AGENDA
BOARD OF MAYOR & ALDERMEN
November 18, 2019 Meeting
Sevierville Civic Center
6:00 P.M.
A. CALL TO ORDER
   1. Pledge of Allegiance
   2. Invocation

B. ROLL CALL

C. MINUTES – November 4, 2019

D. PUBLIC FORUM
   1. Consider approval of Ordinance O-2019-019 – 3rd reading – An Ordinance to close and abandon a portion of right-of-way at Red Cedar Ridge Road – Dustin Smith
   2. Consider approval of Ordinance O-2019-020 – 3rd reading – An Ordinance to repeal and replace Title 2, Chapter 2, of the Sevierville Municipal Code to abolish the City’s Trees, Trails, and Beautification Board and the Recreation Advisory Committee, and establish a Parks and Recreation Services Advisory Board – Bob Parker

E. REPORTS – Monthly Department Reports

F. COMMUNICATIONS FROM MAYOR & ALDERMEN

G. OLD BUSINESS
   1. Consider approval of Ordinance O-2019-019 – 3rd reading – An Ordinance to close and abandon a portion of right-of-way at Red Cedar Ridge Road – Dustin Smith
   2. Consider approval of Ordinance O-2019-020 – 3rd reading – An Ordinance to repeal and replace Title 2, Chapter 2, of the Sevierville Municipal Code to abolish the City’s Trees, Trails, and Beautification Board and the Recreation Advisory Committee, and establish a Parks and Recreation Services Advisory Board – Bob Parker

H. NEW BUSINESS
   1. Consider approval of Ordinance O-2019-021 – 1st reading – An Ordinance to amend the zoning Ordinance of the City of Sevierville, Tennessee, to amend the use chart and establish additional use classifications for the HRO District – Dustin Smith
   2. Consider approval of server parts and materials to upgrade the City’s server infrastructure in an effort to improve performance, security, and redundancy for a purchase amount of $25,000 – Dustin Smith
   3. Consider approval of fireworks display by Pyro Shows, Incorporated for Titanic Tennessee LLC for November 28, 2019 – Matt Henderson
   4. Consider approval of student fees to Walters State Community College for one Paramedic and one EMT for a budgeted amount not-to-exceed $9,900 – Matt Henderson
   5. Consider approval of purchase of lights/poles for West Prong Greenway Extension project from Stokes Lighting & Electric of Pigeon Forge, Tennessee for the total cost of $8,578 – Bob Parker
   6. Consider approval to apply for a traffic signal modernization grant application for the Public Works Department – Bryon Fortner
   7. Consider approval to accept the lowest qualified bid for the Civic Center Roof replacement from Morristown Roofing in the amount of $298,938 – Bryon Fortner
   8. Consider approval of work plan for phase II archaeological investigation from Northwind Resource Consulting for the wastewater treatment plant expansion in the amount of $22,500 – Steve Flynn
   9. Consider approval/ratification of expenses in excess of $5,000 – Lynn McClurg

I. ADJOURNMENT
A regular meeting of the Board of Mayor and Aldermen of the City of Sevierville, Tennessee, was held at the Sevierville Civic Center, 130 Gary Wade Boulevard, Sevierville, Tennessee, on November 4, 2019 at 6:00 PM.

There were present and participating at the meeting:
Robbie Fox, Mayor
Wayne Helton, Alderman
Devin Koester, Vice Mayor
Travis L. McCroskey, Alderman
Jim McGill, Alderman
Mitch Rader, Alderman

Senior Staff present:
Tracy Baker, Assistant City Administrator
Steve Flynn, Water & Sewer Director
Byron Fortner, Public Works Director
Matt Henderson, Fire Chief
Joseph Manning, Police Chief
Lynn McClurg, Chief Financial Officer & City Recorder
Ed Owens, City Attorney
Bob Parker, Parks & Recreation Director
Dustin Smith, Development Director
Russell Treadway, City Administrator

Mayor Fox chaired the meeting with Lynn K. McClurg as secretary of the meeting. A motion was made by Vice Mayor Koester and seconded by Alderman McCroskey to approve the minutes of the October 21, 2019 meeting and to dispense with the reading. Motion carried.

PUBLIC FORUM
Mayor Fox opened the public forum section of the meeting. Fox recognized Larry Jackson, who stated his opposition to the rate differential between inside and outside city water and sewer services. There being no further comments, the public forum was closed.

COMMUNICATIONS
The Board noted the following community events:
Board Workshop November 18th, 3:00 PM Civic Center
Mayor Fox recognized Dustin Smith, who introduced the following new employee(s): Kohlton Bickford; Information Services. The Board noted its intention to hold workshops prior to each regularly scheduled Board meeting for the foreseeable future to discuss topics from the recent retreat.

OLD BUSINESS
Mayor Fox presented and placed for passage an ordinance O2019-019 entitled “AN ORDINANCE TO CLOSE AND ABANDON A PORTION OF RIGHT-OF-WAY, RED CEDAR RIDGE ROAD.” A motion was made by Alderman Rader and seconded by Alderman McCroskey to approve the ordinance as presented and to dispense with the reading. Those voting Yes: Helton, Koester, McCroskey, McGill, Rader. Those voting No: None. Fox declared the ordinance passed on second reading.
Mayor Fox presented and placed for passage an ordinance O2019-020 entitled “AN ORDINANCE TO REPEAL AND REPLACE TITLE 2, CHAPTER 2 OF THE SEVIERVILLE MUNICIPAL CODE, TO ABOLISH THE CITY TREES-TRAILS AND BEAUTIFICATION BOARD AND THE RECREATION ADVISORY COMMITTEE, AND TO ESTABLISH A PARKS AND RECREATION SERVICES ADVISORY BOARD.” A motion was made by Alderman Helton and seconded by Alderman McGill to approve the ordinance as presented and to dispense with the reading. Those voting Yes: Helton, Koester, McCroskey, McGill, Rader. Those voting No: None. Fox declared the ordinance passed on second reading.

NEW BUSINESS

Mayor Fox recognized Lynn McClurg, who presented a Resolution R2019-016 Directing Payment of a Tax Equivalent. McClurg explained that the resolution allocates the Sevier County Electric System in-lieu of tax payment in accordance with State law. A motion was made by Alderman McCroskey and seconded by Alderman McGill to approve the resolution as presented. Motion carried.

Mayor Fox recognized Russell Treadway, who presented a Resolution R2019-017 Consenting to the Industrial Development Board of the City of Sevierville, Tennessee Negotiating and Accepting Payments in Lieu of Ad Valorem Tax with Respect to a Certain Project in the City of Sevierville, Tennessee, and Finding that Such Payments are Deemed to be in Furtherance of the Public Purposes of the Board as defined in Tennessee Code Annotated Section 7-53-305. Treadway stated that the subject property is the Soaky Mountain Waterpark, a project of the Wilderness Development Corporation. A motion was made by Alderman Rader and seconded by Alderman McCroskey to approve the resolution as presented. Motion carried.

Mayor Fox recognized Russell Treadway, who presented a fee payment agreement with Wilderness Development Corporation, which allows all fees owed to the City for permitting services, tap fees and connections, and water and sewer utility improvements related to the workforce housing project to be paid over the duration of their 20-year PILOT agreement. Treadway noted that the agreement holds the developer responsible for meeting agreed upon rental rates and maintaining certain local occupancy levels. A motion was made by Alderman Rader and seconded by Alderman McCroskey to approve the agreement as presented. Motion carried.

Mayor Fox recognized Matt Henderson, who requested approval to purchase replacement turnout gear via NPPGov pricing (R2016-003) from Municipal Emergency Services in an amount not to exceed $26,376.00 plus shipping. A motion was made by Alderman Helton and seconded by Alderman Rader to approve the purchase as requested. Motion carried.

Mayor Fox recognized Bob Parker, who requested approval of a Blueway Planning - plan of action to include technical assistance from TDEC and the National Park Service. A motion was made by Vice Mayor Koester and seconded by Alderman McGill to approve the plan of action as presented. Motion carried.

Mayor Fox recognized Bob Parker, who requested approval to donate surplus Winterfest displays to the City of New Market, Tennessee. Mayor Fox recognized New Market Mayor Beau Tucker, who expressed his appreciation for the donation. A motion was made by Alderman Rader and seconded by Vice Mayor Koester to approve the request as presented. Motion carried.

