading, the Public Welfare requiring it.

APPROVED: _____
Bryan C. Atchley, Mayor

ATTEST:

Lynn McClurg, City Recorder

Passed on 1st reading: _____
Passed on 2nd reading: _____
Passed on 3rd reading: _____



Board Memorandum

DATE: July 18, 2016

AGENDA ITEM: Consider approval of Resolution R-2016-006, “A Resolution of Support for the National Park System.”

RESPONSIBILITY: Russell Treadway, City Administrator

PRESENTATION: The National Park System was created 100 years ago by President Woodrow Wilson. The Great Smoky Mountains National Park remains the most visited national park in the United States. The importance of the GSMNP to our local economy and way of life goes without saying. Unfortunately our national park system is facing a backlog of needed infrastructure repair estimated at over \$11.9 billion. This backlog touched nearly every park, including the GSMNP. This resolution is in support of the National Park System and calls for Congress to create a reliable and predictable stream of resources to address these deferred maintenance needs and to re-invest in national parks.

REQUESTED ACTION: Motion and affirmative vote to approve Resolution R-2016-006

RESOLUTION NO. R-2016-006

RESOLUTION OF SUPPORT FOR THE NATIONAL PARK SYSTEM

WHEREAS, America’s National Park System is a living testament to our citizens’ valor, our nation’s hardships, our victories, and our traditions as Americans, and has been called "America’s Best Idea;" and

WHEREAS, the National Park System preserves the diversity, culture, and heritage of all Americans, and serves as a living classroom for future generations; and

WHEREAS, in 2016, the National Park Service is celebrating its centennial and currently manages 410 nationally significant sites and an invaluable collection of more than 75,000 natural and cultural assets that span 84 million acres across all 50 states, the District of Columbia, and several U.S. territories and insular areas; and

WHEREAS, the National Park Service’s mission is to “to conserve the scenery and the natural and historic objects and the wild life therein and to provide for the enjoyment of the same in such manner and by such means as will leave them unimpaired for the enjoyment of future generations;” and

WHEREAS, in 2015, the National Park System had more than 305 million visits; and

WHEREAS, in 2014, National Park Service estimates indicate that park visitors spent more than \$15 billion at the sites and in the states and local communities adjacent to national parks; and

WHEREAS, the National Park Service has the obligation to preserve our nation’s history; promote access to national parks for all citizens; stimulate revenue to sustain itself and nearby communities; educate the public about America’s natural, cultural and historical resources, and provide safe facilities and environs to enjoy these resources; and

WHEREAS, in 2016, the National Park Service estimated a deferred maintenance backlog of nearly \$12 billion, which includes repairs to aging historical structures, trails, sewers, drainage, thousands of miles of roads, bridges, tunnels, and other vital infrastructure; and

WHEREAS, it is the responsibility of Congress to maintain America’s national parks to ensure our natural places and our history is preserved and documented for future generations, and for the adjacent communities that rely on the direct and indirect economic benefits generated by visits to national park sites.

NOW, THEREFORE, BE IT RESOLVED that the City of Sevierville strongly encourages Congress to create a reliable, predictable stream of resources to address deferred maintenance needs in America’s National Park System.

APPROVED AND ADOPTED THIS ___ **DAY OF** _____, **2016.**

APPROVED: _____
Bryan C. Atchley, Mayor

ATTEST:

Lynn K. McClurg, City Recorder

Restore America's National Parks

The National Park System, established by Woodrow Wilson 100 years ago, today manages more than 400 nationally significant sites and an invaluable collection of more than 75,000 natural and cultural assets that span 84 million acres across all 50 states, the District of Columbia and several U.S. territories.

From Yellowstone National Park in the West, with its roaming buffalo and thermal geysers, to Fort McHenry National Monument in Maryland, where a legendary battle in the War of 1812 inspired a national anthem, our park system honors places that continue to fuel America's imagination and define its character.

Repairing America's Crown Jewels

Unfortunately, 100 years after it was established, the National Park System is showing its age. Many of our country's parks are suffering from decades of wear and tear and a lack of proper upkeep.

In early 2016, the National Park Service (NPS) announced it was facing a staggering estimated \$11.9 billion infrastructure repair backlog due to budget shortfalls, leading to the neglect of trails, roads, sewage and water systems, monuments, and historic buildings.

The backlog touches nearly every park. It not only puts visitor access, safety, and local economies at risk, it jeopardizes the NPS's mandate to "conserve the scenery and the natural and historic objects and the wild life therein and to provide for the enjoyment of the same in such manner and by such means as will leave them unimpaired for the enjoyment of future generations."

Yosemite National Park, where giant California sequoias first took root thousands of years ago, needs more than a half a billion dollars in infrastructure repairs. Currently, Yosemite's famous Mariposa Grove is closed for restoration until 2017. Alaska's Denali National Park, home to the continent's highest mountain, is behind more than \$50 million on infrastructure repairs. And consider this irony: Theodore Roosevelt National Park, 79,000 acres of North Dakota badlands beloved by the 26th president, is saddled with a \$39-million repair price tag.

Some of the agency's most precious historic sites are also at risk of falling into disrepair. In New York, the Statue of Liberty and Ellis Island, iconic symbols of American freedom, have repair needs totaling \$141 million. Critical maintenance needs for the National Mall and memorial parks in Washington, D.C., an area meant to be a showcase for the nation's capital, total nearly \$450 million, while Independence Hall in Philadelphia requires \$55 million to address its backlog of repairs. The Martin Luther King, Jr. National Historic Site in Atlanta, which includes the home where the civil rights leader was born, faces a \$4 million maintenance bill for buildings and roads.

A Vicious Cycle

Indeed, America's parks are caught in a vicious cycle. Small maintenance issues, left untended, have become much bigger and more expensive. In Grand Canyon National Park, a 16-mile pipeline that supplies water to visitors is long past its service life and is being "patched as it breaks" at a cost of \$25,000 per service call.

When cultural sites and natural areas become inaccessible or unsafe for visitors, teachers and historians are unable to interpret important cultural history. Outdoor recreationists such as backpackers and hikers are unable to enjoy natural resources. By preventing access to local, out-of-state, and foreign visitors, infrastructure repair delays also affect the system's local and national solvency, since tourist dollars do not flow into the economy.



A damaged trail in Jean Lafitte National Historical Park in Louisiana blocks visitor access.



Historic Gordon House, along the Natchez Trace Parkway in Tennessee, boarded up due to unsafe interior conditions.

Problems have escalated throughout the decades because of aging historical structures and transportation infrastructure, new responsibilities imposed on NPS, and the sheer size and diversity of the asset portfolio the agency manages. Years of congressional underfunding have compounded these challenges, as difficult budgetary times have caused park staff to triage repair needs.

Call to Action

The National Park System’s 100th birthday should serve as a call to action to Congress and the public to address the infrastructure repair backlog, so our park system will be prepared to handle its next century.

Congress has a responsibility to ensure our parks can continue to tell our nation’s story by providing adequate resources to keep them open and accessible, to have safe and up-to-code building and infrastructure, and to preserve historic buildings and sites.

Resolving the infrastructure repair backlog and putting NPS on sound financial footing will require

administrative and legislative policy reforms, opportunities to leverage public-private donations for parks, and creation of a dedicated federal fund for national park infrastructure repair needs.

It’s vital the Highway Trust Fund also has an opportunity to address the infrastructure repairs, as the construction and maintenance of park roads, bridges, and tunnels account for roughly half of the estimated \$11.9-billion backlog.

While these efforts will not generate enough revenue to fix the entire backlog, they can help stem the annual funding shortfall that contributed to its escalation and provide the foundation for a turnaround in the NPS’ future.

Fixing the Infrastructure Repair Backlog Makes Sense

From the Grand Canyon and the Great Smoky Mountains to the Statue of Liberty to battlefields such as Gettysburg, our national parks act as living testaments to our citizens’ valor, our hardships, our victories, and our traditions as Americans. We need to ensure that our children and grandchildren are able to see and appreciate our rich history in these places, and to learn more about the people and lands that have shaped our nation.

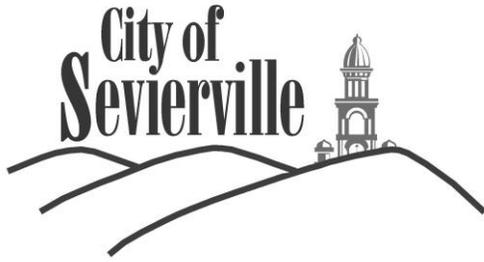
Pushing off repair of our parks even further is not a viable option. Congress must address the backlog now.

Questions? Contact us.

Martin Penny
mpenny@cooleypublicstrategies.com

NPS Infrastructure Repair Needs – FY2015

Total repair backlog	\$11.927 billion
Paved roads and structures	\$5.974 billion
All other facilities	\$5.953 billion
Highest priority non-transportation facilities	\$2.382 billion
Increase from FY2014	\$440 million



Board Memorandum

DATE: July 18, 2016

AGENDA ITEM: Consider R2016-007, a resolution directing payment of various budgeted expenditures for fiscal year 2017.

RESPONSIBILITY: Lynn McClurg, Chief Financial Officer

PRESENTATION: City and state policies require that certain expenditures receive approval beyond the budget process before payment is made. Funding is available for each of the items listed in the fiscal year 2017 budget, which was approved via ordinance O2016-009 on June 20, 2016. The payments will be made as invoices are received, which may be monthly, quarterly or annually.

REQUESTED ACTION: Approval of resolution R2016-007.

RESOLUTION R2016-007

DIRECTING PAYMENT OF VARIOUS BUDGETED EXPENSES
FOR FISCAL YEAR 2017

WHEREAS, the City of Sevierville Board of Mayor and Aldermen duly and lawfully passed Ordinance O2016-009 appropriating funds for the various departments and capital projects for the fiscal period July 1, 2016 through June 30, 2017; and

WHEREAS, City and State policies require that certain expenditures receive approval by the BOARD OF MAYOR AND ALDERMEN before payment is made; and

WHEREAS, the following items are budgeted and sufficient funds are available to make payment;

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF MAYOR AND ALDERMEN of the CITY OF SEVIERVILLE, TENNESSEE:

SECTION 1: The BOARD OF MAYOR AND ALDERMEN authorize payment of the following appropriations:

110-41110-235	TN Municipal League Membership	\$ 4,500.00
110-41150-252	Lower Court Prosecutor	\$ 20,500.00
110-41150-254	Boys & Girls Club	\$100,000.00
110-41920-259	Safe Harbor Counseling Services	\$ 25,000.00
110-41920-259	Sevier County Humane Society	\$ 33,000.00
110-41920-270	Nelson Biddle, Lobbyist	\$ 50,000.00
110-41920-703	Sevier County Economic Development	\$ 25,000.00
110-41920-704	Sevier County Library	\$ 15,000.00
110-41920-720	ETSU Health Education Program	\$ 20,000.00
110-41920-720	Partners in Progress Scholarship	\$ 20,000.00
110-41920-720	Helen Ross McNabb Center	\$ 50,000.00
110-41920-720	Project Sevier Playground	\$ 50,000.00
110-41920-721	Senior Citizens Center	\$ 48,000.00
110-41920-722	Keep Sevier Beautiful	\$ 11,000.00
110-41920-730	Water Planning Board	\$ 12,000.00
110-41990-251	Mountain Hope Good Shepherd Clinic	\$ 53,000.00
110-41990-259	Sevier County Election Commission	\$ 17,000.00
110-41990-519	TML Risk Management Pool	\$562,927.00
110-43110-235	Engineer Privilege Fee	\$ 400.00
411-52310-235	TAUD Membership Fee	\$ 9,000.00
411-52310-592	In Lieu Tax	\$ 41,472.00
411-52310-519	TML Risk Pool/Key Risk Insurance	\$233,502.00
411-52310-596	TDEC Facility Fees	\$ 40,500.00
450-44451-519	TML Risk Pool/Key Risk Insurance	\$ 33,558.00
460-41850-519	TML Risk Pool/Key Risk Insurance	\$ 75,174.00

SECTION 2. This resolution shall become effective immediately after its passage, the Public Welfare requiring it. Dated this 18th day of July 2016.

APPROVED: _____
Bryan C. Atchley, Mayor

ATTEST: _____
Lynn K. McClurg, City Recorder



Board Memorandum

DATE: July 18, 2016

AGENDA ITEM: Additional Funding Money Purchase Plan

RESPONSIBILITY: Russell Treadway, City Administrator; Jim Deanda
Trustee

PRESENTATION: During a recent review of the Money Purchase Plan from June 30, 2008 to June 30, 2015, an under-funding of \$23,730.70 was noted by ERISA Services, Knoxville. The Money Purchase Plan participants include 16 employees. Along with additional minor oversights were noted: needed signatures, dates, etc. A breakdown of the under-funding is:

Funding Adjustment	\$23,730.70
Gains Due on Adjustment	\$74.29
Compliance Fee Filing (IRS)	\$750.00
Attorney Fees	\$750.00
ERISA Services Review	\$4,900.00
Total:	\$30,204.99

REQUESTED ACTION: Approve payment of under-funding and fees as noted.

