

***Bid Package
For
High Friction Surface Treatment***



***City of Sevierville
Public Works Department
310 Robert Henderson Road
P. O. Box 5500
Sevierville, TN 37864-5500
Phone: (865) 429-4567
Fax: (865) 453-5518
Contact: Jeff Carr
Email: jcarr@seviervilletn.org***

August 2018

INFORMATION FOR BIDDERS

RECEIPT AND OPENING OF BIDS

The City of Sevierville, Tennessee (herein called the "Owner") invites bids on the form(s) attached hereto for the Placement of **High Friction Surface Treatment (HFST)**. The Owner will **RECEIVE BIDS UNTIL AUGUST 21, 2018 AT 3:00 PM**, at Sevierville City Hall, 120 Gary Wade Boulevard, Sevierville, Tennessee, 37862, (Mailing address: P.O. Box 5500, Sevierville, Tennessee, 37864-5500). Bids will then be publicly opened and read aloud at Sevierville City Hall, 120 Gary Wade Boulevard, Sevierville, Tennessee. The envelope containing the bid must be sealed, addressed to Tracy Baker, Assistant City Administrator, and must bear the following information:

Name of Bidder
Bidder's Address
Date and Time of Bid Opening
Bid Enclosed: **HFST**

Each bidder shall submit three **(3) copies** of the completed bid packet.

The Owner may consider informal any bid not prepared and submitted in accordance with the provisions hereof, and may waive any informality or reject any and all bids. Any bid received after the time and date specified shall not be considered.

QUALIFICATIONS OF BIDDERS

The Owner may make such investigations as he/she deems necessary to determine the ability of the Bidder to supply the necessary equipment, and the Bidder shall furnish to the Owner all such information and data for the purpose as the Owner may request. The Owner reserves the right to reject any bid if the evidence submitted by, or investigation of, such Bidder fails to satisfy the Owner that such Bidder is properly qualified to carry out the obligation of the contract. Conditional bids will not be accepted.

METHOD OF AWARD - LOWEST QUALIFIED BIDDER

If at the time this contract is to be awarded the lowest base bid submitted by a responsible Bidder does not exceed the amount of funds then estimated by the Owner as available to finance the contract; the contract will be awarded on the bid. If such bid exceeds such amount, the Owner may reject all bids or may award the contract on the lowest bid with such deductible alternates to produce a net amount, which is within the available funds.

Only one award will be made as a result of this solicitation. Awards will be based on the low evaluated bid. The Owner reserves the right to determine the low Bidder by durability and maintenance costs over the life of the product. This may be done by means of past experience or research. Initial cost may not determine low bid. In case of error or discrepancy in the mathematics of the bid price, the unit prices shall prevail.

QUANTITIES AND LENGTH OF CONTRACT

This is a yearly contract at unit prices. Exact quantities may vary—estimated quantities contained in the bid form are for evaluation purposes only.

This contract is for an approximate one (1) year period from the date of award to June 30, 2019, and may be renewed on an annual basis for one (1) additional year if all terms, conditions, and prices remain unchanged and both parties are in written agreement. Prices contained herein are to be firm for the term of the contract. The Owner reserves the right to re-bid anytime during the term of the contract.

OBLIGATION OF BIDDERS

At the time of the opening of bids, each Bidder will be presumed to have read and to be thoroughly familiar with the specifications. The failure or omission of any Bidder to examine all the forms, instruments, and documents shall in no way relieve the Bidder from any obligation in respect to his/her bid.

Each bidder is requested to fill out and return the attached Title VI Information sheet, Affidavit Regarding Drug-Free Workplace Program, vendor sheet, and W-9 form as a part of the bid package.

VENDOR INFORMATION

Adequate vendor information shall be included with the bid for determination of meeting the specifications. Any exceptions shall be explained in writing and submitted as a part of the bid package.

SHIPPING/DELIVERY

Delivery shall be FOB Sevierville. Materials to be delivered to any designated street and/or City-owned facility within the Sevierville City Corporate Limits. Any and all shipping and/or handling charges to be included in lump sum total bid price.