Mayor Fox recognized Bob Parker, who requested approval of the emergency purchase of an electrical gear box and the engagement of a professional evaluation of the Community Center sprinkler system. Parker noted that staff would obtain competitive prices for the urgent professional services and further requested that contingency funds in the amount of $23,000.00 be made available to fund these
expenditures. A motion was made by Vice Mayor Koester and seconded by Alderman Helton to approve the request as presented. Motion carried.

Mayor Fox recognized Bryon Fortner, who requested approval of an agreement with GEOServices, LLC for Geotechnical Engineering services related to the Red Bank Road slope failure in the not to exceed amount of $7,500.00. A motion was made by Alderman Helton and seconded by Vice Mayor Koester to approve the agreement as requested. Motion carried.

Mayor Fox recognized Tracy Baker, who presented bids for tee box repair required after golf course flooding and recommended the approval of the sole bid and award of contract to Charles Blalock and Sons, Inc. in an amount not to exceed of $110,000.00. Baker stated that the projects would be reimbursed 100% by FEMA. A motion was made by Alderman McGill and seconded by Alderman McCroskey to award the contract as presented. Motion carried.

Mayor Fox recognized Joe Manning, who requested approval of the purchase of the InCode Public Safety Suite, the InCode Court Suite and Brazos software from Tyler Technologies at a total cost of $369,985.00 using the Sourcewell cooperative purchasing agreement. Manning detailed that the Police Department has vetted several software systems and found the Tyler product to be best suited for departmental efficiencies and expansion. A motion was made by Alderman Helton and seconded by Alderman McGill to approve the expenditure as presented. Motion carried.

Mayor Fox recognized Lynn McClurg, who requested approval and/or ratification of the following expenditure(s) in excess of $5,000.00:

1. Grainger Ceiling tiles & grid $9,627.50 Low price

A motion was made by Alderman Rader and seconded by Alderman McGill to approve the expenditure(s) as presented. Motion carried.

There being no further business to discuss, the meeting adjourned at 6:36 PM.

Approved: ________________________________
Robbie Fox, Mayor

Attest: ________________________________
Lynn K. McClurg, City Recorder
DATE: 11/18/2019

AGENDA ITEM: Consider Adoption of Ordinance O-2019-019 3rd reading

RESPONSIBILITY: Dustin Smith, Development Director

PRESENTATION: As presented in the Staff report attached, W. C. Whaley, Engineering and Surveying has requested the abandonment of Red Cedar Ridge Road.

REQUESTED ACTION: Passage of the Ordinance on 3rd reading.
ORDINANCE NO. O-2019-019

AN ORDINANCE TO CLOSE AND ABANDON A PORTION OF RIGHT-OF-WAY, RED CEDAR RIDGE ROAD

BE IT ORDAINED, by the BOARD OF MAYOR AND ALDERMEN OF THE CITY OF SEVIERVILLE, TENNESSEE, that:

Section 1. After recommendation by the Sevierville Planning Commission, a portion of right-of-way shown as ‘Red Cedar Ridge Road’ on Plat Book LM2, Page 169, and as shown on the attached map, is hereby closed and abandoned.

Section 2. The Mayor is hereby authorized to quit claim a deed of the abandoned right-of-way to the Oak Haven Homeowners Association. All quit claim deeds shall specifically reserve and state that the conveyance of the abandoned right-of-way is subject to the preservation of any existing utility easements.

Section 3. This Ordinance shall become effective, five (5) days following its final passage, the public welfare requiring it.

APPROVED: ________________________________
Robbie Fox, Mayor

ATTEST:

__________________________
Lynn K. McClurg, City Recorder

Passed on 1st reading: 10/21/2019
Passed on 2nd reading: 11/04/2019
Passed on 3rd reading: ________, 2019
**Development Department**  
**Staff Report**  
**Request to Abandon Portion of Right-of-Way**  
**Red Cedar Ridge Road**

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<tr>
<th><strong>Applicant:</strong></th>
<th>W. C. Whaley, Engineering and Surveying</th>
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<tr>
<td><strong>Owner of Adjoining Parcels:</strong></td>
<td>Multiple – see background and comments</td>
</tr>
<tr>
<td><strong>Tax ID Numbers of Affected Properties:</strong></td>
<td>Multiple – see background and comments</td>
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<tr>
<td><strong>Zoning Classification:</strong></td>
<td>LDR, (Low Density Residential)</td>
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<td><strong>Notification:</strong></td>
<td>Appropriate notice will be provided prior to a public hearing by the Board of Mayor and Aldermen.</td>
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<td><strong>Exhibits:</strong></td>
<td>Application and Map</td>
</tr>
<tr>
<td><strong>Staff:</strong></td>
<td>Dustin Smith</td>
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</tbody>
</table>

**Request**  
Abandonment of a portion of Red Cedar Ridge Road that serves Oak Haven Resort.

**Background**  
The portion of right-of-way (r-o-w) proposed for abandonment lays within Oak Haven Resort. Sometime during the economic downturn Oak Haven placed a gate at the southern most portion being requested for abandonment due to theft and vandalism. At the time, the City allowed the gate to stay up so long as Oak Haven obtained agreements with the HOA and anyone else who used the road for access back out to Old Knoxville Highway. There are several lots which use Red Cedar Ridge Road for access to their properties who are not part of Oak Haven Resort. In 2011 a previous abandonment request of this portion of Red Cedar Ridge Road was approved by the Planning Commission subject to the proper documents and agreements being put in place prior to any quit claim deeds being performed. It did not proceed any further at that point in time and was not presented to the Board of Mayor and Alderman for approval.

**Staff Comments**  
Staff felt it necessary to gain new approval from the Planning Commission before presenting the request to the Board of Mayor and Alderman due to the amount of time that has passed since the last approval in 2011. The access agreements have been established for the additional properties who are not part of Oak Haven and staff has copies on file. The City has also not maintained this portion of Red Cedar Ridge Road since the gate was put in place.

**Public Comments**  
None to date.

**Staff Recommendation**  
Staff can recommend approval of the requested r-o-w abandonment.
DATE: November 18, 2019

AGENDA ITEM: Ordinance O-2019-020 – 3rd reading – An Ordinance to Repeal and Replace Recreation Advisory Committee and Trees/Trails and Beautification Board with: Parks and Recreation Services Advisory Board

RESPONSIBILITY: Bob Parker-Director of Parks and Recreation


REQUESTED ACTION: Approval of proposed Ordinance O-2019-020 as presented.
ORDINANCE NO. O-2019-020

AN ORDINANCE TO REPEAL AND REPLACE TITLE 2, CHAPTER 2 OF THE SEVIERVILLE MUNICIPAL CODE, TO ABOLISH THE CITY TREES-TRAILS AND BEAUTIFICATION BOARD AND THE RECREATION ADVISORY COMMITTEE, AND TO ESTABLISH A PARKS AND RECREATION SERVICES ADVISORY BOARD

WHEREAS, by Resolution No. R97-031, the Board of Mayor and Aldermen of the City of Sevierville, Tennessee, established a Recreation Advisory Committee; and

WHEREAS, by Ordinance No. O-2003-013, Board of Mayor and Aldermen of the City of Sevierville, Tennessee, enacted Title 2, Chapter 2 of the Sevierville Municipal Code, regarding the City Trees-Trails and Beautification Board; and

WHEREAS, the Board of Mayor and Aldermen of the City of Sevierville, Tennessee, deem it necessary and desirable that the aforesaid Committee and Board be abolished and replaced with a Parks and Recreation Services Advisory Board, to advise the Board of Mayor and Alderman concerning the administration of services, facilities, and programs managed by the City Parks and Recreation Department.

NOW, THEREFORE, be it ordained by the BOARD OF MAYOR and ALDERMEN of the CITY OF SEVIERVILLE, TENNESSEE, as follows:

SECTION 1. The City Trees-Trails and Beautification Board and the Recreation Advisory Committee are hereby abolished.

SECTION 2. Title 2, Chapter 2 of the Sevierville Municipal Code is hereby repealed in its entirety and replaced with the following:

SECTION
2-201. Creation and Establishment of a Parks and Recreation Services Advisory Board and Membership.
2-203. Compensation.
2-204. Duties and Responsibilities
2-205. Chairman and Meetings.