Summary

City of Savierville Money Purchase Pension Plan	FROM ORIGINAL ALLOCATIONS WITH INCORRECT SALARIES AND PERCENTAGES				FROM FINAL REVERSE ALLOCATIONS WITH UPDATED SALARIES AND PERCENTAGES			
	6/30/2008	6/30/2009	6/30/2010	6/30/2011	6/30/2012	6/30/2013	6/30/2014	6/30/2015
	Contribution receivable	Contribution receivable	Contribution receivable	Contribution receivable	Contribution receivable	Contribution receivable	Contribution receivable	Contribution receivable
	727.08	1078.00	2106.90	3226.93	3602.34	3964.68	5257.87	5317.87
Participant								
558701847 Deanda, Jimmy W.	349.67	601.21	1136.53	2103.16	2335.61	2488.96	3140.43	3171.87
036522904 Franklin, Michelle K.	557.71	767.21	1377.35	1171.12	1346.46	1456.76	1943.77	1908.71
412988149 Gann, Larris K.	461.44	765.60	1347.87	1774.79	4660.16	8228.09	11868.08	1536.90
409922736 Gibson, Ralph	592.58	0.00	0.00	0.00	0.00	0.00	0.00	0.00
409555786 Gesselt, Mark A.	510.63	813.56	1489.65	1934.72	2142.59	2248.58	2199.26	381.01
526701862 Hohenshank, Roger, Sr.	481.68	745.27	1252.12	1618.66	1851.65	2028.05	2698.48	1842.43
411847045 Hutchens, Doanna	361.73	567.70	1036.11	1288.44	1531.63	1661.62	2141.55	697.24
410196126 Mattem, Joseph	623.10	1075.88	1890.64	2467.80	2745.26	3016.38	3944.61	2519.63
241947636 Parker, Robert H.	834.93	1410.98	4829.13	5726.32	6107.56	6491.44	7780.73	3724.16
414115667 Patton, Timothy	463.20	890.23	1569.18	2127.83	2383.27	2633.83	3412.16	1911.74
411170379 Randoligh, Illa F.	685.28	1217.28	859.98	859.98	859.98	859.98	859.98	95.23
415945711 Roagan, Kenneth J.	199.90	578.95	1090.75	1445.27	1625.84	1805.68	2382.03	95.23
330604376 Stahlke, Robert	658.51	1016.22	2415.02	3288.71	3572.87	3945.94	4869.09	1335.48
265571891 Strickland, Joseph W.	400.92	827.55	1342.08	1801.61	2013.22	2135.86	2702.62	2807.80
551944978 T aylor, Michael L.	296.18	606.81	1052.78	1354.03	1472.31	1564.58	4110.37	1612.26
Ending Balance	8164.54	12952.08	24900.09	32109.37	38261.75	44650.53	55710.42	23790.79

City of Sevierville Money Purchase Plan			
			original allocation
	TCRS contrib %	% contributed per Kristi	based on AA
6/30/2008	8.49	9.03	8.91
6/30/2009	8.49	8.5	9.03
6/30/2010	8.75	8.5	9.03
6/30/2011	8.75	8.5	9.03
6/30/2012	8.85	8.5	9.03
6/30/2013	8.85	8.85	9.03
6/30/2014	8.77	8.85	9.03
6/30/2015	8.77	8.77	

% ERISA used in the reruns with the corrected compensation

% Kristi used to deposit on

ERISA's original % used



Board Memorandum

DATE: July 18, 2016

AGENDA ITEM: Purchase of Lighted Pole Displays for Northview Academy

RESPONSIBILITY: Bob Parker-Director of Parks and Recreation

PRESENTATION:

Several months ago staff was directed to consider installing Lighted Pole Displays noting Northview Academy on Highway 66. Officials at Northview Academy were contacted and were requested to submit ideas for the displays. Northview Academy Officials requested a lighted display with Yellow and Green Lights designed to match the “N” on the Northview Academy Football Helmet. Staff then worked with a vendor to develop a prototype display and the Officials at Northview Academy then approved that presented concept and one display was placed at the school for viewing.

Bids were opened on Tuesday July 12th at 2pm for the purchase of these Lighted Pole Displays. If approved, these Pole Mounted Displays will be installed on both sides of Hwy 66 starting at the entrance road to Northview Academy both in the north and south directions. The SCES has been installing the required electrical drops in anticipation of these as well as Winterfest Displays to be installed this year along Hwy 66 from Downtown to Exit 407 for WINTERFEST 2016-17 Season.

As with the SCHS-Bear Paws Displays on Dolly Parton Parkway; it is recommended that these Northview Academy Pole Displays remain on the Pole year around. All of these displays will be fitted with LED Bulbs for the most energy efficient method available. Our goal is to have these displayed installed prior to school starting in August.

REQUESTED ACTION:

Accept the bid from: Long Displays of Kodak, Tennessee for the total cost of \$ 5,250 dollars.



BID TABULATION

Item: Lighted Pole Displays

Opening Date: July 12, 2016

Time: 2:00pm

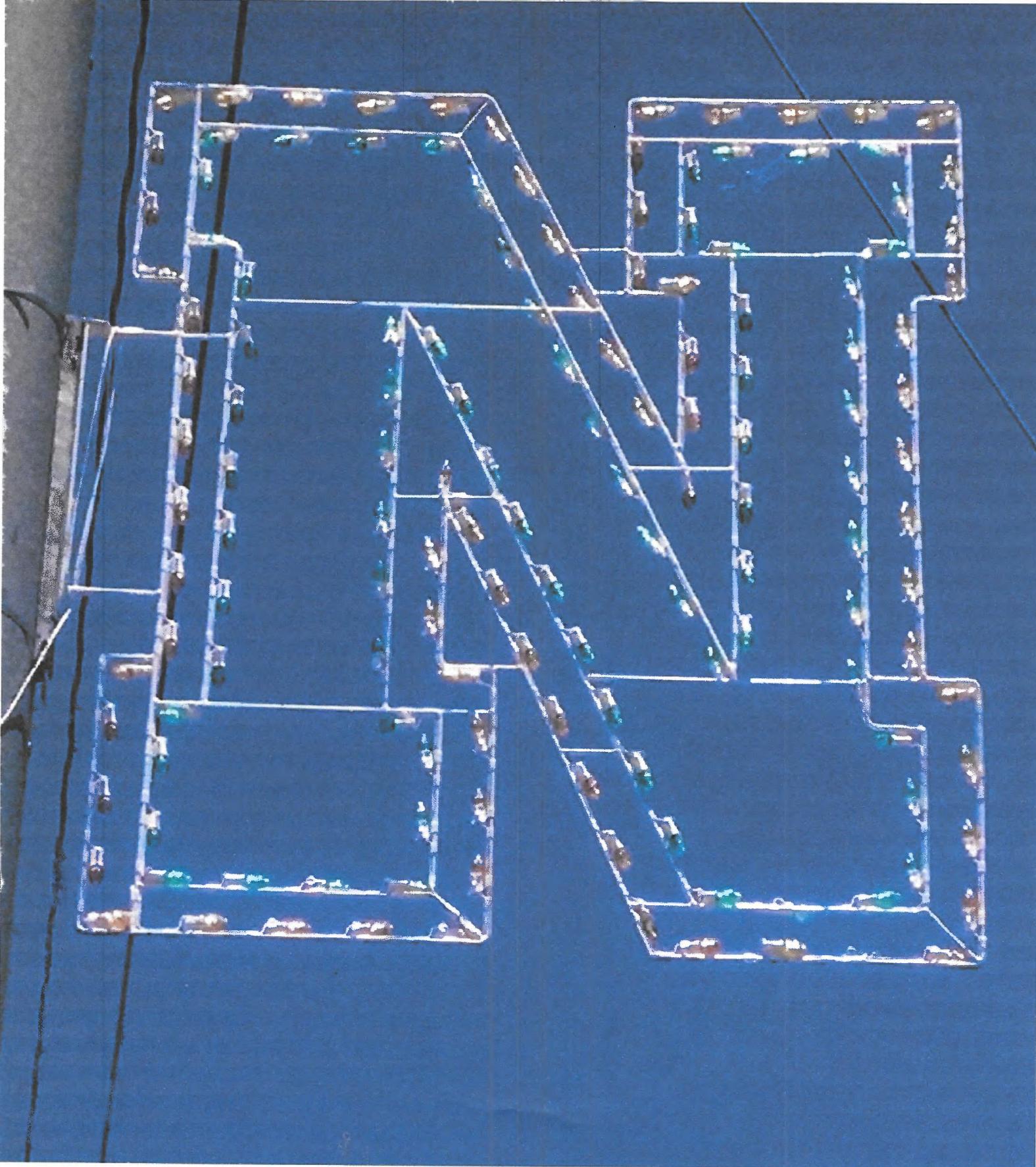
Location: City Hall

Vendor Name	Price per Unit	Total Cost					
Long Display	\$ 350	\$ 5,250					
Dean Nida Associates	\$ 558	\$ 8,370					

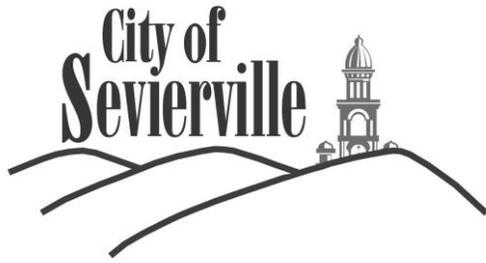
Attest: Tracy Baker
 Tracy Baker, Assistant City Administrator

Witness: Baker
 Witness: _____

Concept Designed Approved
by Northview Academy







Board Memorandum

DATE: July 18, 2016

AGENDA ITEM: Approval of 5-Year Paving and Sidewalk
Improvement Plans

RESPONSIBILITY: Bryon Fortner, P.E. – Public Works Director

PRESENTATION: This document is created each year by the Public Works Department and adjusted as engineering analysis, budget, and other conditions dictate. The Sevierville Planning Commission approved the plan at their most recent meeting on July 7, 2016 and it is presented for the Board of Mayor and Aldermen's review.

REQUESTED ACTION: Approval of plans.

City of Sevierville
Five-Year Street Paving and Sidewalk Plans
FY 2017

YEAR 1, 2016-2017 (FY2017) PAVING

Street	Approx. Tonage	Approx. Cost
*Collier Drive	4,600	\$492,200
Tramel Road	900	\$96,300
Wildwind Drive	114	\$12,198

*Roads marked with an asterik may require some milling

Milling, Hours	16	32,000

Total, Year 1	5,614	\$632,698

City of Sevierville
Five-Year Street Paving and Sidewalk Plans
FY 2017

YEAR 2, 2017-2018 (FY2018) PAVING

Street	Approx. Tonnage	Approx. Cost
Tanager Street (liquid road)	276	\$29,808
Hummingbird Lane (liquid road)	209	\$22,572
Meadowlark Lane	195	\$21,060
Kingfisher Avenue	660	\$71,280
Mark Ann Lane	395	\$42,660
Vista Drive	230	\$24,840
Cate Road	1,200	\$129,600
Beverly Hills Drive	490	\$52,920
Burridge Drive (Panorama Drive to Allensville Road)	890	\$96,120
* Court Avenue (Joy Street to Main Street)	435	\$46,980
* Bruce Street (Court Avenue to Parkway)	210	\$22,680
* West Bruce Street	170	\$18,360
* Commerce Street	155	\$16,740
* Lera Court	60	\$6,480
Oakville Lane	103	\$11,124

*Roads marked with an asterik may require some milling

Milling, Hours	16	32,000

Total, Year 2	5,678	\$645,224

City of Sevierville
Five-Year Street Paving and Sidewalk Plans
FY 2017

YEAR 3, 2018-2019 (FY2019) PAVING

Street	Approx. Tonnage	Approx. Cost
Valley Road	765	\$84,150
Teague Lane (liquid road)	130	\$14,300
Kilby Street	305	\$33,550
Red Bank Road	1,250	\$137,500
Birchwood Lane	560	\$61,600
Woodland Drive	400	\$44,000
Holly Court	60	\$6,600
Poplar Court	95	\$10,450
Hemlock Court	245	\$26,950
Walden Court	135	\$14,850
Beechview Drive	395	\$43,450
Georgian Lane	200	\$22,000
CedarTerrace	265	\$29,150
Royal Heights Drive	280	\$30,800
Lisa Drive	110	\$12,100
Overlook Drive	430	\$47,300
Hopson Street	375	\$41,250
King Street	70	\$7,700
Mark Ann Drive	193	\$21,230

Total, Year3:	6,263	\$688,930

City of Sevierville
Five-Year Street Paving and Sidewalk Plans
FY 2017

YEAR 4, 2019-2020 (FY2020) PAVING

Street	Approx. Tonnage	Approx. Cost
Nichols Street	305	\$33,550
Sunnyside Avenue	90	\$9,900
Cross Street	120	\$13,200
Jackson Street	70	\$7,700
Apple Valley Road	1,560	\$171,600
Wesley Lane	55	\$6,050
Wade Lane	65	\$7,150
River Lane	105	\$11,550
Carl Street	100	\$11,000
Cedar Drive	115	\$12,650
Kingsview Court	85	\$9,350
Caton Road	320	\$35,200
Bertie Street	155	\$17,050
Fox Road	140	\$15,400
Riverview Circle	580	\$64,960
Estate Drive	150	\$16,500
Little Pigeon Drive	150	\$16,500
Red Bank Road	1,250	\$137,500
Reese Road	230	\$25,300
Marshall Circle	75	\$8,400
John L. Marshall Drive	200	\$22,400
Oak Drive	235	\$26,320
River Valley	660	\$73,920

Total Year 4	13,341	\$753,150

City of Sevierville
Five-Year Street Paving and Sidewalk Plans
FY 2017

YEAR 5, 2020-2021 (FY2021) PAVING

Street	Approx. Tonnage	Approx. Cost
* Prince Street (west of Parkway)	255	\$29,070
* Church Street	225	\$25,650
Club Drive	225	\$25,650
Hollywood Circle	475	\$54,150
Railroad Street	433	\$49,362
Burden Hill	140	\$15,960
Cedar Bend loop	160	\$18,240
Catlett Road	827	\$94,278
Fox Landing Court	370	\$42,180
Lenz Drive	320	\$36,480
Morningside Drive	120	\$13,680
Pigeon Court	20	\$2,280
Warbler Point	270	\$30,780
Wagner Drive	270	\$30,780
Topside Drive	380	\$43,320
Rivergate Drive	670	\$76,380
Longview Drive	870	\$99,180
River Bottom Drive	188	\$21,432
Phesant Ridge Road	543	\$61,902
Reese Road	231	\$26,334
*Roads marked with an asterik may require some milling		
Milling, Hours	8	16,000