PAST EXPERIENCE

Bidders shall supply a list of all customers for which they have done similar work within the past twelve (12) months. The list shall include the name of a contact person and his/her telephone number.

STORAGE OF EQUIPMENT

The successful Bidder will be responsible for providing a storage area for materials and equipment. City of Sevierville property or street rights-of-way shall not be used unless approved by Owner's representative prior to storage.

TIME LIMITS FOR STARTING AND COMPLETING WORK

As individual projects are determined the Owner will submit them to the contractor and work duration will be mutually established. Once duration is established and the contractor is authorized to begin, there will be a three (3) week maximum time limit for the contractor to begin and the pre-established duration to complete. If the beginning of work is delayed beyond the three (3) week limit, the Owner has the right to seek another qualified contractor to complete the work and any cost exceeding the bid prices will be the responsibility of the successful Bidder.

Some streets to be resurfaced may require coordination with utilities and/or other construction projects, etc. Forty-eight (48) hour notification by the contractor to the City is required to allow for proper scheduling of these streets.

INSURANCE COVERAGE REQUIREMENTS

These coverage requirements apply to the Contractor and any Sub-Contractors who may perform services on this project.

Commercial General Liability Insurance - \$1,000,000 limit per occurrence for property damage and bodily injury.

Business Automobile Liability Insurance - \$1,000,000 limit per accident for property damage and personal injury.

Workers' Compensation and Employers' Liability Insurance - Workers' Compensation statutory limits as required by Tennessee law. This policy should include Employers' Liability coverage for \$1,000,000 per accident.

CONDITIONS FOR ALL COVERAGES

Additional Insured: The City of Sevierville, its Board of Mayor and Aldermen, officers, employees, agents, representatives, boards, commissions, committees, and volunteers (hereinafter referred to as Owner) are to be covered as additional insured respecting: liability arising out of activities performed by or on behalf of the Contractor; products and completed operations of the Contractor; premises owned, leased or used by the Contractor or premises on which Contractor is performing services on behalf of the Owner. The coverage shall contain no special limitations on the scope of protection afforded to the Owner.

Notice of Cancellation or Non-renewal: Each insurance policy required by this clause shall be endorsed to state that coverage shall not be suspended, voided, cancelled, reduced in coverage or in limits except after thirty (30) days prior written notice has been given to the Department Head granting this bid and/or to the Risk Manager for the Owner.

Acceptability of Insurers: Insurance is to be placed with financially sound Tennessee admitted insurers (Best's rating of A or better) or approved by Owner's Risk Manager. City of Sevierville Risk Manager: Jamie Tyler, phone 453-5504

Certificates of Insurance: Contractor shall furnish the Owner with certificates of insurance with original endorsements affecting coverage required by this clause. The certificates and endorsements for each policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The certificates and endorsements are to be received and approved by the Owner before work commences.

Defense, Indemnification and Hold Harmless Agreement: Contractor hereby agrees to indemnify, defend and hold harmless the Owner from any and all loss, damage, cost, expense, liability, claims, demands, suits, attorney's fees and judgments arising directly or indirectly from or in any manner related to the work, project, event or other purposes in connection with the Contractor's performance or failure to perform under the terms of this contract, regardless of the active or passive nature of any negligence by the Owner, except as otherwise expressly stated herein. Contractor shall not be responsible when such liability arises from the sole negligence of the Owner. Contractor shall pay Owner for any costs incurred in enforcing this provision.

Utility Location: Contractor shall be responsible for performing utility location requirements by calling Tennessee One-Call service and any other applicable utility services. Contractor shall be responsible for all damage to any and all utilities.