2-201. Creation and Establishment of a Parks and Recreation Services Advisory Board. There is hereby created and established a Parks and Recreation Services Advisory Board for the City of Sevierville, Tennessee (the “Board”), consisting of six (6) voting members appointed by the Mayor and approved by the Board of Aldermen, as follows: Three (3) members shall be citizens and residents of the City; one (1) member may be a resident of the services area of the Parks and Recreation Department; one (1) member shall be a representative of the Sevier County Electric System Supervisor of Vegetation Management;
and one (1) member shall be a member of the Board of Aldermen. In addition, the City Director of Parks and Recreation will serve *ex-officio* as a non-voting member and shall serve as the administrative recording agent.

2-202. Term of Office. The three Board members who hold their positions as City citizens and residents shall serve initial terms beginning January 15, 2020 and ending June 30, 2023; and thereafter shall serve three-year terms beginning July 1, 2023. The Board member who may be a service area resident, or any other person serving in that designated position, shall serve an initial term beginning January 15, 2020 and ending June 30, 2022; and thereafter shall serve two-year terms beginning July 1, 2022. The Board Member who is a representative of the Sevier County Electric System Supervisor of Vegetative Management shall serve at the pleasure of the Supervisor of Vegetative Management. The Board Member who is a member of the Board of Aldermen shall serve at the pleasure of the Mayor.

2-203. Compensation. Members of the Board or related committee shall serve without compensation.

2-204. Duties and Responsibilities. It shall be the responsibility of the Board to study and investigate the services, facilities, and programs managed by the Parks and Recreation Department, for the purpose of advising the Board of Mayor and Aldermen as to desirable policies and plans. Among other things, the Board shall:

1. Understand and be familiar with all aspects of the responsibilities of the Parks and Recreation Department;
2. Offer constructive suggestions and criticism regarding the operation of the Parks and Recreation Department;
3. Determine the wishes and desires of citizens and users of the Department facilities;
4. Recommend policies and procedures for urban forestry management including, but not limited to, the following areas: species of trees that may be planted on public property; spacing of trees on public property; distance of trees from public curbs and sidewalks; distance of trees from public street corners and fire hydrants; utilities and proper tree planting under or near utilities; public tree care including, but not limited to, tree-topping, pruning, and removal of dead or diseased trees on public property; and management of a memorial tree program; and
5. Recommend a comprehensive fee and charges policy and cost recovery program for use of Parks and Recreation Department facilities. This policy and program, along with all fees and charges, will be updated annually as part of the City’s annual budget process, or as directed by the Board of Mayor and Aldermen.

2-205. Chairman and Meetings. At each annual meeting, the voting members of the Board shall elect one of their number to be the Chairman of the Board. The first annual meeting of the Board shall be held on or before January 15, 2020. Thereafter, the Board shall hold an annual meeting each year during the month of January on 30 days’ notice from the Chairman. Special meetings may be scheduled by the Chairman upon 15 days’ notice from the Chairman.
This Ordinance shall take effect five (5) days from and after its final passage, the public welfare requiring it.

APPROVED: ____________________________
                    Robert W. Fox, Mayor

ATTEST:

______________________________
Lynn K. McClurg, City Recorder

Passed on 1st reading: ________

Passed on 2nd reading: ________

Passed on 3rd reading: ________
DATE: November 18, 2019

AGENDA ITEM: Consider approval of Ordinance O-2019-021 – 1st reading – An Ordinance to Amend the Zoning Ordinance of the City of Sevierville, Tennessee, to amend the use chart and establish additional use classifications for the HRO District.

RESPONSIBILITY: Dustin Smith, Interim Development Director

PRESENTATION: This amendment establishes use criteria differentiating levels of intensity based on impact to the neighborhood and establishes those uses with additional criteria as permitted on review. The amendments have been reviewed by the advisory committee and unanimously approved by the Planning Commission at the November 7, 2019 meeting.

REQUESTED ACTION: Passage of the ordinance on 1st reading.
ORDINANCE NO. O-2019-021

AN ORDINANCE TO AMEND CHAPTER 3.0 USES AND PERFORMANCE STANDARDS OF THE ZONING ORDINANCE OF THE CITY OF SEVIERVILLE, TENNESSEE

WHEREAS, the Tennessee Code Annotated (TCA), Section 13-7-201, grants municipalities the authority to adopt zoning requirements for the purposes of the public health, safety, morals, convenience, order, prosperity, and general welfare; and

WHEREAS, Sections 13-7-202 through 204 of the TCA provide for the buildings, structures, and land according to zoning district, and, provide for the amendment of zoning requirements according to certain procedures; and

WHEREAS, this ordinance is an amendment to the zoning ordinance intended to enhance the public safety and convenience,

NOW THEREFORE, BE IT ORDAINED, by the BOARD OF MAYOR AND ALDERMEN OF THE CITY OF SEVIERVILLE, TENNESSEE, that:

Section 1. Chapter 3.0 Uses and Performance Standards, Table 3.1 Uses Permitted by District, is hereby amended by changing Multifamily, Religious Assembly, Day Care Center, and Personal Service from allowed uses to Permitted on Review.

(Attachment A provided for reference.)

Section 2. Chapter 3.0 Uses and Performance Standards, Section 3.4.8 Retail and Personal Services Uses, Subsection 3.4.8.10 Personal Services, Subsubsection 3.4.8.10.b. is hereby amended by inserting parking requirements for the HRO District, Attachment B.

Section 3. Chapter 3.0 Uses and Performance Standards, Section 3.4.8 Retail and Personal Services Uses, Subsection 3.4.8.10 Personal Services, Subsubsection 3.4.8.10.d. is hereby deleted in its entirety and substituted therefor is Subsubsection 3.4.8.10.d in the following attached document, Attachment B.

Section 3. This ordinance shall become effective five (5) days from and after its final passage, the public welfare requiring it.

Approved: ____________________________

Robert W. Fox, Mayor

ATTEST:

_____________________________
Lynn K. McClurg, City Recorder

Passed on 1st reading: _____, 2019
Passed on 2nd reading: _____, 2019
Passed on 3rd reading: _____, 2019
**TABLE 3.1 USES PERMITTED BY DISTRICT**

<table>
<thead>
<tr>
<th>Agriculture</th>
<th>Residential</th>
<th>Institutional</th>
<th>Industrial</th>
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<tbody>
<tr>
<td>Agriculture Tourism Activity</td>
<td>Boarding and Rooming Houses</td>
<td>Community &amp; Civic Association Uses</td>
<td>Any industry which does not cause injurious or obnoxious noise, fire hazards or other objectionable conditions</td>
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<td>Customary General Farming</td>
<td>Live/Work Unit</td>
<td>Government</td>
<td>Large Distillery</td>
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<td>Multifamily</td>
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<td>Single Family</td>
<td>Medical Clinics (Specified)</td>
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<td>Two Family</td>
<td>Museum or Art Gallery</td>
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<td>Upper Floor Residential</td>
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**Permitted**

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<th>NC C-2</th>
<th>IC C-3</th>
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**Special Exception**

- \( \star \) Not Permitted

- \( \star \) AG

- \( \star \) AR

- \( \star \) A-R

- \( \star \) LDR R-1

- \( \star \) MDR R-2

- \( \star \) HDR R-3

- \( \star \) TC

- \( \star \) NC C-2

- \( \star \) IC C-3

- \( \star \) AC C-4

- \( \star \) IN M-1

- \( \star \) HRO

- \( \star \) TCL C-5

- \( \star \) VA V-1

**Definitions**

8.0 Administration

7.0 Non-Conformities

6.0 Signs

5.0 Parking

4.0 Development Standards

3.0 Uses & Conditions

2.0 Zoning Districts

1.0 General Provisions

Attachment A
### TABLE 3.1 USES PERMITTED BY DISTRICT

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<thead>
<tr>
<th>Use</th>
<th>710</th>
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<tr>
<td>Recreational Vehicle Park/Travel Trailer Park</td>
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<tr>
<td>Recreational Vehicle Parking for Tourist occupying other Accommodations within a Development</td>
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3.4.8 Retail and Personal Services Uses

3.4.8.10 Personal Services

a. **Definition:** Provision of regularly needed services of a personal nature, including, but not limited to barber shops and beauty salons, day spas, fitness studios, seamstresses, tailors, shoe repair shops, and travel agencies, mainly intended for the consumer

b. **Parking:**
   
   i. One for each 250 square feet of floor space
   
   ii. **HRO District:** One for each 250 square feet of floor space and one space for each employee, except that no nonresidential use shall have less than four (4) spaces. Existing garages and carports may be counted toward meeting the minimum parking standard. However, the loss of parking spaces through the future conversion of any such structure to a use other than parking, shall require the provision of spaces to replace those lost. Where a lot on which a structure 1,500 square feet or greater in size is converted or constructed on a lot adjoining a street on which on-street parking is prohibited, one (1) additional off-street parking space above the minimum number normally required shall be provided. At least one (1) space shall be provided for use by handicapped persons. Such space shall be conveniently located to an entrance accessible to handicapped persons.