Total Year 5	6,992	\$813,088

City of Sevierville
Five-Year Street Paving and Sidewalk Plans
FY 2017

YEAR 1, 2016-2017 (FY17) SIDEWALKS

Street/Improvement	Approx. Cost
Miscellaneous Areas in the Central Business Improvement District	\$80,000
Various locations to update existing sidewalks to meet ADA compatibility	\$20,000

Total Year 1	\$100,000

YEAR 2, 2017-2018 (FY18) SIDEWALKS

Street/Improvement	Approx. Cost
Dolly Parton Parkway, West Bound side from Cherokee Circle to City limits Install new sidewalk	\$80,000
Various locations to update existing sidewalks to meet ADA compatibility	\$20,000

Total Year 2	\$100,000

City of Sevierville
Five-Year Street Paving and Sidewalk Plans
FY 2017

YEAR 3, 2018-2019 (FY19) SIDEWALKS

Street/Improvement	Approx. Cost
Industrial Park Road, South Bound side from Dolly Parton Pkwy to Airport Road Install new sidewalk	\$70,000
Various locations to update existing sidewalks to meet ADA compatibility	\$30,000

Total Year 3	\$100,000

YEAR 4, 2019-2020 (FY20) SIDEWALKS

Street/Improvement	Approx. Cost
Eastgate Road, West Bound side from Middle Creek Road to Huskey Drive Install new sidewalk	\$30,000
Middle Creek Road, North Bound side from Eastgate Road to Dolly Parton Parkw Install new sidewalk	\$20,000
Court Avenue, South Bound side from Prince Street to Honey Lane Install new sidewalk	\$20,000
Various locations to update existing sidewalks to meet ADA compatibility	\$30,000

Total Year 4	\$100,000

City of Sevierville
Five-Year Street Paving and Sidewalk Plans
FY 2017

YEAR 5, 2020-2021 (FY21) SIDEWALKS

Street/Improvement	Approx. Cost
West Main Street, East Bound side from Bridge to Kilby Street Install new sidewalk	\$100,000
Parkway, South Bound side from Main Street to Bruce Street Remove and replace existing sidewalk	\$70,000
Various locations to update existing sidewalks to meet ADA compatibility	\$30,000

Total Year 5	\$200,000



Board Memorandum

DATE: July 18, 2016

AGENDA ITEM: Approval of purchase for annual Microsoft Enterprise Office 365 desktop client subscription licenses and CAL's.

RESPONSIBILITY: Pam Caskie

PRESENTATION: National GSA contract pricing through the vendor CDW Government. This is the Microsoft Office Suite of software used by all City users. This purchase includes all client access licenses (CAL) for email and server access. Cost is \$74,366.93.

REQUESTED ACTION: Approval of annual software license purchase from CDW Government.



CDW Government, LLC
Microsoft Enterprise 6.6 Agreement Pricing

Date 7/12/16
Account Manager Chris Wilson

**Enterprise Quote
for**

VSL Specialist Geoff Bertkau
Channel Price Sheet Month Jun-16

City of Sevierville, TN

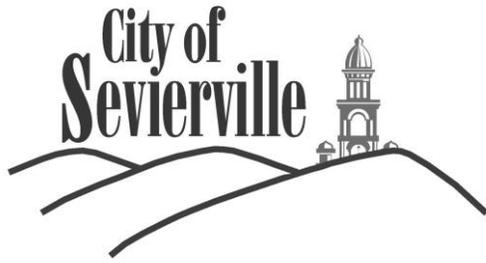
Unless otherwise noted, All Quotes expire upon current month's end

Annual Payment
Customer to make three annual payments to CDW-G

Microsoft Part #	Description	Level	Quantity	Year 1		Year 2		Year 3	
				Price	Extended	Price	Extended	Price	Extended
3JJ-00003	O365ProPlus ShrdSvr ALNG SubsVL MVL PerUsr	D	300	\$ 113.14	\$ 33,942.00	\$ 113.14	\$ 33,942.00	\$ 113.14	\$ 33,942.00
W06-00445	CoreCAL ALNG LicSAPk MVL UsrCAL	D	300	\$ 97.42	\$ 29,226.00	\$ 97.42	\$ 29,226.00	\$ 97.42	\$ 29,226.00
PGI-00268	ExchgEntCAL ALNG LicSAPk MVL UsrCAL wSrvcs	D	300	\$ 36.37	\$ 10,911.00	\$ 36.37	\$ 10,911.00	\$ 36.37	\$ 10,911.00
312-02177	ExchgSvrStd ALNG LicSAPk MVL	D	1	\$ 287.93	\$ 287.93	\$ 287.93	\$ 287.93	\$ 287.93	\$ 287.93
				Total	\$ 74,366.93	Total	\$ 74,366.93	Total	\$ 74,366.93
				Three Year Total	\$ 223,100.79				

Notes

[Terms and conditions of sales and services projects are governed by the terms at http://www.cdwg.com/content/terms-conditions/product-sales.aspx](http://www.cdwg.com/content/terms-conditions/product-sales.aspx)



Board Memorandum

DATE: July 18, 2016

AGENDA ITEM: Approval of Contract for Engineering Services for the Downtown Streetscape and Underground Utility Project

RESPONSIBILITY: Bryon Fortner, P.E. – Public Works Director

PRESENTATION: We advertised a Request for Qualifications (RFQ) for design services for the Downtown Streetscape and Underground Utility Project and received submissions from nine qualified firms/teams on May 18, 2016 (RFQ summary is attached). The review team (Bryon Fortner, Bob Moncrief, Pam Caskie, Jim McGill, and Austin Williams) narrowed the field down to three firms for interviews on June 23. After the interviews, the team was unanimous in naming Vaughn and Melton as the most qualified for this project, then contract negotiations for a scope and fees commenced with V&M. The attached document is the result of those negotiations. The City Attorney has reviewed and approved the contract. Staff recommends approval.

REQUESTED ACTION: Award of contract with Vaughn and Melton with a not-to-exceed amount of \$188,455, an additional \$11,000 if required for additional survey services plus travel expenses as needed.



Vaughn & Melton

Engineering • Surveying

1909 Ailor Avenue
Knoxville, Tennessee 37921
Tel: (865) 546-5800
Fax: (865) 546-4714
www.vaughnmelton.com

July 11, 2016

Mr. Bryon Fortner, P.E.
Public Works Director
310 Robert Henderson Road
Sevierville, TN 37862

RE: Scope and Fee Proposal for Professional Services
Downtown Sevierville Streetscape Project

Dear Mr. Fortner:

Vaughn and Melton (V&M) is pleased to offer the following proposal for professional services for the roadway and streetscape improvements associated with the Downtown Sevierville Streetscapes Project. The original survey which is referenced in this proposal was provided to the City of Sevierville by Barge Wagner Sumner and Cannon (BWSC) as part of preliminary work in preparation for the above referenced Downtown Sevierville Streetscapes Project.

We will be teaming with Carol R. Johnson Associates to provide the landscape architecture services, and Cannon & Cannon to provide the electrical, lighting, and signalization design as well as S&ME for geotechnical work required for any foundations of traffic signal poles and street lighting poles. Below you will find a detailed task description of our scope of services, and following that a breakdown of the corresponding fees for each of these tasks.

The limits of the project as we understand it are Bruce Street from Forks of the River Parkway to North Parkway and Court Avenue from Bruce Street to Main Street but limited to signalization only on the West side of the intersection of Bruce Street with Forks of the River Parkway, the East side of the intersection of Bruce Street with North Parkway as well as the South side of the intersection of Court Avenue with Main Street.

Scope of Services for Preliminary Plans:

Task 1- Project Management including coordination among the subconsultants, the City of Sevierville, Utility owners and stakeholders as identified by the City of Sevierville.

Task 2 – Work needed to supplement existing survey in order to create a DTM such that the remainder of the design work can be completed more efficiently.

Task 3 – Kick-off meeting with City of Sevierville officials and their guests with the design team



- A. Availability of utility information may clarify scope and reduce fee
- B. Clarity of breadth & depth of utility work expected for preliminary plans could impact fee as well.

Task 4 – The first public meeting is proposed to collect information from the Sevierville Commons Merchants Association and other stakeholders invited by the City of Sevierville. We will provide visual aids and facilitate the meeting in a manner compatible with collecting input.

- A. We will participate in a total of two (2) public presentations – the first for review and comment of our work. We have included time for the testing of previous schematic design features and the development of alternatives.
- B. We will prepare up to a total of six (6) illustrative plans, profiles, typical sections, and/or enlargements to demonstrate the design intent of any alternatives of the design features for the public presentations.

Task 5 – Utilize existing data and supplemental effort to produce an existing conditions plan sheet

- A. We will gather additional survey data as required
- B. We will take the data and turn it into line work by computer aided drafting to produce the existing conditions plan sheet

Task 6 – Digest information from the first public meeting to create a draft typical section.

Task 7 – Up to three meetings with City of Sevierville officials including utility owners to discuss typical section draft improvements as well as visual aids for final public meeting.

- A. Drawings will be delivered in AutoCAD and PDF format at a scale appropriate to communicate design intent and will include the following:
 - I. Typical Roadway Cross-Sections
 - II. Layout and Materials Plan
 - III. Planting Plan
 - IV. Site Details

Task 8 – Preliminary underground utility design to confirm that potential conflicts can be resolved such that all utilities can fit into the corridor under proposed plan.



Vaughn & Melton

Engineering • Surveying

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Tel: (865) 546-5800
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www.vaughnmelton.com

A. Geotechnical Support

- I. Call Tennessee One Call to mark Utilities. Once marked we will survey as much of the line data as possible in order to enhance our existing conditions knowledge.
- II. Drill seven requested soil test borings. We will drill the borings at the intersections and block midpoints. The borings will be drilled to depths of 15 feet or auger refusal.
- III. We assume the boring locations may be accessed with a truck mounted drill rig. Services discussed in item I above and will culminate with a written report prepared by an S&ME Geotechnical Engineer or project staff professional under the review of a senior engineer licensed in Tennessee.

Task 9 – Create proposed concept plan sheet plus profiles and cross sections every 25 feet based upon final typical section.

Task 10 – For the final public meeting we will provide visual aids, facilitate the meeting and take comments on recommended plan. Work required for the final public meeting will be similar to that outlined in Task 4 above.

Task 11 – Meeting with the City of Sevierville officials to consider comments and finalize proposed concept plan and the items listed under Task 7.

Task 12- Produce final concept plan including existing and proposed plan sheets, profiles and 25 feet cross sections in addition to the items listed under Task 7. Once Tasks 1-12 are complete, we can then calculate an estimate of probable construction cost.

Proposed Fees and Budgets for Preliminary Plans:

Project Management and Civil Design (Vaughn & Melton C.E.)	\$ 80,655
Landscape Design and Public Meeting support (CRJA/ IBI)	\$ 48,000
Utility, Traffic and Street Lighting Design (CCI)	
A. Electrical	\$ 24,000
B. Water/Sewer/Gas	\$ 12,000
C. Street Lighting	\$ 8,000
D. Traffic Engineering	\$ 8,000
 Geotechnical Support (S&ME, Inc.)	 \$ 7,800
 Total Estimated Cost for preliminary plan:	 \$188,455*

*This not to exceed cost based on hourly rate billing assumes that the City of Sevierville can provide us with a DTM of the existing survey completed by Barge, Wagoner, Sumner and Cannon. If not, it is estimated that an additional \$11,000 would be required for



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V&M to translate the existing survey for downloading into a smart data format or resurvey and download whichever is most feasible. Additionally, this excludes FEMA work if required beyond the normal sizing of the pipe system and the holding of the existing cross-sectional area of the corridor (i.e. no rise certifications or higher levels of the FEMA requirements have not been built into this estimate.). If the City of Sevierville cannot provide traffic control assistance for S&ME then an additional \$2500 will be required for the traffic control that complies with the Manual on Uniform Traffic Control devices Part VI, temporary work zone traffic control. The Geotechnical Support is a lump sum because of the relatively small cost and because the scope is very clear. S&ME is to drill 7 holes and provide us with a report of findings.

As stated earlier, other than the Geotechnical Support described above, we propose this fee as a not to exceed limit billed based on an hourly rate and invoiced on a monthly basis for services rendered. Hourly rates for each firm are attached as exhibits A, B, & C. Additionally, included in Exhibit C is a breakdown of the V&M fee estimated by hourly rate.

Finally, we have estimated an approximate design fee to go from the preliminary design to the construction documents at an additional \$250,000. Please note that this is an educated approximation but at this point there are many unknowns that could increase or decrease the estimate. Once preliminary plans are complete, we can estimate the fee for completing the design through construction documents much more accurately. Maximum construction, engineering and inspection (CEI) cost (without Federal funds involved) will be approximately \$300,000 assuming the City of Sevierville supplies no inspection forces. The inspection fee could be reduced substantially by partnering with the City of Sevierville. Our estimate includes having an inspector on-site whenever a contractor or utility is performing construction.

Should you have any questions regarding this proposal, please contact me. We appreciate the opportunity to work with you on this project.