TENNESSEE DRUG POLICY REQUIREMENTS FOR CONSTRUCTION CONTRACTS

- 1) The following requirement applies to all construction contract bidders having 5 or more employees. Bidder is required to include in bid an affidavit attesting that effective no later than bid date, bidder operates a drug-free workplace program that complies with the requirements of Tennessee Code Annotated Section 50-9-101 through 50-9-114 OR a program at least as stringent as the program operated by the City of Sevierville.
- 2) The City of Sevierville operates a drug-free workplace program that complies with the above-referenced law. The City of Sevierville performs drug or alcohol tests at the following times: a. Job Application b. Reasonable Suspicion c. Post-Accident d. Routine Fitness for Duty e. Follow-up f. Random. All testing and specimen-handling procedures conform to the standards of the U.S. Department of Transportation guidelines. A Medical Review Officer (MRO) provides medical oversight to assure appropriate processing and accurate interpretation of the results. Failure to submit to substance abuse testing or testing positive for prohibited drugs and/or alcohol may result in discipline up to and including termination.

For further information on the program operated by the City of Sevierville, please call Jamie Tyler, Risk Manager, at (865) 453-5504.

GENERAL SPECIFICATIONS

The unit prices bid for the items listed in this schedule shall include all associated costs, including but not limited to preparation work, clean-up, and traffic control in accordance with appropriate sections of the *Tennessee Department of Transportation Standard Specifications for Road and Bridge Construction* (2015) or latest edition, and traffic control in accordance with the *Part VI of the Manual on Uniform Traffic Control Devices* (2009) or latest edition as directed by the Owner. The Successful Bidder shall be responsible for ensuring a safe work zone for the travelling public. The Owner will work with the Contractor in areas where it is possible to close the road. However, three days advanced notice is required for press releases and staffing purposes. without interruption or delay unless interruptions or delays are expressly approved in writing by the Owner.

Payment includes all necessary equipment and personnel required to perform the specified project, including but not limited to traffic control, hauling, and clean-up. The Contractor shall be responsible all cost associated with injuries and/or damages to public or private property as a result of negligence by the Contractor in the performance of work included in this contract.

TRAFFIC CONTROL AND SAFETY:

The Contractor shall schedule his operations and carry out the work in a manner to cause the least disturbance and/or interference with the normal flow of traffic over the areas to be repaired. Treated portions of the pavement surfaces shall be kept closed and free from traffic until in the opinion of the Owner, has become complete and the area is suitable for traffic.

The Contractor shall be responsible for all traffic control to provide safe travel. Traffic control shall be in accordance with the *Part VI of the Manual on Uniform Traffic Control Devices* (2009) or latest edition as directed by the Owner.

MEASUREMENT AND PAYMENT

This work will be measured and paid in square yards of completed course as determined by owner. Payment shall be made at the contract unit price per square yard. Such payment shall constitute full reimbursement for all work necessary.

HIGH FRICTION SURFACE TREATMENTS (HFST) SPECIFICATIONS

Specifications are based on TDOT Special Provision 406HFST, 1/1/15, revised 12/11/17

SCOPE OF WORK

This work shall consist of the application of High Friction Surface Treatments (HFST) for use on asphalt and concrete pavements in accordance with these specifications. The HFST is comprised of a single layer of a Binder Resin System and surface applied aggregate for asphalt and concrete pavements and a double layer of a Binder Resin System and surface applied aggregate for concrete above grade surfaces.

MATERIAL

High Friction Surface Treatments

- All HFST systems used shall be from the TDOT Qualified Products List, 31: High Friction Surface Treatments.

Aggregate

- High Friction Aggregate shall consist of Refractory Grade Calcined Bauxite Only
- Aggregate shall be angular, having less than 0.2% moisture and free of dirt, clay, asphalt and foreign or organic materials.
- Aggregate shall meet the requirements listed in Table 1.

Property	Test Method	Requirement
Micro Deval Resistance to Degradation	ASTM D7428	5% Max
Aggregate Grading No. 4 Sieve No. 6 Sieve No. 16 Sieve	AASHTO T27	Percent Passing 100% min 95% min 5% max
Moisture Content	AASHTO T255	0.2% max
Aluminum Oxide	ASTM C25	87% min

PACKAGING

Binder Resin System Packaging:

- Binder Resin System components shall be packaged in suitable, well-sealed containers clearly labeled as to the type material and the ratio of the components to be mixed by volume.
- Any special instructions regarding mixing shall be included.
- The label shall show Binder Resin System components, brand name, name of manufacturer, lot or batch number, temperature range for storage, expiration date and the quantity contained therein.
- The container shall be labeled with a Material Safety Data Sheet (MSDS) and

caution warnings regarding contact of the binder with skin and eyes.