c. **Loading:** None

d. **Additional Standards:** In the HRO District, personal service uses consisting of greater than 1,000 square feet of gross commercial floor area must be located on an arterial or collector street. Personal services consisting of 1,000 square feet or less of gross commercial floor area shall conduct business at a scale and in a manner compatible with the characteristic of the HRO District, and which generally see clients by appointment only during the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday.
DATE: November 18, 2019

AGENDA ITEM: Server parts and materials

RESPONSIBILITY: Dustin Smith, Development Director

PRESENTATION: This is the first stage in a comprehensive upgrade to the City’s server infrastructure to improve performance, security, and redundancy. This first stage also covers the server infrastructure needed for the newly approved Police Department software. A request for proposals was sent out for a two node hyper-converged cluster environment receiving four submissions, with DataON Storage meeting the specifications laid out in the proposal while also being the lowest bid.

REQUESTED ACTION: Approval of server parts and materials purchase in the amount of $25,000
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<td>Stil International Corp.</td>
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<td>44,086.50</td>
<td>* Did not meet specs.</td>
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Opening Date: 11/07/19  
Time: 3:00 PM  
Location: City Hall
## Quotation

**Customer:** City of Sevierville, TN  
**Contact:** Kohlton Bickford  
**Phone:** 868-263-7772  
**Email:** kbickford@seviervilletn.org

### Salesperson
Sergio Arevalo  
**Payment Terms:** Net 30 Day with Credit Approval  
**Shipping Method:** FedEx LTL Freight

### Project/Codename: K2N-216 HCI Appliance

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<th>Description</th>
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</table>
| **2** | S2D-S216i | DataON™ S2D-S216i 2U 16 x 2.5" All-NVMe HCI Ready Node  
Form factor: 2U Rack Server, 3.42" H x 17.24" W x 28.68" D  
Supports Dual Intel Xeon® Scalable™ Gen 2 Processor Series & (24) DDR4 DIMM  
Drive Bay: (16) NVMe U.2 2.5" Hot-swappable  
PCIe Slot: (7) PCIe 3.0 x8 or (2) x16 + (3) x8  
Onboard NIC: (2) Built-In 10Gbe RM5  
1300W (1+1) 110V hot-swappable redundant PSU with NEMA 5-15 Power Cords  
Intel® Remote Management Module 4 |               |
| **1** | S2D-MUST | DataON® MUST™ - Management Utility Software Tools |               |
| **4** | CPU-XEON-4214Y-08 | Intel® Xeon® Scalable Gen.2 Silver 4214Y 2.4 GHz, 8-Core, 16.5MB Cache |               |
| **4** | MMD4-64G-2933 | Samsung® 64GB DDR4 2933MHz ECC-Register LRDIMM |               |
| **4** | M.2-S4510-480 | Intel® S4510™ 480GB SATA M.2 Boot Drive For OS |               |
| **14** | SSD-IN-P4510-2T (U.2) | Intel® DC P4510™ NVMe 2TB 2.5" SSD; Storage Tier |               |
| **4** | NC-MCX4121AACAT | Mellanox® ConnectX-4 Lx EN Dual Port SFP+ 10/25GbE RDMA Card |               |
| **2** | CB-MCP2M09-A001 | 1M Mellanox® Link™ Passive Copper cable, ETH, up to 25Gb/s, SFP28, 30 AWG |               |

**Note:** Microsoft Windows Server Licenses Not Included

### Part B - SMB3 RDMA/RoCEv2 Network Bundle

**Network Interface Card**

---

**DataON™ is a Div. of Area Electronics Systems**

1247 N Lakeview Ave, Suite C, Anaheim CA 92807 | Email: dataon_sales@dataonstorage.com | Tel: +1.888.726.8588

Continue On Next Page
### Quote: 101957-2

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<td><strong>Part C - External Storage Enclosure</strong></td>
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<td><strong>Part D - Warranty &amp; Support</strong></td>
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<td>WRTY-3YR-USMCA</td>
<td>3 Years DataON™ Advanced Replacement Warranty &amp; Support</td>
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| Part A+B+C: | $ 25,000.00 |
| Part D:     | $ - |

**Solution Overview:**
- 32 CPU Cores Total
- 128 GB RAM - Per Node
- 0 Cache Drive - Per Node
- (7) SSD - Per Node
- 0 HDD - Per Node

**Resiliency:**
- 2-Way Mirroring - S2D
- 10.8 TB - Usable Storage Total
- 100% All Flash
- Gb/s RDMA Network

**Sales Tax Not Included**

**Special Notice:**
Special Prices; purchase order must be received by the end of December 2019

SSD-IN-P4510-2T (U.2): $455/ea; M7MD-64G-2033: $415/ea (These are special Prices)

**Warranty and Support Terms:**
- 24/7 service and hardware support
- Standard business hours: 7am – 6pm PST, Monday-Friday
- Web Form: submit an e-support request form at www.dataonstorage.com/support
- For phone support, call: +1-800-680-9305
- For e-mail support, contact: DataON_support@dataonstorage.com
- Sales Rep: sergioa@dataonstorage.com

**Statement of Conditions:**
1. The information in this document is believed to be accurate. However, DataON assumes no responsibility for inaccuracies, errors, or omissions, and shall not be liable for direct, indirect, special, incidental, or consequential damages resulting from any such error or omission. DataON is not responsible for pricing or other errors, and reserves the right to cancel orders arising from such errors.
2. DataON may make changes to this proposal including changes or updates to the products and services described, including pricing, without notice or obligation.
3. All information supplied for the purpose of this proposal is to be considered CONFIDENTIAL information belonging to DataON.

---

**Authorized Signature**

**Date**

---

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18
DATE: November 18, 2019

AGENDA ITEM: Consider approval of Fireworks Display by Pyro Shows, Inc.

RESPONSIBILITY: Matt Henderson, Fire Chief

PRESENTATION: Pyro Shows, Inc. is requesting approval for a fireworks display for Titanic Tennessee LLC on November 28, 2019.

REQUESTED ACTION: Approval of application.
APPLICATION FOR DISPLAY OF FIREWORKS/PYROTECHNICS/FLAME EFFECTS PERMIT

Applications received by the State Fire Marshal's Office within ten (10) or fewer days prior to the display date must pay an expediting fee of fifty dollars ($50) in addition to the permit fee.

A permit is required for all outdoor fireworks displays regulated by National Fire Protection Association ("NFPA") 1123, all proximate pyrotechnic displays regulated by NFPA 1126, and all flame effect displays regulated by NFPA 160.

INSTRUCTIONS:
1. For Individual displays, a fifty-dollar ($50) fee must be submitted. Displays extending beyond one (1) day or occurring at multiple locations, and not meeting the requirements stated in item 3 require a separate permit for each day (including a separate application and fifty-dollar ($50) fee for each permit).
2. Multiple displays that are exactly the same in regard to display pieces, firing locations, setup, emergency vehicle locations, audience locations, etc., require one permit and a fifty-dollar ($50) fee per display up to a maximum fee of four-hundred dollars ($400). The permit is valid for one (1)-year from the date of issuance.
3. All permit applications for public fireworks display must be in writing and received in the State Fire Marshal's Office at least 10 or more days before the date of the proposed display. However, the State Fire Marshal may accept applications and issue permits within the ten (10)-day window of the display date. There will be a $50 expediting fee for submissions within this ten (10)-day window (in addition to the regular permit fee).
4. Payment shall be submitted along with the application to the Department of Commerce and Insurance. Please note that payment of fee does not guarantee issuance of permit.
5. The chief supervisory official of the fire department(s) must sign the application in the space provided. You must also send written notification to the chief supervisory official of the municipality or chief law enforcement official of the county, depending on the site of the display. You must state the date, time and location of the public display.
6. Submit a copy of your current Certificate of Liability, with the State of Tennessee listed as the certificate holder or additional insured.
7. All applications will be reviewed by the Codes Enforcement section for compliance with codes and standards. Deficiencies must be corrected prior to issuance of the permit.
8. Alterations or revisions submitted after the original permit is issued may require a new permit application and fee.