Respectfully,



Brently Johnson, P.E., RLS
Senior Project Manager



SCHEDULE OF CHARGES - HOURLY RATE BASIS

PROJECT MANAGEMENT & DESIGN

Senior Project Manager.....	\$175.00 per hour
Project Manager.....	\$145.00 per hour
Senior Project Engineer.....	\$130.00 per hour
Project Engineer.....	\$120.00 per hour
Senior Engineering Designer.....	\$110.00 per hour
Engineering Designer.....	\$95.00 per hour
Project Technician.....	\$85.00 per hour

FIELD SURVEYING

Senior Project Manager.....	\$175.00 per hour
Project RLS.....	\$120.00 per hour
Data Processor.....	\$100.00 per hour
Field Crew.....	\$165.00 per hour
Project Technician.....	\$85.00 per hour

CONSTRUCTION PHASE SERVICES & ASSESSMENTS

Senior Project Manager.....	\$175.00 per hour
Project Manager.....	\$145.00 per hour
Senior Project Engineer.....	\$130.00 per hour
Project Engineer.....	\$120.00 per hour
Senior Resident Project Representative.....	\$120.00 per hour
Resident Project Representative.....	\$75.00 to \$95.00 per hour
Project Technician.....	\$85.00 per hour

Rates for Principles and other Professionals/Experts provided upon request as specific project necessitates.

Unless otherwise noted in the Agreement; outside services contracted for a specific project, including but not limited to professional and technical consultants, laboratory testing, reprographics, photography, etc. will be invoiced at the amount of the subcontractor's statement plus 10 percent.

Other expenses which are properly chargeable to the work will be invoiced as follows:

- Travel by company or private vehicle at reimbursable rate per Federal guidelines at time expense is incurred.
- Travel, living and per diem expenses for all personnel when required to be away from office in connection with the project will be evaluated on a project by project basis and provided for in the project contract.

Statements will be issued on a monthly basis and are due upon receipt.

Effective: January 4, 2010



The following categorical rates are effective immediately for this project and subject to change annually:

Principal	\$150.00
Senior Associate	\$125.00
Associate	\$110.00
Senior Landscape Architect	\$95.00
Landscape Architect	\$85.00
Project Assistant	\$55.00
Project Support Staff	\$40.00

Exhibit C



City of Sevierville Streetscapes				
Activity	Personnel	Time (hr)	Rate (\$/hr)	Total (\$)
Administration				
Project Management	Principal	11	\$ 185.00	\$ 2,035.00
	Sr. Licensed Professional	116	\$ 155.00	\$ 17,980.00
TOTAL =				\$ 20,015.00
Survey				
Checking old survey & adding	Survey Party (3-Man)	16	\$ 150.00	\$ 2,400.00
Research	TEC III	8	\$ 70.00	\$ 560.00
Data Entry	TEC III	3	\$ 70.00	\$ 210.00
TOTAL=				\$ 3,170.00
Stormwater				
Stormwater Design	Licensed Professional	40	\$ 125.00	\$ 5,000.00
TOTAL =				\$ 5,000.00
Roadway work				
Gather survey in office & suppliment with work by others	Senior Designer/Certified Technician	96	\$ 90.00	\$ 8,640.00
	Senior Level Professional	24	\$ 155.00	\$ 3,720.00
Create existing model	Senior Designer/Certified Technician	32	\$ 90.00	\$ 2,880.00
	Senior Level Professional	8	\$ 155.00	\$ 1,240.00
Set alignment	Senior Designer/Certified Technician	13	\$ 90.00	\$ 1,170.00
	Senior Level Professional	3	\$ 155.00	\$ 465.00
Set profiles	Senior Designer/Certified Technician	32	\$ 90.00	\$ 2,880.00
	Senior Level Professional	8	\$ 155.00	\$ 1,240.00
Create typical section	Senior Designer/Certified Technician	13	\$ 90.00	\$ 1,170.00
	Senior Level Professional	3	\$ 155.00	\$ 465.00
Create cross sections at 25 ft intervals	Senior Designer/Certified Technician	96	\$ 90.00	\$ 8,640.00
	Senior Level Professional	24	\$ 155.00	\$ 3,720.00
Set up & create plan sheets	Senior Designer/Certified Technician	64	\$ 90.00	\$ 5,760.00
	Senior Level Professional	16	\$ 155.00	\$ 2,480.00
TOTAL =				\$ 44,470.00
Structural Engineering				
Foundation Design	Licensed Professional	64	\$ 125.00	\$ 8,000.00
TOTAL =				\$ 8,000.00
GRAND TOTAL =				\$ 80,655.00

VAUGHN & MELTON

**1909 Ailor Avenue
Knoxville, Tennessee 37921**

Phone No. (865) 546-5800

Fax No. (865) 546-4714

Vaughn & Melton, (V&M) will provide professional engineering services at an hourly rate for each classification as follows:

<u>Job Classification</u>	<u>Hourly Rate</u>
Principal	\$185.00
Senior Level Professional	155.00
Licensed Professional	125.00
Graduate Engineer (EIT)	100.00
Senior Designer/Certified Technician	90.00
Technician IV	80.00
Technician III	70.00
Technician II	55.00
Technician I	40.00
Clerical Administration	65.00
Clerk/Typist	40.00
ROW Project Manager	110.00
ROW Relocation Agent	100.00
ROW Acquisition Agent	90.00
ROW Agent Trainee	75.00
Survey Party (4-Man)	185.00
Survey Party (3-Man or 2-man w/Robotic or GPS)	150.00
Survey Party (2-Man)	120.00
Survey Party (1-man w/Robotic or GPS)	100.00

The above rates would be full compensation, including fringe benefits and overhead items for each hour worked by an employee; except the following expenses properly chargeable to the project, which would be reimbursed at cost:

- (1) Printing, reproduction, photography or special material for said project.
- (2) Travel by 4X4 at \$0.75 per mile. Travel by 4X2 at \$0.60 per mile.
- (3) Travel and living expenses for all personnel when required to be away from Knoxville in connection with work
- (4) Other consultant fees as approved by the Owner (or his Agent).

V&M will furnish, at the request of the Owner, monthly time sheets and an hourly breakdown for each employee working on said project with V&M's monthly invoice. The invoice and time sheets would be certified that the employee's worked the hours shown, at the classification designated.

V&M rates June 2016



Board Memorandum

DATE: July 18, 2016

AGENDA ITEM: Request Approval of a Contract with Hope Medical Clinic for Firefighter Physicals.

RESPONSIBILITY: Matt Henderson, Fire Chief

PRESENTATION: Requesting approval of a contract with Hope Medical Clinic through June 2020 as the only local provider able to provide the required annual NFPA approved Firefighter Physicals at the rate of \$320.00 and \$165.00 for a chest X-ray per firefighter. The first physicals were performed June 2016.

REQUESTED ACTION: Recommend approval of contract.



HOPE MEDICAL CLINIC

Re: City of Sevierville Fire Fighter Physical Exams

This is a formal proposal presented to the City of Sevierville for performing firefighter physical exams. These exams will be performed based on the 2013 NFPA 1582 Standard on Comprehensive Occupational Medical Program for fire departments.

Scheduling:

The Fire Chief will work with Hope Medical Clinic to determine the feasibility of doing firefighter physicals based on clinic needs as well as the fire departments scheduling. This will be a collaborative effort in order to get the firefighters in and out as quickly as possible and not to interfere with business. Hope Medical Clinic will block times to expedite the physicals during the months of April through June, 2016. However, this contractual agreement will carry through 2020.

Information:

Provider will address no less than the baseline materials identified in the NFPA 1582 Standards. The standards include medical exams as well as laboratory analysis. If the provider is unable to supply services recommended, at that time the provider will contact other entities/specialties to have services provided. This will be at additional expense to the City of Sevierville fire department.

Confidentiality of Records:

It is the desire of Hope Medical Clinic that medical information gathered from the physical exams remain confidential. The Fire Chief or acting Fire Chief shall serve as the liaison with Hope Medical Clinic. Communication regarding the individual's results, as it pertains to the safety of the individual or safety of coworkers within the department, shall be shared with the Fire Chief and shall include the information necessary for our department to maintain a safe and effective workplace. Specific results, especially with any results falling outside the normal limits, shall be shared as soon as possible with the individual. Additionally, notification to the Fire Chief from the provider shall indicate the individual has a requirement for follow-up communication with the provider. This will allow the Fire Chief to ensure follow-up communication is acted upon.

If any results or follow-up indicate a concern for the safety of the individual or others, details shall be shared with the Fire Chief to allow the contractor to provide reasonable workplace accommodations. Medical records shall be maintained by the provider. These records shall be used to establish ongoing assessment and evaluation of an individual progression from baseline data until the termination agreement. At that time records will be provided to the City of



HOPE MEDICAL CLINIC

Sevierville. This information will be accessible upon request by the City of Sevierville Fire Department or individual.

Specifications:

1. Each firefighter employee scheduled for a physical exam shall receive the evaluation identified in the NFA 1582 standards. These items include:
 - Medical history / medical conditions
 - Head and neck
 - Eyes and vision
 - Ears and hearing
 - Dental
 - Nose, oropharynx, trachea, esophagus, & larynx
 - Lungs and chest wall
 - Heart and vascular system
 - Abdominal organs and gastrointestinal system
 - Reproductive system
 - Urinary system
 - Spine and axial skeletal
 - Extremities
 - Neurological disorders
 - Skin
 - Blood and blood forming organs
 - Endocrine and metabolic disorders
 - Systemic diseases and miscellaneous conditions
 - Tumors and malignant diseases
 - Psychiatric screening
 - Chemicals, drugs, and medications

2. Each medical evaluation shall include a medical history (including exposure history), physical examination, blood tests, urinalysis, vision test, audiograms, spirometry, chest x-ray (as indicated), chest x-ray interpretation, electrocardiogram with cardiac stress test as indicated; cancer screening as indicated; immunizations and infectious disease screening. Individuals requiring immunizations may need to follow up with their primary care or local pharmacy service to receive vaccines. Vaccine administration is not covered under the terms of this contract.

3. Scheduling will be coordinated with the Fire Chief. Every effort will be made to keep members of the same fire truck on the same schedule so as not to disrupt emergency/fire services.



HOPE MEDICAL CLINIC

4. Physicals, labs, audiometric screening will be performed at Hope Medical Clinic, 740 Middle Creek Rd., Suite 214, Sevierville, Tennessee, 37862. Radiologic services will be performed at Leconte Medical Center.
5. A summary profile shall be provided to the Fire Chief identifying any trends, department wide recommendations, and general data summary including comparisons between other benchmarks. This summary shall be suitable for sharing with the entire membership and shall not identify any specific individuals.
6. The Fire Chief shall provide Hope Medical Clinic with historical data for each of the firemen participating in the physical exams. Should the data not be provided comparison data will not be summarized.
7. Any finding which requires further medical exams will be made known to the participant as well as the Fire Chief. This will not be included in the general occupational health physical exam performed at the clinic, unless requested. Further testing may be paid for by the City of Sevierville, the participant, or insurance, whichever the City of Sevierville deems appropriate.
8. Immunizations may be offered at the clinic but are based on limited quantity. Should the city request vaccines or immunizations, they may need to be performed outside the clinic at a local pharmacy. The cost of vaccination will be an additional fee. Prescriptions for the vaccines may be written by providers at Hope Medical Clinic.
9. Billing for services including the basic physical exam, lab work, 12-lead EKG, PFT will be \$320. Pulmonary x-rays which are required at baseline and every 3 years, will be an additional \$165. Billing will be performed monthly based on services rendered and payment is expected within 10 days of receipt.

The physical exam:

- History
- Physical exam
- Pulmonary function test interpretation
- Electrocardiogram, 12 leads with interpretation
- Pulmonary function testing
- Vision testing
- Body mass index
- Labs: CMP, CBC with differential, PSA, lipid panel, hemoglobin A 1C on known diabetics, urine dip analysis



HOPE MEDICAL CLINIC

- TB skin test
- Audiometric testing and interpretation
- Complete blood count
- Comprehensive metabolic profile, a urinalysis
- PSA for men greater than 45 years of age
- Hemocult
- Complete lipid panel
- Chest x-ray: Initial baseline and every 3 years (additional cost of \$165 per x-ray)

Stress Test Tread Mill (if indicated or for 40 and over). Cost of the stress test is not covered under the fee for services above. The stress test may be billed to City of Sevierville, individual, or insurance. This will be identified in advance at the Fire Chief to determine next steps.

Recommended Cancer Screenings:

Mammogram for females after age 40. Billed to City of Sevierville, individual or insurance. Other recommendation screening for exposures include arsenic, mercury, lead, aluminum, antimony, bismuth, cadmium, chromium, copper, nickel, zinc organophosphates, and polychlorinated biphenyls.

Any abnormalities found within the labs, diagnostic testing or physical exam will be recommended for further evaluation with either the individual's PCP or a specialist. This is not included in the price of the physical exam for the NFPA 1582 Physical exams provided. This may be done at the discretion of known exposure at the Fire Chief's request.

Matt Henderson
Name

Michael Short office mgr.
Name

Matt Henderson
Signature

Michael Short
Signature

6-16-2016
Date

6-24-16
Date



Board Memorandum

DATE: July 18, 2016

AGENDA ITEM: Sole Source Supplier for Parks and Recreation Department

RESPONSIBILITY: Bob Parker-Director of Parks and Recreation

PRESENTATION:

Duffield Aquatics: remains as the Sole Source provider in the State of Tennessee for Pulsar Chlorinating briquettes; which are used in our swimming pool chlorination systems.

As required by the State of Tennessee Public Swimming Pool Law; it is necessary for public pool managers to make every effort to provide a safe pool chemical environment and to preserve the NSF rating. This chlorination system is used in both our indoor and outdoor pool operations.

REQUESTED ACTION:

Approval of sole source provider; **Duffield Aquatics** for these required operational supplies for the Parks and Recreation Department Swimming Pools for FY 2017. Attached please find a letter noting that Duffield Aquatics is the supplier for this product.