Aggregate Packaging:

- All aggregates shall be furnished in appropriate packaging that is clearly labeled and protects the aggregate from any contaminants on the jobsite and exposure to rain or other moisture.
- The label shall show the name of the manufacturer and location of processing.

MATERIALS CERTIFICATION

- At the request of the purchaser, the manufacturer of the binder resin system shall certify that the binder resin system meets the requirements of this specification.
- Such certification shall consist of either a copy of the manufacturer's test report or a statement by the manufacturer, accompanied by a copy of the current test results, that the binder resin system has been sampled and tested.
- Such certification shall indicate the date of testing and shall be signed by the manufacturer.
- At the request of the purchaser, the manufacturer of the aggregate shall certify that the aggregate meets the requirements of this specification. Such certification shall consist of either a copy of the manufacturers' test report or a statement by the manufacturer, accompanied by a copy of the current test results, that the aggregate has been sampled and tested.
- Such certification shall indicate the date of testing and shall be signed by the manufacturer.
- The manufacturer shall maintain and make available upon request complete records of sampling, testing, actions taken to correct problems and quality control inspection results.

QUALIFICATIONS OF INSTALLER

- The installer shall submit a minimum of 5 projects with the owner's contact information on which a cumulative minimum of 25,000 square yards of HFST have been placed within the past three years demonstrating a friction reading of 70 FN40R when tested in accordance to AASHTO T 242 or 0.75 per ASTM E 1911.
- Quality Control (QC) Plan: The QC Plan shall be project specific detailing installer's key personnel, equipment, materials, proposed methods of installation for Binder and aggregate, materials blending procedures, and proposed curing table by temperature.
- Key Personnel
- Provide contact information for key personnel.
- Designate a Project Superintendent: who shall have full authority to institute any action necessary for the successful operation of the QC plan.
- Designate a Lead technician who shall be present at the job site and be responsible for

the required field quality control sampling and testing in conformance with the approved QC plan and contract documents.

EQUIPMENT

- Equipment calibration records of metering devices and application monitoring devices to ensure specification compliance.
- Cleaning and maintenance schedule for application equipment.

MATERIALS

- Provide procedures for storage and protection of materials both stockpiled and onsite.

Installation of HFST:

- Provide procedures for mixing and placement of materials for HFST.
- Provide procedures for Monitoring, recording and submittal of ambient conditions (air temperature, surface temperature, relative humidity).
- Provide procedures for Recording of quantities of materials installed.

Corrective Action:

- The quality control plan shall include corrective actions to address unsatisfactory installation, such as failure to cure, failure to meet friction values, spills and job site hazards.
- Submit the QC Plan to the Engineer for approval at least 30 days prior to the placement.
- Any deviation from the approved QC Plan shall be cause for immediate suspension of operations until corrective action is complete and approved by the owner agency.

RECOMMENDED CONSTRUCTION PRACTICES

Storage of Materials

- Materials shall be stored in accordance to the manufacturer's recommendations.
- At no time shall the aggregate be exposed to rain, or moisture.
- Safety Data Sheet (SDS), Product Data Sheet, and other information pertaining to the safe practices for the storage, handling, and disposal of the materials, and to their health hazards shall be obtained from the manufacturer and posted at storage areas.
- A copy of such information shall be provided to the Engineer.

Application Conditions

- Do not apply HFST on a wet surface or when the surface temperature is outside the manufacturer's recommendation.
- Do not apply when anticipated weather conditions would prevent proper application and curing of the HFST.

Preparation of Surfaces

- Utilities, drainage structures, curbs and any other structure within or adjacent to treatment location shall be protected from the surface preparation and installation of the HFST.
- Cover or protect all existing pavement markings that are to remain as directed by the plans prior to performing surface preparation and installation.
- Pavement markings that conflict with the HFST installation shall be removed by methods acceptable to the Engineer.
- Prepare all pavement surfaces immediately prior to the installation of HFST.
- Pavement surfaces contaminated with oils, greases, or other deleterious materials not removed by the surface preparation shall be prepared according to the manufacturer's recommendation.