Applicant: The sponsor or an individual representing the sponsor. Permits are issued and mailed to the applicant.
Sponsor: Any person or organization that contracts with a licensed exhibitor and certified operator to perform a display.
Exhibitor: A business licensed by the state to perform displays or provide flame effects, fireworks or pyrotechnic materials for displays.
Operator: An individual who by experience, training and examination by the state, has demonstrated the necessary knowledge and ability to use and supervise fireworks, pyrotechnics, or flame effect displays.
APPLICATION FOR DISPLAY OF FIREWORKS/PYROTECHNICS/FLAME EFFECTS PERMIT
(Pursuant to Tenn. Code Ann. § 68-104-201 et al.)

Please type or print all information. All fields below are required, and failure to answer any field below will result in the application being returned unprocessed. Please note that you may complete the following form online at https://core.tn.gov. Completing the form online will allow you to pay by credit card. If you choose to fill out the paper form, please mail the completed form with a check or money order to: Tennessee Department of Commerce & Insurance, 500 James Robertson Parkway, Division of Fire Prevention, Permits & Licensing Section, 500 James Robertson Parkway, Nashville, TN 37243. The check or money order should be made payable to the Department of Commerce and Insurance. For questions regarding this application or the permit, please contact the Permits and Licensing Section at (615) 741-2981.

APPLICANT
Name: Pyro Shows, Inc
Mailing Address: PO Box 1776
City: Lafollette County: Campbell State: TN Zip: 37766
Phone #: (  ) 800-862-1331 Email Address: permit-tn@pyroshows.com

SPONSOR
Name: Titanic Tennessee LLC
Mailing Address: 2134 Parkway
City: Pigeon Forge County: Sevier State: TN Zip: 37863
Phone #: (  ) 865-868-3043 Email Address: christina.collins@titanicattraction.com

I have submitted the following permit fee with this application (check all that apply):

- Individual Display Fee ($50) □ Multiple Display Fee ($400 max)
- □ Expediting fee for permits received by State Fire Marshal's Office within 10 days of display ($50, in addition to permit fee)

Name of Display: Titanic Thanksgiving Show

Location of Display: RVC Outdoor Property behind Museum on Lonsome Valley Rd. Sevierville

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<tr>
<th>City</th>
<th>Street Address</th>
<th>County</th>
<th>Zip</th>
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<tr>
<td>Sevierville</td>
<td></td>
<td></td>
<td>37863</td>
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</table>

Date(s) and Time(s) of Display: November 28, 2019; 7:00pm

Tennessee Licensed Exhibitor: Pyro Shows Inc.

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<th>Name of Exhibitor</th>
<th>Tennessee License No.</th>
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<td>Pyro Shows Inc.</td>
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Tennessee Certified Operator(s): Chris Stiner

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<th>Operator Name</th>
<th>Tennessee Certification No.</th>
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<tr>
<td>Chris Stiner</td>
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IN-0053 (Rev. 11/18)
Please select the type(s) of display(s):

- [x] Outdoor Fireworks (NFPA 1123)  - [ ] Proximate Pyrotechnics (NFPA 1126)  - [ ] Flame Effects (NFPA 160)

Please select the types of fireworks/pyrotechnics to be used:

- [x] 1.3  - [ ] 1.4G  - [ ] 1.4S  - [ ] Consumer or common

Please list the types of fireworks (including mortar sizes), pyrotechnic devices, and/or flame effects to be used at the display(s), using additional paper if necessary: See the attached Shell summary. (Property behind museum)

---

By signing below, I certify that I am familiar with Tenn. Code Ann. Title 68, Chapter 104, Part 2, and the Rules and Regulations issued pursuant thereto. I further certify that all information provided herein is correct.

_Lansden E. Hill_  
Signature of Applicant  
11/5/19  
Date

---

**SIGNATURE OF CHIEF SUPERVISORY OFFICIAL**

*Please note that the permit will not be issued without the signature below. Please print or type legibly.*

If the proposed display is to be performed within the limits of a municipality, submit the signed approval of the chief supervisory officials of the fire department of such municipality. If the proposed display is to be performed within the limits of a county, but outside the limits of a municipality, submit the signed approval of the fire department officials of such county, or such officials' designee.

I, ____________________________________________, Chief Supervisory Official of the Fire Department of the City/County of ____________________________, hereby approve this application.

________________________________________  
Signature of Official of Fire Department  

________________________________________  
Date
Titanic Tennessee, LLC
Thanksgiving Show
Thursday, November 28, 2019
Aerial Show

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<tr>
<th>SHELL SIZE</th>
<th>MAIN BODY</th>
<th>FINALE</th>
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<tr>
<td>3&quot;</td>
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<td>4&quot;</td>
<td>150</td>
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<td>180</td>
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<td>5&quot;</td>
<td>120</td>
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<td>6&quot;</td>
<td>90</td>
<td>18</td>
<td>108</td>
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<tr>
<td>8&quot;</td>
<td>10</td>
<td>2</td>
<td>12</td>
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TOTAL SHELL COUNT  684

Fireworks 1.3 G Display
Largest Shell: 8"
Safety Radius: 560'
Customer: Titanic Tennessee, LLC
Show Date: Thursday, November 28, 2019
Show Address: Two locations: 2134 Parkway, Pigeon Forge & RVC Outdoor Property behind
Show Site Lat / Long:
Show Time: 7:00 PM
Rain Date: N/A

Show Name: Thanksgiving Show
Maximum Shell Size: 8"
Safety Fallout Radius: 560'
Storage Required: No
Diagram Created: 10/23/19
Diagram Created By: JEW

24
CERTIFICATE OF LIABILITY INSURANCE

PRODUCER
Britton Gallagher
One Cleveland Center, Floor 30
1375 East 9th Street
Cleveland OH 44114

Insured
Pyro Shows, Inc.
PO Box 1776
115 North 1st Street
La Follette TN 37766

Contact Name:

NAME:

PHONE: 216-658-7100

FAX: (AG, No):

E-MAIL

INSURER(S) AFFORDING COVERAGE NAIC #

INSURER A: Everest Indemnity Insurance Co. 10851

INSURER B: Everest Denali Insurance Company

INSURER C: Arch Speciality Ins Co 21199

INSURER D: Axis Surplus Ins Company

INSURER E:

INSURER F:

COVERAGES CERTIFICATE NUMBER: 821960320 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

<table>
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<th>INSURER</th>
<th>TYPE OF INSURANCE</th>
<th>ADDL/SUB/INSCR. NO</th>
<th>POLICY NUMBER</th>
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<td>A</td>
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<td>SI8ML01929-191</td>
<td>11/1/2019</td>
<td>11/1/2020</td>
<td>EACH OCCURRENCE $1,000,000</td>
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<td>DAMAGE TO RENTED PREMISES (EA occurrence) $500,000</td>
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<td>PERSONAL &amp; ADV INJURY $1,000,000</td>
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<td>PROPERTY DAMAGE (Per accident) $</td>
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<td>Total Combined Excess $9,000,000</td>
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DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 191, Additional Remarks Schedule, if more space is required)

Additional Insured extension of coverage is provided by above referenced General Liability policy where required by written agreement.

Fireworks Display; November 28, 2019 (Thanksgiving Day Celebration)

Additional Insureds: Titanic Tennessee, LLC; City of Sevierville; Sevier County Volunteer Fire Department; State of Tennessee.

CERTIFICATE HOLDER

Titanic Tennessee, LLC
2134 Parkway
Pigeon Forge TN 37863

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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ACORD 25 (2010/05) The ACORD name and logo are registered marks of ACORD
CERTIFICATE OF LIABILITY INSURANCE

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFER NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER (423)582-2112
E.E. Hill & Son, Inc.
PO Box 1406
Lafollette, TN 37766

INSURED
PYRO SHOWS, INC., BIG CREEK ENTERPRISES, INC.
115 NORTH 1ST ST.
LAFOLLETTE, TN 37766
(423)566-5729 Ext.

INSURER(S) AFFORDING COVERAGE

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<td>AND EMPLOYEES' LIABILITY</td>
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<td>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/OWNER EXCLUDED? (Mandatory in NH)</td>
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</table>

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101; Additional Remarks Schedule, if more space is required)

Fireworks Display: November 28, 2019

CERTIFICATE HOLDER

Titanic Tennessee, LLC
2134 Parkway
Pigeon Forge, TN 37863

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Cathy Owens

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DATE: November 18, 2019

AGENDA ITEM: Consider Approval of Student Fees to Walters State Community College not to exceed the budgeted amount of $9,900.