DATE: 13 July

TO: Sevierville Parks and Recreation
1005 Park Road
Sevierville, TN 37864

ATTN: Joe Mattern

REF: Pulsar Chlorinating Systems and related briquettes

Dear Joe,

This is to inform you that Duffield Aquatics, Inc. is the sole source for the Lonza (formerly Arch Chemicals Inc) Pulsar Chlorinating Systems and the related Pulsar Plus Briquettes for the state of Tennessee.

Please feel free to contact me with any questions.

Sincerely,



Stacy Willis, B.S.M.E.

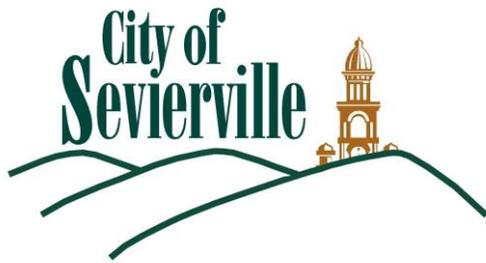
Lonza Microbial Group

National Accounts Manager

Water Treatment

Cell: (256) 609-8214

Email: stacy.willis@lonza.com



Board Memorandum

DATE: July 18, 2016

AGENDA ITEM: Request Acceptance of \$100,000 dollar Gift through The Legacy Park Foundation as approved by the PetSafe Corporation for the development of a Dog Park on City Owned property adjacent to City Park

RESPONSIBILITY: Bob Parker-Director of Parks and Recreation

PRESENTATION:

Please find a letter from Carol Evans- Executive Director of the Legacy Park Foundation informing the City of Sevierville that \$100,000 dollars from the Foundation is being made available through their partnership with the PetSafe Corporation headquartered in Knoxville.

These funds are to be used for construction of a Dog Park on land dedicated for a Dog Park through the Local Friends Group: “Unleashed Dog Park Group” via a Letter of Intent approved in October 2015. (Copy attached)

The only stipulation in accepting these funds is that the Dog Park will be branded a “PetSafe Dog Park” and that the entrance to the Dog Park be built as per the attached picture and drawings. However, the local Friends Group requested and PetSafe has approved the subtitle: “Sevierville’s Unleashed Dog Park” be approved in the branding of the facility.

REQUESTED ACTION:

Accept the funds of \$100,000 dollars from the Legacy Park Foundation, the City would act as the General Contractor and begin the planning and construction of the PetSafe/Unleashed Sevierville Dog Park immediately.



June 24, 2016

BOARD OF DIRECTORS

- Doug Bataille
- John Becker
- Charles Busler
- Bart Carey
- Pete Claussen
- Steve Fritts
- Catherine Gilreath
- Duane Grieve
- Jenny Hines
- Paul James
- Will Johnson
- Missy Kane
- Thomas Krajewski
- Jon Lawler
- David Long
- Mark Mamantov
- David Martin
- Bill Mason
- Don Parnell
- Cecilia Petersen
- Joe Petre
- Danny Pressley
- Ken Rueter
- Tommy Schumpert
- Chris Trump
- Joe Walsh

Mr. Bob Parker
Director, Department of Parks & Recreation
200 Gary Wade Boulevard
P.O. Box 5500
Sevierville, TN 37864-5500

Dear Bob,

We are very proud to partner with PetSafe as they work toward their goals of making us the most pet-friendly region in the county. We serve as the fiscal agent for the funds they contribute annually for creating dog parks through partnership with community governments.

PetSafe has designated \$100,000 for the construction of a dog park in Sevierville. We understand that you are working with PetSafe and hope to begin that project this fall. We will happily disburse those funds to you upon your request.

Please let me know if you need any additional information. Best of luck with building an outstanding dog park!

Sincerely,

Carol Evans
Executive Director

BOARD OF ADVISORS

- Cathy Ackermann
- Dee Haslam
- Sharon Miller Pryse
- Sara Rose
- Will Skelton
- Susan Richardson Williams



City of Sevierville
120 Gary Wade Blvd/City Hall
Sevierville, TN 37862

September 21, 2015

Friends of Sevierville Dog Park
Chairman: Patrick Harrell
865-414-3699
Sevierville, TN 37862

Re: Letter of Intent for Establishment of 'A Friends Group' to be
Established in order to Raise Private Funds and Advise City Staff in the Development
Of a Dog Park on City Owned Property located at 915 Park Road/ Adjacent to City
Park. (Copy of map of proposed property and Conceptual drawing attached)

The purpose of this letter (this "Letter of Intent") is to summarize the basis upon which The City of Sevierville ("the City") and "Friends of A Sevierville Dog Park" here in referred to as "A Friends Group" intend to negotiate in good faith toward development of a Public Dog Park on 1.43 acres of property adjacent to the Sevierville City Park. The terms of this Letter of Intent are as follows:

A Friends Group Will:

- Provide City Staff with input and advice as to the design and development of such dog park.
- Seek grants or other financial assistance to apply towards the cost of the design and construction of the playground, with the assistance and approval of the City

The City Will:

- Allow development and construction of a Public Dog Park on 1.43 acres of city owned land adjacent to City Park on Park Road.
- Develop a conceptual plan for the Dog Park.
- Act as project manager for construction.
- Allow "A Friends Group" and approved volunteers to advise the City about the project after completion of a safety and orientation process developed by the City of Sevierville
- Assume ownership, operation and maintenance of the Dog Park upon completion.

This Letter of Intent is merely a proposal to proceed with negotiations toward definitive agreements following exchange by the parties of a fully executed counterpart of this Letter of Intent. This Letter of Intent is not a contract or otherwise binding upon either party; it is intended only as an outline of the preliminary discussions between us to date and does not contain all matters upon which agreement must be reached in order for binding contracts to exist. A binding commitment regarding the transactions contemplated in this Letter of Intent will exist, if at all, only upon execution of binding agreements with terms acceptable to the City and "A Friends Group" in their sole discretion. Neither party has or will have any obligation to enter into any agreement on any basis, but each party agrees to attempt to negotiate the terms in good faith.

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If for any reason the City and "A Friends Group" have not entered into the binding agreements described herein by (12) twelve months from the date that this Letter of Intent then this Letter of Intent has been signed by both parties, then the Letter of Intent shall automatically terminate, and the parties shall have no further obligations to each other.

If "A Friends Group" accepts the terms and conditions of this Letter of Intent, please sign where indicated below and return this Letter of Intent to the City at the address listed below on or before September 21, 2015.

City of Sevierville


By: Russell Treadway
Title: City Administrator

Return a signed original of this Letter of Intent to my attention at the following address:

Bob Parker-Director of Parks and Recreation
200 Gary Wade Blvd
Sevierville, TN 37862 bparker@seviervilletn.org 865-868-1896

ACCEPTED AND AGREED TO

"A Dog Park Friends Group".


By: Patrick Harrell
Title: Chairman-Friends of Sevierville Dog Park

Address: 200 Gary Wade Boulevard, Sevierville, TN 37862 Voice: (865) 453-5441 Fax: (865) 428-2560

PLAN NORTH



2a PAVILION PLAN - (WES1)

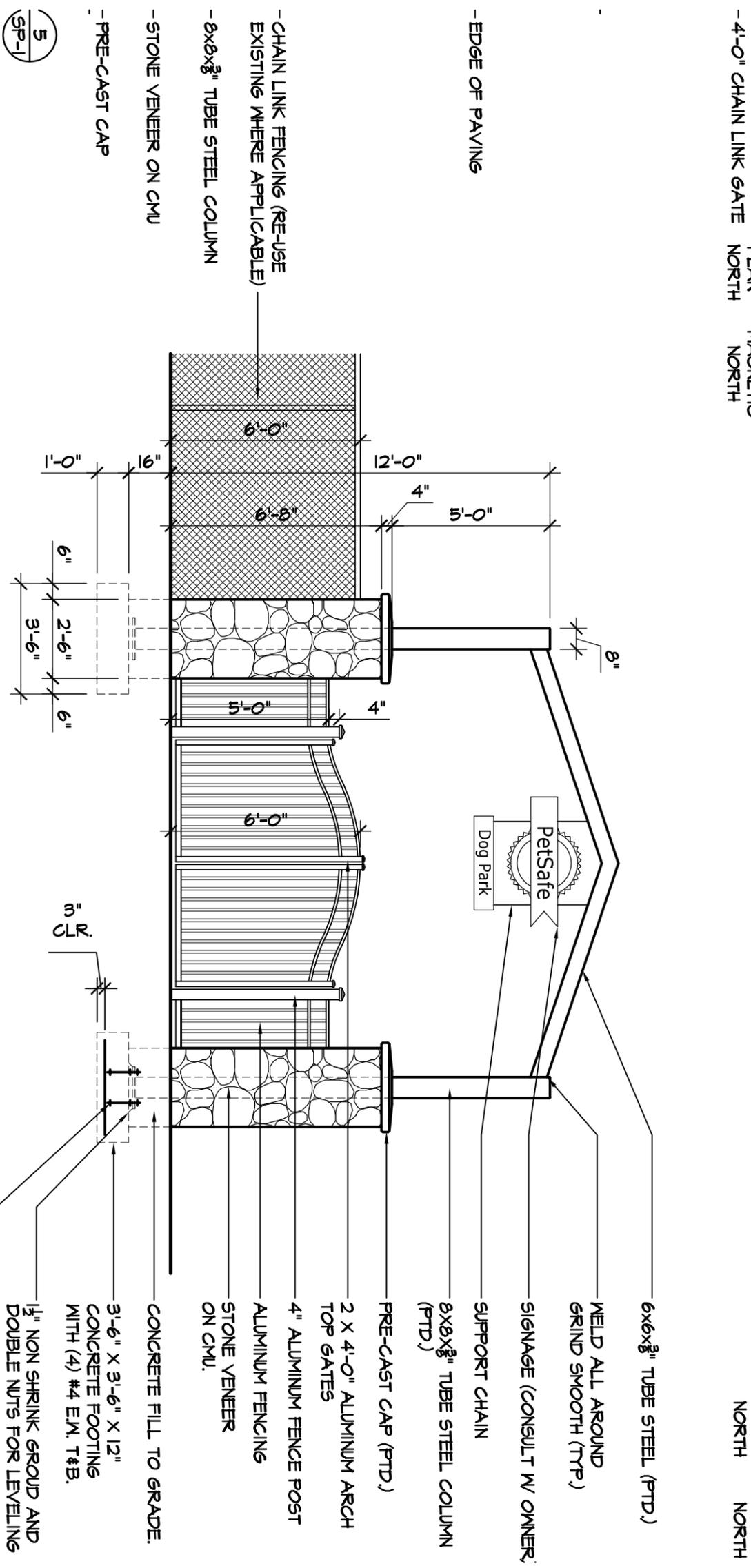
SCALE: 1"=10'-0"



PLAN NORTH



MAGNETI NORTH



-4'-0" CHAIN LINK GATE

-EDGE OF PAVING

-CHAIN LINK FENCING (RE-USE EXISTING WHERE APPLICABLE)

-6x6x3/8" TUBE STEEL COLUMN

-STONE VENEER ON CMU

-PRE-CAST CAP

5
SP-1

6x6x3/8" TUBE STEEL (PTD.)

WELD ALL AROUND GRIND SMOOTH (TYP.)

SIGNAGE (CONSULT W/ OWNER)

SUPPORT CHAIN

6x6x3/8" TUBE STEEL COLUMN (PTD.)

PRE-CAST CAP (PTD.)

2 X 4'-0" ALUMINUM ARCH TOP GATES

4" ALUMINUM FENCE POST

ALUMINUM FENCING

STONE VENEER ON CMU.

CONCRETE FILL TO GRADE.

3'-6" X 3'-6" X 12" CONCRETE FOOTING WITH (4) #4 E.M. T#B.

1/2" NON SHRINK GROUT AND DOUBLE NUTS FOR LEVELING

(4) 3/4" DIA. ANCHOR BOLTS (HEADED) 8" EMBEDMENT

4 ENTRY GATE ELEVATION

SCALE: 1/4" = 1'-0"

51



Legend 

-  SewerManhole
-  WaterHydrant
-  SewerPipe
-  WaterPipe
-  2ftTopo
-  PARCELS

Dog Park

PARK

PAINE

PAINE

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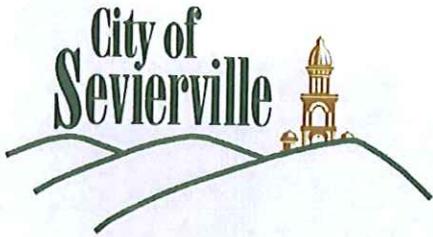
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Board Memorandum

DATE: July 18, 2016

AGENDA ITEM: Consider request for FY 2017 annual supply bid awards for the Water and Sewer Department.

SUBJECT: Annual supply bid awards for FY 2017.

RESPONSIBILITY: Steve Flynn, Director of Water & Sewer Department.

PRESENTATION: Award of FY 2017 annual Distribution & Collection Systems materials, stone and chemical supply bids to the following low qualified bidders. Please refer to attached bid tabulation sheets.

Stone

Vulcan Materials Company

Sodium Bisulfite Liquid
(38% - 40%) 330 gal. tote

Dycho Company, Inc.

Sodium Chloride
(150 tons)

Sullivan Corporation

BOARD ACTION: Award of annual supply bids for FY 2017 as presented.



Board Memorandum

DATE: July 18, 2016

AGENDA ITEM: Purchase of Carpet for Council Hall in Civic Center

RESPONSIBILITY: Bob Parker-Director of Parks and Recreation

PRESENTATION:

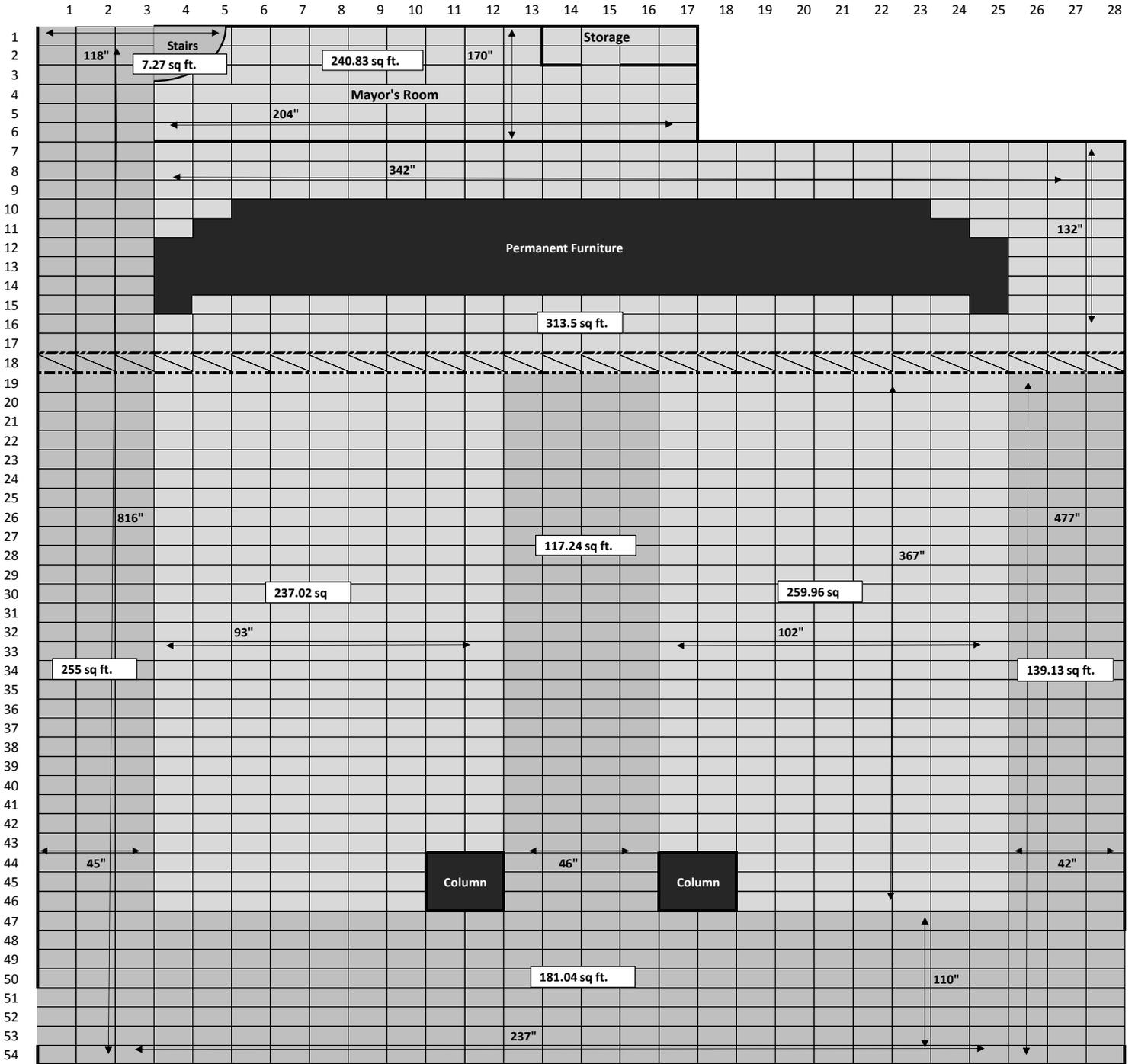
Funds were approved in the FY2017 Civic Center Budget to replace the carpet in Council Hall and the Offices Downstairs. Facility Maintenance will be responsible for installation of the carpet. Attached please find the quotes for the materials and the proposed layout of the installation.

Facility Maintenance is scheduled to install the carpet August 22-31, 2016.

REQUESTED ACTION:

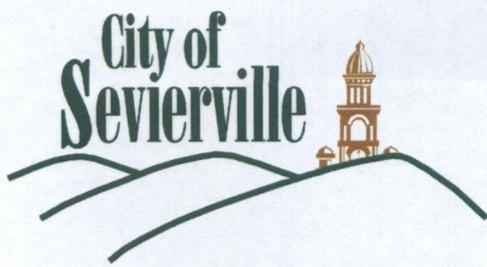
Approve the materials to replace the carpet in the Civic Center and purchase the materials from: Interface at the total cost of \$6,859.00.

Council Hall New Carpet Layout



Total Square Footage = 1,750.99 sq ft.
 Aisle (Constrating color) = 699.68 sq ft.
 Remaining Carpet = 1051.31 sq ft.

Council Hall New Carpet Layout



Board Memorandum

DATE: July 18, 2016

AGENDA ITEM: Consider request for Extension of FY 2017 annual supply contracts for the Water and Sewer Department.

SUBJECT: Extension of FY 2017 annual supply contract for trucking of stone, chemicals and distribution and collection systems materials.

RESPONSIBILITY: Steve Flynn, Director of Water & Sewer Department.

PRESENTATION: All of our annual supply contracts may be renewed on an annual basis in one (1) year increments up to three (3) additional years if all terms, conditions, and prices remain unchanged and both parties are in written agreement. The following contractors have agreed to extend their respective contracts for another year, ending June 30, 2017:

Sodium Hypochlorite Solution 12.5% (tote)	Brenntag Mid-South
Sodium Hypochlorite Solution 12.5% (bulk)	Allied Universal
Sodium Hydroxide Solution (bulk)	The Dycho Company
Aluminum Sulfate Solution (bulk)	The Dycho Company
Citric Acid Solution 50% (tote)	Greenway Products
Hydrogen Peroxide Solution 50% (tote)	Brenntag Mid-South
Distribution & Collection materials	Hayes Pipe Supply, Inc.
DelPac 2950 Liquid (bulk)	USALCO
Fluorosilic Acid (bulk)	Key Chemical Inc.
Trucking of Stone	Atchley Trucking, LLC
Distribution & Collection materials	Southern Pipe & Supply
Distribution & Collection materials	HD Supply Waterworks
Precast Manholes	C.R. Barger & Sons, Inc.

Letters of consent are attached for your review.

BOARD ACTION: Award of contract extensions with purchases limited to budgeted amounts.

Shannon Parton

From: Shane Carr
Sent: Wednesday, July 13, 2016 12:11 PM
To: Shannon Parton
Subject: FW: Bid Pricing

From: Genie Capps/Mid-South/Brenntag [mailto:GCapps@brenntag.com]
Sent: Wednesday, July 13, 2016 11:43 AM
To: Shane Carr <scarr@sevierville.tn.org>
Cc: Donna Lyon/Mid-South/Brenntag <dlyon@brenntag.com>
Subject: Bid Pricing

Shane

Your pricing has been extended and are as follows:

Sodium Hypochlorite 12.52% in totes is \$1.05/gal through 6/30/17

Hydrogen Peroxide 50% in totes is \$2.297/gal through 5/10/17

Please let me know if you need anything further.

Genie Capps

BRENNTAG | Certified Customer Service
Professional

Brenntag Mid-South, Inc
Chattanooga Branch
Tele: 423-821-1535
Fax: 423-821-2234

ConnectingChemistry

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3901 NW 115 Avenue
 Miami, Florida 33178
 305-888-2623 office
 305-463-8369 fax

May 9, 2016

Mr. Shane Carr
 City of Sevierville
 Water & Sewer Department
 120 Gary Wade Boulevard
 Sevierville, TN 37864-5500

Re: Chemical Bid

Dear Mr. Carr,

The above referenced bid will expire on June 30, 2016. We would like to extend this bid for an additional one year period, at your current pricing, listed below:

Sodium Hypochlorite/Bulk - \$.74/Gallon

This price will be firm from July 1, 2016 through June 30, 2017. All other terms, agreements and specifications will remain the same as on your original request for bid.

If you are in agreement with this, please indicate your acceptance by signing below and faxing a copy back to my attention, if needed, please send us your standard approval contract, stating this change. If approval must be submitted to your City Council for final approval, we will accept a "Letter of Intent", notifying us that this has been approved locally and final approval will be given at your next City Council Meeting. Please provide a copy of your intent via e-mail to CristyM@Allieduniversal.com no later than June 10, 2016.

We look forward to our continued good working business relationship.

Very truly yours,

ALLIED UNIVERSAL CORPORATION

CITY OF SEVIERVILLE

Cristhianne Munguia
 Bid Coordinator

 Signature

 Name/Title Printed

/cm

cc: J. Palmer, AUC President – CEO
 C. Fernandez, AUC Vice President of Sales

 Date

3901 NW 115 Avenue
 Miami, Florida 33178
 305-888-2623

9501 Rangeline Road
 Ft. Pierce, Florida 34987
 772-464-6195

30 Neil Gunn Drive
 Ellisville, MS 39437
 601-477-2550

5215 W. Tyson Avenue
 Tampa, Florida 33611
 813-832-4868

8350 NW 115 Avenue
 Miami, Florida 33166
 305-888-2623

204 SCM Road
 Brunswick, GA 31525
 912-267-9470

1405 Pessum Hollow Road
 Ranger, GA 30734
 706-334-7377

2100 Port Road
 West Memphis, AR 72301
 870-732-3107

Shane Carr

From: Cristhianne Mungia <crishtiannem@allieduniversal.com>
Sent: Thursday, May 12, 2016 9:28 AM
To: Shane Carr
Cc: Cristhianne Mungia
Subject: Fwd: Sevierville Chemical Bid Extension
Attachments: City of Sevierville.pdf

Good morning,

Please find attached the formal extension letter for the above mentioned Chemical Bid for Sodium Hypochlorite at \$.74/gallon with new expiration date of 6/30/17.

Once reviewed please provide renewal confirmation as soon as possible.

Also, please note, Mrs. Guillarmod has retired as of the end of 2015, going forward, please address all Bid matters to my attention.

Thank you,

--

Cristhianne Munguia
Raw Materials Buyer / Bid Coordinator

Allied Universal Corporation
3901 NW 115 Ave, Miami, FL 33178
Ph: (305) 888-2623 ext: 0125 **Fax:** (786) 522-0215
E-mail: CristhianneM@Allieduniversal.com

----- Forwarded message -----

From: **Cristhianne Mungia** <crishtiannem@allieduniversal.com>
Date: Tue, May 10, 2016 at 7:33 AM
Subject: Sevierville Chemical Bid Extension
To: ShaneC@seviervilletn.org, tammyw@seviervilletn.org
Cc: Cristhianne Mungia <Crishtiannem@allieduniversal.com>

Good morning,

Please find attached the formal extension letter for the above mentioned Chemical Bid for Sodium Hypochlorite at \$.74/gallon with new expiration date of 6/30/17.

Once reviewed please provide renewal confirmation as soon as possible.

Also, please note, Mrs. Guillarmod has retired as of the end of 2015, going forward, please address all Bid matters to my attention.

Thank you,

--

Cristhianne Munguia
Raw Materials Buyer / Bid Coordinator

Allied Universal Corporation

3901 NW 115 Ave, Miami, FL 33178

Ph: (305) 888-2623 ext: 0125 Fax: (786) 522-0215

E-mail: CristhianneM@Allieduniversal.com

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=====



**THE
DYCHO
COMPANY**
INCORPORATED
P.O. BOX 513
NIOTA, TENNESSEE
37826

May 9, 2016

Mr. Stephen W. Flynn
Sevierville, City of – Water & Sewer Dept
PO Box 5500
116 Church Street
Sevierville, TN 37826

Re: Extension of Bid

Dear Mr. Flynn:

Thank you for the opportunity to extend, for one additional year, the current contract to supply the chemicals to Sevierville's Water and Wastewater plants. We sincerely appreciate your willingness to do business with us and also are very pleased with the solid relationship we have developed over the many years of service.

The Dycho Company is pleased to exercise the extension option for one additional year following the current contract period, for July 1, 2016 through June 30, 2017, on Sodium Hydroxide (tote), Aluminum Sulfate (bulk), and Sodium Bisulfite (bulk), with all current terms and conditions applicable for the period.

Thank you for your confidence in our abilities to serve your chemical needs. We look forward to many more years of service. Please confirm your agreement to this extension if agreeable. Should you have any additional questions or concerns please contact us at 1-800-654-1399.

Sincerely,

The Dycho Company, Inc.

J. Robert Shamblin
President

Shane Carr

From: Randy Holt <randy@greenwayproductsinc.com>
Sent: Friday, May 06, 2016 2:47 PM
To: John Rippetoe; Shane Carr
Cc: sales@greenwayproductsinc.com; Wesley Sherrod
Subject: RE: Prices of City of Sevierville

Awesome, thanks! I put these in Lead Feed and attached Harlan's name to them.

Randy Holt • Business Development



4320 Greenway Drive • Knoxville, TN 37918

Direct Dial 865-437-5804 • **Phone** 865-524-4239 Ext. 804 • **Toll Free** 800-258-5829

Fax 865-544-2855 • **Email** randy@greenwayproductsinc.com * **Note new email address** *

Please note: I will be out of the office Wed-Fri, May 11-13. You may contact our office at 865-524-4239 with anything urgent at that time. Thank you.

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From: John Rippetoe
Sent: Friday, May 06, 2016 2:26 PM
To: scarr@seviervilletn.org
Cc: sales@greenwayproductsinc.com; Randy Holt; Wesley Sherrod
Subject: FW: Prices of City of Sevierville

Shane,

I've spoken with both our Purchasing Manager and Operations/General Manager about the request for a pricing rollover on both the items we currently supply the City of Sevierville. We are willing to honor the prices quoted last year, for the full fiscal year ahead, on both Sulfuric Acid 78% and Citric Acid 50%. Please let me know if there is any formal paperwork you, Jeff, or others would like us to complete.