RESPONSIBILITY: Matt Henderson, Fire Chief

PRESENTATION: Student Fees for one Paramedic and one EMT student to Walters State Community College.

REQUESTED ACTION: Recommend approval.
DATE: November 18, 2019

AGENDA ITEM: Purchase of Lights/Poles for West Prong Greenway Extension Project

RESPONSIBILITY: Bob Parker - Director of Parks and Recreation

PRESENTATION: The State/Federal Grant received to build the West Prong Greenway Extension project did not include funds for providing lights along this 750’ linear project. The lights on the West Prong Greenway Extension need to match the existing Greenway lights for both maintenance and esthetic purposes. Therefore, it is necessary to waive competitive pricing and purchase from the Sole Source Vendor. Parks and Recreation Maintenance will install the lights. These lights were budgeted in the Parks and Recreation FY2020 Operational Budget.

REQUESTED ACTION:

Approval of purchase of poles, fixtures and wiring from Stokes Lighting & Electric of Pigeon Forge, Tennessee for the total cost of: $8,578.86 dollars.
Bill To:
CITY OF SEVIERVILLE
PO BOX 5500
SEVIERVILLE, TN 37864

Ship To:
CITY OF SEVIERVILLE
120 CHURCH STREET
PO BOX 5500
SEVIERVILLE, TN 37864

865-453-5504

Customer ID: 13552

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**Total Lines:** 3

**SUB-TOTAL:** 8,578.86
**TAX:** 0.00
**AMOUNT DUE:** 8,578.86

U.S. Dollars

Conduit and wire quotes are valid for 24 hours. All prices are F.O.B. unless specified. An order may be cancelled by the purchaser if agreed upon by Stokes Electric and upon payment of reasonable expenses incurred with the order cancellation and commitments made by Stokes Electric company.
DATE: November 18, 2019

AGENDA ITEM: Consider Traffic Signal Modernization Grant Application for the Public Works Department

RESPONSIBILITY: Bryon Fortner, P.E. – Public Works Director

PRESENTATION: TDOT has requested that Cities apply for this Traffic Signal Modernization Grant (TSMG). This is the first year that TDOT has requested funding for a project like this and funds are capped at $250,000 statewide. After discussions internally as well as with our traffic engineering consultant, we are choosing to focus on the Dolly Parton Parkway Corridor to replace signal heads, detection, and flashing yellow arrow technology.

A project description is attached. Estimated cost for these improvements is approximately $90,000 and these projects are 100% State funded.

REQUESTED ACTION: Approval to apply for this TSMG grant.
Traffic Signal Modernization Grant (TSMG)

2019-2020 Letter of Intent to Seek Funding

About the Grant:
This new grant opportunity is associated with the Traffic Signal Modernization Program (TSMP), which is a Tennessee Department of Transportation (TDOT) pilot program designed to help communities and their local traffic signal maintaining agencies modernize existing traffic signal equipment and operations. The program is being implemented through this grant application process, currently 100% state funded and state contracted, with the goal to begin traffic signal upgrades within 12 months of project selection. Grant funds are capped at $250,000.00.

Eligible Traffic Signal Modernization Items:
- Controller
- Controller Cabinet
- Cabinet Equipment
- Signal Head/Beacon
- Signal Head Backplates
- Supplemental Signal Head
- Timing Optimization Plan
- Stop Bar Detection
- Advance Detection
- Pedestrian Signal
- Pedestrian Push Button

Application Ranking Criteria:
The application ranking criteria includes, but is not limited to, county economic status, right-of-way impacts, environmental impacts, utility impacts, cost, and age of traffic signal.

Required Agency Information:
Please complete all the following required fields in order to process and/or rank this application.

1. Traffic signal maintaining agency? City of Sevierville
2. Planning organization serving your community? East Tennessee South RPO
3. Since 2015, has your organization been awarded a TDOT Community Transportation Planning Grant that involves the existing signal(s)? ☐YES ☒NO
4. If this grant application becomes short-listed as a candidate for implementation, will your local government be willing to adopt a resolution stating its intent to maintain the traffic signal equipment and related traffic control devices, and will your community share general information about your agency’s signal system with the Tennessee Traffic Signal Users Group?
   ☒YES ☐NO
5. Approximate age (in years) of traffic signal(s), timing plan(s), and/or components included in this application. Signal Heads: 5 to 10 years old, Loop Detection: 10 to 25+ years old, Timing Plans: 1 year old
Required Attachments:

Please complete the following description of work on page 2. Provide/attach a map of the traffic signal(s) included in this application.

### Description and location of traffic signal equipment needing upgrades:

<table>
<thead>
<tr>
<th>City of Sevierville TSMP Grant Application Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dolly Parton Parkway (U.S. Highway 411, State Route 35) is a heavily congested arterial roadway that connects the Parkway and downtown Sevierville with Veterans Boulevard. This project would install more reliable detection by upgrading the traffic signals along the corridor to Gridsmart video detection. In addition, the project would replace existing 5-section “doghouse” protected-permissive left-turn signal heads with flashing yellow arrow signal heads. The installation of the flashing yellow arrows would allow advance signal timing, such as lead-lag left-turn operation, to be safely implemented at these signals. Lead-lag signal timing has been implemented at several intersections throughout the City and has proven to provide better signal coordination and reduce congestion.</td>
</tr>
<tr>
<td>The following is a project intersection list along with proposed improvements at each intersection:</td>
</tr>
</tbody>
</table>

1) **Dolly Parton Parkway at Henderson Avenue:**
   a. Install one Gridsmart video detection system with Performance Plus Module.
   b. Replace two 5-section left-turn signal heads with two flashing yellow arrow signal heads and install two additional 3-section circular signal heads as needed to meet MUTCD standards.

2) **Dolly Parton Parkway at Food City:**
   a. Replace one 5-section left-turn signal head with one flashing yellow arrow signal head. Install one additional flashing yellow arrow signal head for the eastbound approach (currently permissive only phasing) and install one additional 3-section circular signal head.

3) **Dolly Parton Parkway at Middle Creek Road:**
   a. Install one Gridsmart video detection system with Performance Plus Module.
   b. Replace two 5-section left-turn signal heads with two flashing yellow arrow signal heads and install two additional 3-section circular signal heads.

4) **Dolly Parton Parkway at Veterans Boulevard:**
   a. No improvements at this intersection.

5) **Dolly Parton Parkway at Industrial Park Road / Sevier County High School:**
   a. Replace two 5-section left-turn signal heads with two flashing yellow arrow signal heads and install two additional 3-section circular signal heads.

These intersections have been chosen due to their proposed ADA upgrades in the CMAQ project currently under construction.
Application Deadline:
Traffic Signal Modernization Grant Application must be emailed by Wednesday, November 20, 2019 to TDOT.TrafficOps@tn.gov with subject line “Traffic Signal Modernization Grant”. For questions regarding this grant, please contact Steve Bryan at Steve.Bryan@tn.gov.

Application Contact Information:
Date: 11/8/2019

Name: Joseph Dodgen

Title: Traffic Operations Manager

Employer: City of Sevierville

Email: jdodgen@seviervilletn.org
DATE: November 18, 2019

AGENDA ITEM: Consider approval to accept lowest qualified bid for the Civic Center Roof Replacement.

RESPONSIBILITY: Bryon Fortner, P.E., Public Works Director

PRESENTATION: The City received bid responses October 1, 2019 for the roof replacement for the Sevierville Civic Center. The lowest qualified bid was from Morristown Roofing, Inc. for $363,989 (see attached). The bid exceeded the budget of $280,000 less engineer’s contract of $22,000 leaving a balance of $258,000 for construction. Because the bid far exceeded the engineer’s estimate of $239,053, Morristown Roofing and MRC Consultants (engineer) were asked to review bid details and drawings and explain the variance. The engineer found they had scaled the drawing package for the bid incorrectly. After correction, the revised bid is $298,938. Also attached is additional explanation to explain variance with engineer’s original estimate and potential deducts that are not recommended.