Thank you for the opportunity to continue working with the City of Sevierville. As Renae mentioned on the phone, we are interested in quoting several of the other items the city needs for waste and potable treatment and will review the bid packet once it is sent out later this spring.

Have a great weekend,

John Rippetoe • Sales Manager



4320 Greenway Drive • Knoxville, TN 37918

Direct Dial 865-437-5805 • **Fax** 865-524-3375

Toll-Free 800-258-5829 • **Mobile** 865-804-0660

Email john@greenwayproductsinc.com ***PLEASE NOTE MY NEW EMAIL ADDRESS***

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From: Renae Holt [mailto:renae@greenwayproductsinc.com]

Sent: Thursday, May 05, 2016 8:42 AM

To: 'John Rippetoe'

Cc: scarr@sevierville.org

Subject: Prices of City of Sevierville

Hello John,

Shane confirmed that the prices they are looking to rollover are the Sulfuric 78% and the Citric Acid 50%. Please reply to Shane (cc'd) with that information when you are back in the office tomorrow.

I did let Shane know also that we would be very interested in bidding anything else he might have come up for bid.

Thank you!

Renae Holt • Account Management



4320 Greenway Drive • Knoxville, TN 37918

Phone 865-524-4239 • **Fax** 865-524-3375

Toll-Free 800-258-5829 • **Website** www.greenwayproductsinc.com

Email renae@greenwayproductsinc.com

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HAYES PIPE SUPPLY, INC.

□ Corporate: 950 Fiber Glass Rd. • P.O. Box 101550 • Nashville, TN 37224
(615) 255-4040 • (800) 342-1973 • Fax (615) 256-8836
www.hayespipe.com

June 15, 2016

Sevierville Water Systems
Bradley Franklin
P.O. Box 5500
Sevierville, TN 37864

Bradley

As per our conversation, we will hold the prices for the annual bid for this year.

Thanks!!

Brad Weber
Inside Sales

Mains - Main Line Accessories - Service Materials - Casing Pipe

- | | |
|-------------------------------------|-----------------------------------|
| □ Murfreesboro, TN • (615) 217-3040 | Knoxville, TN • (865) 525-1717 □ |
| □ Lexington, KY • (859) 231-8323 | Louisville, KY • (502) 454-8500 □ |
| □ Tampa, FL • (813) 241-4040 | Lake Helen, FL • (386) 228-9819 □ |
| □ Acworth, GA • (770) 529-8883 | |

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Shane Carr

From: Canatella, Brandy <BCanatella@usalco.com>
Sent: Wednesday, May 11, 2016 11:45 AM
To: Shane Carr
Cc: Canatella, Brandy
Subject: City of Sevierville, TN - Contract Extension (year 2)

Mr. Carr,

In response to your request to exercise the Option Year Two extension of your contract, we are agreeable to the extension to provide the Water Treatment Chemicals. Terms of the agreement are for the period 07/01/2016 through 06/30/201 at \$3.23 per gallon for the DelPAC 2950. All other terms and conditions remain the same.

Please reply stating you accept.

Best Regards

Brandy Canatella
Customer Account Coordinator
USALCO, LLC
Tel: (410) 918-2230 x2404
Fax: (410) 918-2240
www.usalco.com



This order confirmation, quotation, or invoice is Seller's offer to Buyer and is subject, and its acceptance is expressly limited, to the terms stated on its face and Seller's Standard Terms and Conditions on the reverse side hereof, attached hereto, or posted at http://www.usalco.com/wp-content/uploads/2013/05/USALCO_STANDARD_TERMS_AND_CONDITIONS.pdf which are hereby incorporated herein by reference. Any additional or different terms, whether or not materially different, set forth in any communication from Buyer are hereby objected to and rejected.

Shane Carr

From: Sara Cauthen <sara.cauthen@univarusa.com>
Sent: Tuesday, May 10, 2016 3:45 PM
To: Shane Carr
Subject: HFS Rollover

Importance: High

Good Afternoon-

Per our conversation, Key Chemical is now a division of Univar. I can hold the HFS pricing for another year, but the PO would need to be made out to Univar and not Key Chemical.

Thank you,

Sara Cauthen
Municipal Specialist
Key Chemical Inc
A Univar Company
2001 Continental Blvd
Charlotte, NC 28273
T +1 704 295 0330
M +1 803 577 8287
Sara.Cauthen@UnivarUSA.com
www.univar.com

Atchley Trucking, LLC

3030 Nellie Drive Sevierville, TN 37876

865-429-3007 FAX 865-429-3191

May 3, 2016

City of Sevierville

To Whom It May Concern:

This letter is to confirm the price for hauling stone for the period of 7/1/2016 thru 6/30/2017 is \$3.00 per ton.

Please contact me should you need further information.

Sincerely,



Gene Atchley, Owner

SOUTHERN co. inc.
PIPE & SUPPLY

Sevierville Water Systems

March 30, 2016

Re: Distribution and Collection Systems materials
Fiscal year 2016-2017

Dear Mr. Williams,

I am pleased to inform you that Southern Pipe & Supply Co. and all participating vendors are happy to extend all prior pricing for the fiscal year 2016-2017 on all items previously awarded on the 2015-2016 fiscal year contract. We look forward to another year with the opportunity serve you.

Thank you.
Lisa Rush
Municipal Sales & Purchasing

SOUTHERN PIPE & SUPPLY INC.
SEVIERVILLE WATER & SEWER DEPARTMENT
DISTRIBUTION AND COLLECTION SYSTEMS
MATERIALS BID PRICES
FY 2015-2016

All brass items must be NO LEAD

2	3/4" Brass Gate Valve (NO LEAD)	1,500	EA	\$6.05	\$9,075.00
4	1" Brass Gate Valve (NO LEAD)	100	EA	\$8.74	\$874.00
7	2" Brass Gate Valve (NO LEAD)	20	EA	\$28.64	\$572.80

**SEVIERVILLE WATER & SEWER DEPARTMENT
DISTRIBUTION AND COLLECTION SYSTEMS
FY 2015 - 2016 MATERIALS BID PRICES EXTENDED
BOMA 7-6-15
SOUTHERN PIPE & SUPPLY, INC.**

	MATERIAL DESCRIPTION	OUAN	UNIT	UNIT PRICE	EXTENDED PRICE
38	3/4" Hard Drawn Copper	300	LF	4.00'	1,200.00
41	3/4" x Close Brass Nipple (NO LEAD)	1,500	EA	1.55	2,325.00
55	1" Hard Drawn Copper	60	LF	4.50	270.00
57	1" Type K Soft Copper, 100' roll	7,000	LF	4.50	31,500.00
58	1" Type K Soft Copper, 60' roll	4,000	LF	4.50	18,000.00
60	1" Valve Box Riser	2	EA	6.30	12.60
61	1" x Close Brass Nipple (NO LEAD)	250	EA	2.27	567.50
66	1-1/4" hard Drawn Copper	100	LF	6.45	645.00
67	1-1/2" Valve Box Riser	20	EA	8.00	160.00
77	2" Hard Drawn Copper	300	LF	16.00	4,800.00
85	2" Valve Box Riser	50	EA	8.95	447.50
97	3" DI Megalug with accessory	20	EA	26.65	533.00
99	3" Brass Gate Valve (NO LEAD)	10	EA	153.53	1,535.30
100	3" Valve Box Riser	50	EA	11.88	594.00
101	4" Grip Ring DI with accessory	30	EA	31.21	936.30
102	4" Grip Ring PVC with accessory	30	EA	35.30	1,059.00
107	4" PVC Plug for SDR 35 Pipe	50	EA	2.46	123.50
110	4" Romac Tapping Saddle (Sewer)	25	EA	70.37	1,759.25
113	4" Valve Box Riser	25	EA	14.55	363.75
116	6" Field Lock Gasket	20	EA	57.44	1,148.80
117	6" Grip Ring DI with accessory	30	EA	35.90	1,077.00
118	6" Grip Ring PVC with accessory	30	EA	42.85	1,285.50
126	6" Romac Tapping Saddle (Sewer)	20	EA	93.79	1,875.80
129	6" Valve Box Riser	5	EA	21.99	109.95
133	8" Field Lock Gasket	20	EA	73.85	1,477.00
134	8" Grip Ring DI with accessory	30	EA	51.72	1,551.60
135	8" Grip Ring PVC with accessory	30	EA	60.13	1,803.90
143	10" Grip Ring, DI with accessory	50	EA	74.85	3,742.50
144	10" Grip Ring, PVC with accessory	50	EA	80.00	4,000.00
149	12" Field Lock Gasket	20	EA	121.74	2,434.80
150	12" Grip Ring, DI with accessory	50	EA	102.33	5,116.50
151	12" Grip Ring, PVC with accessory	50	EA	113.10	5,655.00
171	Manhole Casting (Water Tight) 4" Height Vulcan V-2150-3 or 189307 Lid Says "City of Sevierville SEWER"	50	EA	589.82	29,491.00
172	Manhole Casting (Water Tight) 8" Height Vulcan V-2150-3 or 189307 Lid Says "City of Sevierville SEWER"	50	EA	589.82	29,491.00
173	Manhole Casting 4" Height Vulcan 1380 Lid Says "City of Sevierville SEWER"	50	EA	230.28	11,514.00
174	Manhole Casting 8" Height Vulcan 1380 Lid Says "City of Sevierville SEWER"	100	EA	230.28	23,028.00
175	Manhole Casting Riser 2" Height for Vulcan 1380	25	EA	130.90	3,272.50
180	Meter Box 3" x 4" (60" L x 30" W x 48" D) #52	20	EA	1,217.56	24,351.20

Southern Pipe Supply, Inc. (continued)

185	12" Pipe Casing	800	FT	16.23	12,984.00
186	16" Pipe Casing	800	FT	22.90	18,320.00
187	20" Pipe Casing	800	FT	27.50	22,000.00
188	24" Pipe Casing	1,000	FT	33.80	33,800.00
189	Pipe Lube	100	QT	3.15	315.00
192	Sewer Cleanout Box P107	500	EA	27.17	13,585.00
193	Valve Box with Lid 18"x24"	250	EA	26.39	6,597.50
194	Valve Box with Lid 24"x36"	250	EA	39.13	9,782.50

TOTAL BID AMOUNT	\$336,641.75
-------------------------	---------------------

LINE ITEMS 176, 177 & 190 WAS NOT BID ON FROM EITHER VENDOR



June 3, 2016

City of Sevierville
120 Gary Wade Blvd
Sevierville, TN 37862

To whom it may concern:

HD Supply has been able to negotiate with our vendors and extend our pricing for another calendar year on the following:

Mueller (hydrants, valves and service material, including repair clamps)

Ductile Iron Pipe

Restraints

Ductile Iron Fittings (including P401 lined)

Copper Tubing

Tracer Wire

Meter Boxes

4" SDR35 c/o assemblies

6" SDR35 Pipe

6" SDR35 Plugs

However we will not be able to honor the ARI valves due to a manufacturers price increase.

As always we greatly appreciate the City of Sevierville and look forward to our continued partnership.

Sincerely,

Matthew Peters
Account Manager
HD Supply Waterworks

C.R. Barger & Sons, Inc.

NPCA Certified Plant

Shipping: 123 Pawnook Farm Road • Lenoir City TN 37771

Phone: (865) 270-8080

Mailing: P.O. Box 370 • Kingston TN 37763

Fax: (865) 270-8079

Website: www.BargerAndSons.com

One family, five generations. Quality precast concrete products.

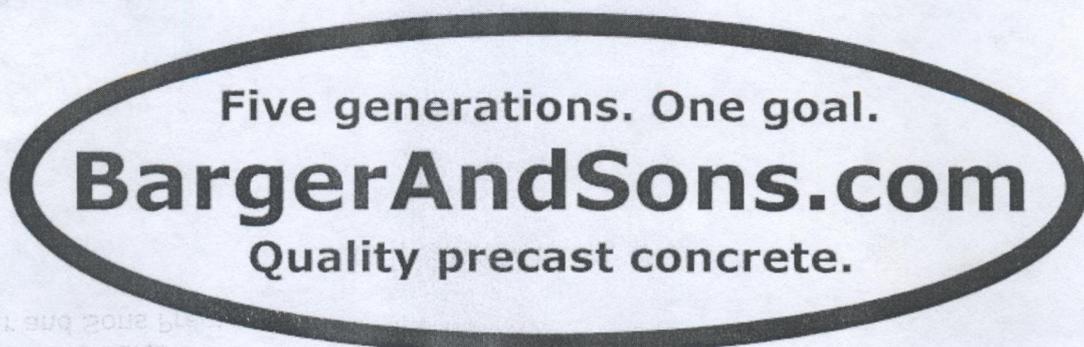
Annual Bid for Precast Products
Attn: Mike Williams
City of Sevierville Water and Sewer

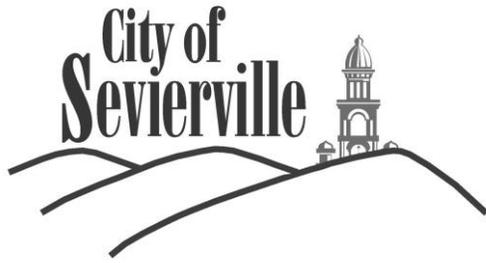
Dear Mike,

As the current provider per the previous annual bid, Barger and Sons precast is happy to renew the bid for an additional term. We do not need to change any of the pricing, feel free to continue with the same pricing structure you have from last year. If you have any questions, feel free to contact us.

Sincerely,

Robert Bonamarte
Barger and Sons Precast





Board Memorandum

DATE: July 18, 2016

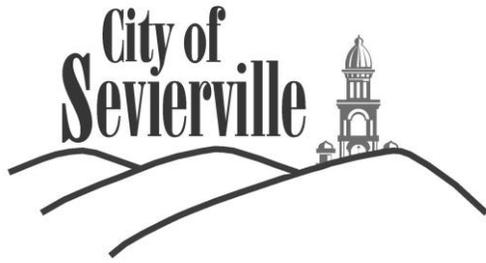
AGENDA ITEM: Approval of Annual Contracts for the Public Works
Department

RESPONSIBILITY: Bryon Fortner, P.E. – Public Works Director

PRESENTATION: We opened bids for the following annual contracts on June 24, 2016 (bid tabulations are attached). Staff has reviewed the bids and recommends the following:

Guardrail	Highway Markings, Inc.
Sidewalk Improvements	B&M Concrete Finishing, Inc.

REQUESTED ACTION: Award of Contracts with purchases limited to budgeted amounts.



Board Memorandum

DATE: July 18, 2016

AGENDA ITEM: Consider Approval to enter into a three year agreement with Kirkland's Pest Control.

RESPONSIBILITY: Bryon Fortner, P.E., Public Works Director

PRESENTATION: On May 18, 2016, bid packages were opened for pest control services. Bid tabulation is attached. Kirkland's Pest Control, LLC was the low bidder with average price of \$18 per month per location for total bid of \$324 per month which includes the future fire station. An additional four locations were not included in the bid and Kirkland's has agreed to service these areas maintaining the same average price of \$18. With the additional four locations less the future fire station, the adjusted total is \$378 per month.

REQUESTED ACTION: Approval to enter into a three year agreement with Kirkland's Pest Control, LLC for pest control services.



1365 Dolly Parton Pkwy Sevierville TN 37862
865-971-1919
Kpc.knoxville@kirklandspestcontrol.com

855-KPC-PEST
Visit us at: kirklandspestcontrol.com

Properties Report

Cust #	Name	Address 1	Balance
37994	Sevierville City Hall	120 Gary Wade Blvd	18.00
37995	Sevierville Community Center	200 Gary Wade Blvd	18.00
37996	Sevierville Civic Center	130 Gary Wade Blvd	18.00
37997	Pool Concession Building	1005 Park Rd	18.00
37998	Pool Ticket Booth	1005 Park Rd	18.00
37999	Little League Building	1005 Park Rd	18.00
38000	Buck's Building	1005 Park Rd	18.00
38001	Sevierville Police Department	300 Gary Wade Blvd	18.00
38002	Sevierville Fire Dept Station	122 Prince Street	18.00
38003	Sevierville Public Works Facil	310 Robert Henderson Rd	18.00
38004	Sevierville Golf Club	1444 Old Knoxville Hwy	18.00
38005	Sevierville Fire Dept Station	423 Collier Dr	18.00
38006	Sevierville Convention Center	202 Gists Creek Rd	18.00
38007	New Water Treatment Plant	2295 McCrokey Island Rd	18.00
38008	Operations Building	2295 McCrokey Island Rd	18.00
38009	Sewer Plant-Lab	2295 McCrokey Island Rd	18.00
38010	RAS Building	2295 McCrokey Island Rd	18.00
38011	Belt Press Building	2295 McCrokey Island Rd	18.00
38012	Dechlor Building	2295 McCrokey Island Rd	18.00
38013	Water Dept Administation Offic	2295 McCrokey Island Rd	18.00
38014	Water Dept Administation Wareh	2295 McCrokey Island Rd	18.00

378.00

*We will service all locations as shown above.
Prices will remain the same.*

**BID FORM FOR
PEST CONTROL SERVICE**

Company: Kirkland's Pest Control, LLC
 Contact Name: D.R. Kirkland
 Email Address: d.r.kirkland@kirklandspestcontrol.com
 Address: 1365 Dolly Parton Pkwy.
Sevierville, TN 37862
 Phone: 865-971-1919 Fax: 844-481-9667
 Federal Tax Identification Number: 27-2052438
 Business License # 104748 City: Sevierville

Item	Total Price
1. Pest Control Grand Total	\$ <u>324⁰⁰</u>
2. Termite Control Grand Total	\$ <u>3 per linear foot</u>

It is further understood and agreed by the undersigned in submitting this proposal that the Owner reserves the following rights and privileges:

- a. To accept or reject any or all bids, and/or waive any of the informalities in the bidding.
- b. To reject all projects or services which do not conform to or exceed these specifications, without altering bid price of this proposal.
- c. To re-bid anytime during the term of the contract.

Note: Bidders shall not add any conditions or qualifying statements to this bid, except as provided herein, as otherwise the bid may be declared irregular as not being responsive to the Advertisement for Bids.

If you have questions regarding the specifications contained in this bid package, please contact:

David Curd
Facility Manager
 (865) 453-5504 Phone/ (865) 453-5518 Fax
dcurd@seviervilletn.org

Bid Submitted by:

D.R. Kirkland
 Authorized Signature
Owner
 Title

D.R. Kirkland
 Name (Printed)
5/17/16
 Date

PEST CONTROL SERVICES

EXISTING LOCATIONS:

	Pest Control Cost (Monthly)	Termite Control Cost (Optional)
Sevierville City Hall 120 Gary Wade Blvd. Sevierville, TN 37862 Contact Personnel: David Curd Phone (865) 453-5504	\$ 18	\$ 3 per Linear foot
Sevierville Community Center 200 Gary Wade Blvd. Sevierville, TN 37862 Contact Personnel: David Curd Phone (865) 453-5504	\$ 18	\$ 3 p. L.Ft.
Sevierville Civic Center 130 Gary Wade Blvd. Sevierville, TN 37862 Contact Personnel: David Curd Phone (865) 453-5504	\$ 18	\$ 3 p. L.Ft.
Sevierville Police Department 300 Gary Wade Blvd. Sevierville, TN 37862 Contact Personnel: Don Myers Phone (865) 453-5506	\$ 18	\$ 3 per L.ft.
Sevierville Fire Department 122 Prince Street Sevierville, TN 37862 Contact Personnel: Matt Henderson Phone (865) 453-9276	\$ 18	\$ 3 per L.ft.
Sevierville Public Works Facility 310 Robert Henderson Road Sevierville, TN 37862 Contact Personnel: Bryon Fortner Phone (865) 429-1495	\$ 18	\$ 3 per L.ft.
Sevierville Golf Course Club House 1444 Old Knoxville Hwy. Sevierville, TN 37876 Contact Personnel: David Curd Phone (865) 453-5504	\$ 18	\$ 3 per L.ft.

**Pest Control Cost
(Monthly)**

**Termite Control Cost
(Optional)**

Sevierville Fire Station #2
423 Collier Drive
Sevierville, TN 37862
Contact Personnel: Matt Henderson
Phone: (865) 453-9276

\$ 18

\$ 3 per Linear Ft.

Sevierville Convention Center
202 Gists Creek Road
Sevierville, TN 37876
Contact Personnel: John Sullivan
Phone: (865) 453-0001

\$ 18

\$ 3 per L. Ft.

Water Department Buildings

~~Old Water Treatment Plant (3,350 sq ft)~~

~~\$ 18~~

~~\$ 3 per Linear Ft.~~

~~New Water Treatment Plant (21,060 sq ft)~~

~~\$ 18~~

~~\$ 3 per Linear Ft.~~

~~Operations Bldg. (4,176 sq ft)~~

~~\$ 18~~

~~\$ 3 per Linear Ft.~~

~~Sewer Plant-Lab (1,296 sq ft)~~

~~\$ 18~~

~~\$ 3 per Linear Ft.~~

~~RAS Building (1,018 sq ft)~~

~~\$ 18~~

~~\$ 3 per Linear Ft.~~

~~Belt Press Building (2,844 sq ft)~~

~~\$ 18~~

~~\$ 3 per Linear Ft.~~

~~Dechlor Building (273 sq ft)~~

~~\$ 18~~

~~\$ 3 per Linear Ft.~~

New Water Department Administration Buildings

Office (4,690 sq ft)

\$ 18

\$ 3 per L. Ft.

Warehouse (5,360 sq ft)

\$ 18

\$ 3 per L. Ft.

2295 McCroskey Island Road

Sevierville, TN 37876

Contact Personnel: Steve Flynn

Phone: (865) 453-1736

FUTURE LOCATIONS:

Administrative Fire Station (24,000 sq. ft.)

\$ 18

\$ 3 per L. Ft.

Address TBD

Contact Personnel: Matt Henderson

Phone: (865) 453-9276

Grand Totals:

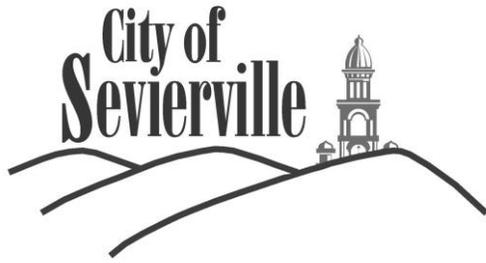
\$ 324⁰⁰

\$ 3 per L. Ft.

(Transfer totals to Page 10)

Note: Termite Control is optional for each location. Termite Control will be performed on an "as needed" basis and must be authorized by the City Administrator.

The City of Sevierville reserves the right to add additional facilities to the list to be serviced.



Board Memorandum

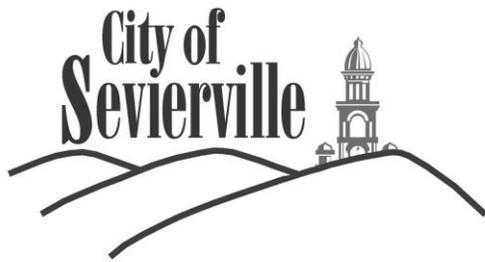
DATE: July 18, 2016

AGENDA ITEM: Consider Approval of Sole Source Providers for the
Public Works Department

RESPONSIBILITY: Bryon Fortner, P.E. – Public Works Director

PRESENTATION: A complete listing of sole source providers for FY
2017 is attached for review.

REQUESTED ACTION: Approval of sole source providers.



**Public Works Department
Sole Source Provider List
FY 2017**

Item Description	Reason Sole Source	Vendor
Flat-61S Auto Lock (for dumpsters)	No other source found.	Serio-Us Industries
Carrier - HVAC	Brand Specific	TJ Carrier Parts
Trane - HVAC	Brand Specific	Trane Co.
Pool - Pak	Brand Specific	Pool - Pak
Dorma Door operators	Brand Specific	DORMA
AAON - HVAC	Regional Distributor	REA
Alerton Controls	Regional Distributor	REA
Replacement parts for lighted signs	Parts are custom made by manufacturer	Fluoresco Services, LLC
Trimble GPS/Surveying Equipment	Regional Distributor	Precision Products
Gridsmart camera and cpu	Sole manufacturer and distributor	Gridsmart Technologies, Inc.
Peek Traffic Signal Controller and Double Diamond, MMU Monitor	Proprietary	Peek Traffic Corp.
Trafficad 2000 Sign Software	Sole manufacturer and distributor	NuSign Supply Texas
Mile Hi- gasoline/ethanol treatment	Proprietary	Certified Labs
Diesel Mate diesel fuel treatment	Proprietary	Certified Labs
Vehicle repairs/parts as needed	Brand Specific (Cummins)	Cummins Crosspoint
Vehicle repairs/parts as needed	Brand Specific (Mack)	Worldwide Equipment
Vehicle repairs/parts as needed	Brand Specific (John Deere)	Ritchie Tractor
Vehicle repairs/parts as needed	Brand Specific (Alamo)	CMI
Vehicle repairs/parts as needed	Brand Specific	Stowers Machinery
Vehicle repairs/parts as needed	Brand Specific	McNeilus
Vehicle repairs/parts as needed	Brand Specific	Stringfellow
Vehicle repairs/parts as needed	Brand Specific	Petro Choice



Board Memorandum

DATE: July 18, 2016

AGENDA ITEM: Consider approval and/or ratification of the following expenses in excess of \$5,000.00.

RESPONSIBILITY: Lynn McClurg, Chief Financial Officer

PRESENTATION:

1. Communications Resources Inc. – telephone support agreement - \$8,886.00
2. Incode Financial Software Maintenance - \$38,500.00
3. LifeSynch Employee Asst. Program - \$8,700.00
4. SWS Pension Administration Fees - \$7,200.00

REQUESTED ACTION: Recommend approval and/or ratification of the above mentioned expenses.



Communications Resources Inc./Kn

Invoice

PLEASE REMIT TO:
P. O. Box 22145
Chattanooga, TN 37422-2145
(423) 899-9350

Number: 115096
Date: 6/30/2016
Page: 1

BILL TO:

JOB LOCATION:

City of Sevierville
120 Gary Wade Blvd
P.O. Box 5500
Sevierville, TN 37864

City of Sevierville
120 Gary Wade Blvd
Sevierville, TN 37864

Customer ID
1356

Customer PO
15-0177

Requested by

Terms
NET 10 DAYS

Item Description Quantity Unit Price Amount

Agreement Number: 2,083 Coverage Period: 7/1/2016 through 6/30/2017
Agreement 2083, 7/1/2016 - 6/30/2017

One Year Remote Support plan excluding phones 1.00 \$8,886.00 \$8,886.00
Agreement Subtotal: \$8,886.00

RECEIVED
JUL 06 2016
FINANCE DEPT.

Table with 2 columns: Description and Amount. Rows include Subtotal (\$8,886.00), Sales Tax (\$0.00), Payments (\$0.00), and PLEASE PAY THIS AMOUNT (\$8,886.00).

TERMS Effective May 1, 2009 a 3% convenience fee will be added to all credit card transactions.
A late payment charge of 1.5% per month is added to past due balances. This is an annual percentage of 18% per year.