REQUESTED ACTION: Consider approval to enter into contract with Morristown Roofing for $298,938.
Bob Moncrief

From: Chuck Howard <Chuck@metalroofconsultants.net>
Sent: Monday, November 11, 2019 12:29 PM
To: Bob Moncrief
Subject: FW: Sevierville Civic VE
Attachments: Sevierville Civic Center Options 11.8.19.pdf

Bob,
Attached is Morristown’s suggested deducts for the Civic Center. Please present this, and the cost variance email I sent to you, to your board and let me know how you want to proceed. Of course, call me with any questions.

Thank you,

Chuck

---

From: Ashley Horner <ashley@morristownroofing.net>
Sent: Friday, November 8, 2019 1:15 PM
To: Chuck Howard <Chuck@metalroofconsultants.net>
Subject: Sevierville Civic VE

Chuck

See attached. Let me know if you’d like this broken down in a different format.

---

Ashley Horner
Estimator
November 8, 2019

Chuck Howard
Metal Roof Consultants

RE: Sevierville Civic Center
Sevierville, TN

Greetings,

We propose the following value engineering items and revisions for your consideration as a post bid scope of work:

Adjustments based on drawings dated 10-2-19

Price - $298,938.00

Elimination of gutters and downspouts
DEDUCT: $5,804.00

Elimination of snow guards
DEDUCT: $5,280.00

Elimination of wall panels inside (2) gable areas at stucco embossed walls.
DEDUCT: $9,282.00

Substitution of membrane roof system in (3) mechanical pits in lieu of metal roof and wall panels
DEDUCT: $7,709.00

Best Regards,
Morristown Roofing Company, Inc.

Ashley Horner
Estimator
Bob Moncief

From: Chuck Howard <Chuck@metalroofconsultants.net>
Sent: Thursday, October 31, 2019 12:04 PM
To: Bob Moncief
Cc: Ashley Horner
Subject: FW: Sevierville Civic

Bob,

Ashley has presented the below email to me explaining the cost variances between the Community Center and the Civic Center bids. Here is my summary of this information for your review:

1. The original MRC budget for the Civic Center did not include converting the mechanical pits from single ply roofs to metal roofs matching the new metal roofs. The original SF of roof, eyebrow and fascia was 13,882 SF. When the mechanical pits were added to the project an additional SF of roof system of 1,100 SF was added. In addition, the two (2) stucco gable wall panels amounting to 1,657 SF were added and had not been included in the original 2017 budget. The total amount of metal SF ended up being 16,357 SF (see Ashley’s summary below).

2. Based on the total SF associated with Ashley’s revised bid price of $298,938 yields a unit price of $18.28/SF.

3. The Community Center bid included the same area of gable panels over stucco and yielded a unit price of $14.92/SF ($810,535/54,338 SF).

4. Unit price difference between the Community Center and the Civic Center is $3.36/SF.

5. Differences between the Community Center and the Civic Center based on Civic Center’s SF:
   a. Total for roof pit roofs and walls converted to metal = $1.48/SF
   b. Additional curbs at Civic Center = $0.31/SF
   c. Metal roofing and components price increase of approx. 3.0% since Community Center bid = $0.28/SF
   d. Two gable wall panel packages = $0.47/SF
   e. Contract contingency ($0.49/SF v $0.28/SF) = $0.21/SF
   f. Total unit price increase from Community Center to Civic Center = $2.75/SF (18.43% of Community Center bid)
   g. Net overall unit price increase percentage = 22.52% ($3.36/$14.92)
   h. Percentage increase after including legitimate increases in Civic Center bid = 4.09% (22.52% - 18.43%)

It should be noted that Ashley stated that he used the same contractor mark-up percentage that he used for the Community Center, even though it was over 3 times larger than the Civic Center.

I recommend that the information provided by Ashley indicates that the pricing for the Civic Center, after adjustments for legitimate increases, is reasonable when compared to the bid price of the Community Center used for comparison. I apologize for our error in initially scaling the Civic Center project correctly, but prior to the drawings being corrected, Morristown Roofing was approximately $100,000 lower than the next bid. Therefore, the current adjusted price of $298,938 is reasonable and, per our perspective, the lowest price you could have for this project. Of course, we could still modify this price by making changes such as eliminating the gable wall panels, leaving the mechanical pits “as-is”, etc.

After reviewing this summary please contact me to discuss.

Thank you,

Chuck
From: Ashley Horner <ashley@morristownroofing.net>
Sent: Thursday, October 31, 2019 10:29 AM
To: Chuck Howard <Chuck@metalroofconsultants.net>
Subject: Sevierville Civic

Chuck

My areas on the Civic Center are as follows:

- Roof and Eyebrow 12,200 SF
- Mechanical Pits 1,100 SF
- Fascia Panels 1,657 SF
- Subtotal 14,957 SF

  Gable Wall Panels 1,400 SF

- Subtotal 16,357 SF

SF Cost $18.28/SF

Price reflects revised bid $298,938.00 with 16,357 SF

For comparison Community Center bid original contract amount was $810,535 / Total SF was 54,338SF (Roof, eyebrow, and gable) [$14.92/SF]

Additional cost examples associated with Civic Center:

- Roof pits and curbs (+$1.79/SF)
- General metal price increase average of 3% (+$0.28/SF)
- Gable wall panel package (+$0.47/SF)
- Contingency .49/SF v .28/SF (+.$0.21/SF)

To reiterate earlier conversations the bid markup O&P on the Civic Center was held consistent to the rate implemented on earlier bid for Community Center.

My evaluation of our pricing is there is a difference of $3.36/SF between the Civic Center and Community Center.
A significant amount ($2.75/SF) can be accounted for and identified by scope changes associated specifically with the Civic Center or SF cost increases related to roof area reduction.

Ashley Horner
Estimator

PO Box 97 | 7840 E. Andrew Johnson Hwy. | Whitesburg, TN 37891
Phone: (423)235.7046 | Fax: (423)235.7048 | www.morristownroofing.net

IMPORTANT:

This message (including any attachments) is intended only for the use of the individual or entity to which it is addressed, and may contain information that is privileged, confidential and exempt from disclosure under applicable law. If you are not the intended recipient, you should delete this message immediately and you are hereby notified that any review, dissemination, distribution or copying of this message, or the taking of any action based on it is strictly prohibited.
I would argue that the Snow Guards are critical on the North Side (Entrance Side) of the building for safety purposes. I have seen sheets of ice and snow come off that roof and if anyone was coming in the building when such would occur, let's just say we would not want that to happen.

Bob

Robert H. ‘Bob’ Parker
Director of Parks & Recreation
865-868-1896
bparker@seviervilletn.org

From: Bob Moncrief <bmoncrief@seviervilletn.org>
Sent: Thursday, October 10, 2019 7:20 AM
To: Tracy Baker <tbaker@seviervilletn.org>; Bob Parker <bparker@seviervilletn.org>; Bryon Fortner <bfortner@seviervilletn.org>; David Black <dblack@seviervilletn.org>; David Curd <dcurd@seviervilletn.org>
Subject: FW: Civic center measurements cont

FYI

From: Chuck Howard <Chuck@metalroofconsultants.net>
Sent: Wednesday, October 9, 2019 3:15 PM
To: Bob Moncrief <bmoncrief@seviervilletn.org>
Subject: FW: Civic center measurements cont

Bob,

Please find below and in the above attachment Morristown’s revised pricing for the Civic Center roofing project as well as four (4) additional value engineering items in an attempt to get the project as close to budget as possible. In further explanation of these VE items (items 2-5 below), I provide the following:

2. Gutter & DS – There are no gutter and downspouts presently on this building. These items could be added at a future date without removal of any of the new roof or wall panels.

3. Snow Guards – Again, there are no snow guards on this roof presently and they can be added later without disruption of the new metal roof panels.

4. Gable Wall Panel – Like items 2 & 3, these panels can be added at a future date with all trim and eyebrow panels being able to be installed now.

5. Mechanical Pit Membrane – The existing membrane roof and walls would be removed and replaced with new TPO or EPDM materials after new insulation and recovery board is added to get the new single ply roof to the
correct elevation to interface with the new metal roof panels below. All of this instead of a new metal roof and walls in these three (3) pits.

I have worked with Ashley over the last few days and believe that he has squeezed these costs as much as he can. As I mentioned to you before, the labor costs as well as steel costs have escalated over the last 2 ½ years since our initial budget, well beyond what I projected originally. I believe that this is the best pricing we can get for this project at this time.

Please let me know how you want to proceed and call me with any questions.

Thank you, Bob.

Chuck

CHUCK HOWARD, PE
PRESIDENT
P | 919-465-1762 – EXT. 101
F | 919-439-5053
M | 919-349-2118
E | CHUCK@METALROOFCONSULTANTS.NET
A | 105 VERSAILLES DRIVE
CARY, NORTH CAROLINA 27511

From: Ashley Horner <ashley@morristownroofing.net>
Sent: Tuesday, October 8, 2019 7:10 PM
To: Chuck Howard <Chuck@metalroofconsultants.net>
Subject: Re: Civic center measurements cont

Chuck

See attached options:
1. Original scope of work revision based on 10/2/19 drawings
2. Gutter & DS VE
3. Snow Guards VE
4. Gable Wall Panel VE
5. Mechanical Pit Membrane Substitution

Let me know if there are other options to consider.

I believe if all options were accepted the pricing would be reduced to $270,863.00
IMPORTANT:
This message (including any attachments) is intended only for the use of the individual or entity to which it is addressed, and may contain information that is privileged, confidential and exempt from disclosure under applicable law. If you are not the intended recipient, you should delete this message immediately and you are hereby notified that any review, dissemination, distribution or copying of this message, or the taking of any action based on it is strictly prohibited.

From: Chuck Howard <Chuck@metalroofconsultants.net>
Date: Thursday, October 3, 2019 at 8:40 AM
To: Ashley Horner <ashley@morristownroofing.net>
Subject: Fwd: Civic center measurements cont

Here are the correct dimensioned drawings. Please re estimate and get back w me.

Chuck Howard
Metal Roof Consultants, Inc.
(919) 349-2118 cell

Sent from my iPhone

Begin forwarded message:

From: Mike Wilson <drafting1@metalroofconsultants.net>
Date: October 2, 2019 at 10:56:52 PM EDT
To: Chuck Howard <Chuck@metalroofconsultants.net>
Subject: Re: Civic center measurements cont

unbelievable! I lost nearly all the notes and everything had to be re-sized when I converted it to this version Auto CAD. Please see attached.

From: Chuck Howard <Chuck@metalroofconsultants.net>
Sent: Wednesday, October 2, 2019 2:09 PM
To: Mike Wilson <drafting1@metalroofconsultants.net>
Subject: Fwd: Civic center measurements cont

Back eyebrow measurements.

Chuck Howard
Metal Roof Consultants, Inc.
(919) 349-2118 cell

Sent from my iPhone

Begin forwarded message:

From: Ashley Horner <ashley@morristownroofing.net>
Date: October 2, 2019 at 11:35:16 AM EDT
To: Chuck Howard <Chuck@metalroofconsultants.net>
Subject: Civic center measurements cont

Rear eyebrow area
Chuck Howard 10/2/19

Didn't get to right scale

18,000 original reason = this is correct

Drafts & details right
Scale wrong

3/8" Scale
Changing drafts

St. price $270 - 275K Range
Chuck,

Attached is the bid tabulation and copies of the bids submitted for the Civic Center Roofing project. As you can see, the bids are way above our budget. The budget we have for this project is $280,000 including the engineering fee of $22,000. This leaves $258,000 for construction. Our city purchasing rules allow us to negotiate with the low bidder if we are over budget. Morristown Roofing is the low bidder, and they are ~ $106,000 over our budget. Ashley was at the bid opening and I asked him to review his bid and look for areas where savings could be obtained. I also showed him the attached summary sheets you had prepared previously showing the Community Center Roof estimate at $802,901 and the low bid was ~ $810,000 and the Civic Center Roof estimate at $239,053 and the low bid is $363,989. I told him I didn’t understand how we can be this far off since we were so close on the first estimate. I asked him to also contact you and work through the drawings and attempt to find cost savings to bring this within budget.

Our next Board of Mayor and Alderman meeting is Monday, October 14th. To put on that agenda we would have to have a finalized agreement by Monday, October 7th. I don’t see that as being realistic. The next scheduled meeting is Monday, November 4th. We would need a finalized agreement by Monday, October 28th.

I look forward to working through this so we can continue this project.

Thanks,

Bob Moncrieb
Project Manager/Central Services Manager
City of Sevierville
120 Gary Wade Boulevard
P.O. Box 5500
Sevierville, TN 37864-5500
(865) 868-1552 office
(865) 740-2878 mobile
## Item: Metal Roof Replacement (Civic Center)

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<th>Vendor</th>
<th>Base Bid</th>
<th>Alternate #1</th>
<th>Alternate #2</th>
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<td>363,987</td>
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<td>Latavio's Construction Co., Inc.</td>
<td>498,000</td>
<td>360,000</td>
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Attest: [Signature]

Tracy Baker, Assistant City Administrator

Witness: [Signature]

Robert H. Parker

Opening Date: 10/01/19
Time: 3:00 PM
Location: City Hall
Sevierville Civic Center Metal Roof Replacement

BID FORM FOR
METAL ROOF REPLACEMENT

Company: Morristown Roofing Company, Inc.
Contact Name: Ashley Horner
Contact E-mail Address: ashley@morristownroofing.net
Address: P. O. Box 97
Whitesburg, TN 37891
Phone: 423-235-7046
Fax: 423-235-7048
Federal Tax Identification Number: 62-1046724
Business License # Tennessee Contractor's License # 00021176
City: Sevierville City License # 1001163579
Manufacturer: MRS
Project Duration (weeks): 24

Base Bid: $363,989.00

Alternate #1: Sloped Roof Walkway System.
Add: $25,424.00
Additional Duration (weeks) 3

Alternate #2: Add to the Base Bid to remove the existing exterior soffits and replace them, on
the existing framing, with .032" partially perforated aluminum soffit.
Add: $78,961.00
Additional Duration (weeks) 6

Addendum Received: 9/17/19 (date), ___(date), ___(date), ___(date)

It is further understood and agreed by the undersigned in submitting this proposal that the Owner
reserves the following rights and privileges:
  a. To accept or reject any or all bids, and/or waive any of the informalities in the bidding.
  b. To reject all items of equipment and materials which do not conform to or exceed these
     specifications, without altering bid price of this proposal.
  c. To re-bid anytime during the term of the contract.

Note: Bidders shall not add any conditions or qualifying statements to this bid, except as provided herein,
as otherwise the bid may be declared irregular as not being responsive to the Advertisement for Bids.
If you have questions regarding the specifications contained in this bid package, please contact:

Bob Moncrief, Project Manager
Public Works Department
(865) 868-1552
bmoncrief@seviervilletn.org
Sevierville Civic Center Metal Roof Replacement

Bid Submitted by: Morristown Roofing Company, Inc.

Jerry Horner
Name (Printed)

10-01-19
Date
DATE: November 18, 2019

AGENDA ITEM: Consider work plan for phase II archaeological investigation from Northwind Resource Consulting for the wastewater treatment plant expansion for $22,500.00.

RESPONSIBILITY: Steve Flynn, Director of Water & Sewer Department

PRESENTATION: Attached is the workplan for phase II investigation of the site for approval from TVA to expand the wastewater treatment plant.

REQUESTED ACTION: Approval to purchase meter boxes.
DATE: November 18, 2019

AGENDA ITEM: Consider approval and/or ratification of the following expenses in excess of $5,000.00.

RESPONSIBILITY: Lynn McClurg, Chief Financial Officer

PRESENTATION:

1. University of Tennessee National Forensic Academy – Tuition - $7,500.00

REQUESTED ACTION: Approval and/or ratification of the above-mentioned expenses.
## NFA INVOICE - Session LI

IN ACCOUNT WITH:  
Sevierville Police Department  
November 1, 2019

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<th>ITEM NUMBER</th>
<th>DESCRIPTION</th>
<th>AMOUNT</th>
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<td>Tuition/Uniforms for National Forensic Academy from January 6 – March 13, 2020 - Attendee – Preston Parrish -</td>
<td>$7,500.00</td>
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TOTAL: $7,500.00

Send payment to:  
The University of Tennessee  
National Forensic Academy  
Attn: Sharon Sexton  
1201 Oak Ridge Turnpike Suite 101  
Oak Ridge, TN 37830

Phone: 865-946-3205  
Fax: 865-946-3214  
www.nfa.tennessee.edu

Payment is due December 1, 2019.

If payment cannot be made by the date listed above, please contact Sharon Sexton at sharon.sexton@tennessee.edu or 865-946-3205 to make additional arrangements as soon as possible. Failure to make additional arrangements will result in the cancellation of slots being held.