Asphalt Surfaces

- Clean asphalt pavement surfaces exhibiting excessive dirt, loose aggregate, debris, and deleterious material using a mechanical sweeper.
- Air wash using a minimum of 180 cfm of clean and dry compressed air, all surfaces to remove all dust, debris, and deleterious material.
- Maintain the tip of the air lance within 12 inches of the surface.
- For applications on new asphalt pavements a mandatory 45 day cure period shall take place prior to the installation of the HFST.

Concrete Surfaces

- Clean concrete pavement surfaces by shot blasting and air wash.
- Shot blast all surfaces to remove all curing compounds, loosely bonded mortar, surface carbonation, and deleterious material.
- The prepared surface shall comply with the International Concrete Repair Institute (ICRI) standard for surface roughness CSP 5.
- After shot blasting, air wash, with a minimum of 180 cfm of clean and dry compressed air, all surfaces to remove all dust, debris, and deleterious material.
- Maintain the tip of the air lance within 12 inches of the surface.

APPLICATION

General Application

- Apply the High Friction Surface Treatment, in accordance with project specifications.
- Apply the HFST material on a prepared surface, when the surface temperatures are

above 50°F and within manufacturer's recommendation.

- Do not apply the HFST material if the anticipated weather or pavement surface conditions would prevent the proper application of the surface treatment as determined by HFST installer.
- Pre-treat with the mixed Binder Resin System specified joints and cracks greater than 1/4 inch and less than 1/2 inches in width.
- Cracks greater than 1/2 inch in width shall be repaired by the owner prior to HFST installation with a material compatible with the Binder Resin System.
- Once the Binder Resin System in the pre-treated areas has gelled, the installation may proceed.
- Use the High Friction Surface Treatment systems in a single lift application (Binder Resin System and aggregate) for Asphalt and Concrete roadway surfaces.
- Pavement surfaces such as open-graded and porous pavement may require a second lift of HFST to be paid as an additional pay item.
- The HFST shall be applied to the full width of pavement per project plans.

Binder Application

- Proportion and mix the Binder Resin System to the correct ratio as determined by the Binder Resin System manufacturer (+/- 2% by volume).
- The Binder Resin System shall be applied at a uniform thickness of 65+/-5 mils (2.96 to 2.54 square yards per gallon) onto a prepared pavement surface.
- Coverage rate is based upon expected variances in the surface profile of the existing pavement.
- Ensure that any blushing (waxy surface coating on the epoxy) caused by a reaction of the moisture with the hardening agent does not occur during the application process.
- Evaluate and remedy as needed any areas that show signs of blushing that typically cause adhesion issues to occur.
- Operations should proceed in a manner that will not allow the Binder Resin System to separate, cure, dry, be exposed, or otherwise harden in such a way as to impair retention and bonding of the aggregate.
- Walking, standing or any form of contact or contamination with the wet uncured Binder Resin System prior to application of the aggregate without the use of spiked shoes to minimize the disturbance to the binder layer will result in that section of Binder Resin System being removed and replaced at the installer's expense.
- Contractor equipment and traffic is not permitted on the HFST during curing period.

Aggregate Application

- The aggregate material must be properly embedded into the Binder Resin System.
- The placement of this material does not require any compaction.
- Aggregate shall completely cover the "wet" Binder Resin System to achieve a uniform surface.

- During the placement of the aggregate, by mechanical means, the aggregate will be dropped in a manner to not displace the wet Binder Resin System.
- When placing in multiple lifts, ensure that the aggregate used is the same calcined bauxite material as the final riding surface.
- It is the responsibility of the installers to ensure proper embedment of the bauxite aggregate.
- Immediately cover any wet spots of excess binder resin with aggregate prior to the gelling of the Binder Resin System to assure proper skid resistance and macro texture depth.
- Remove the excess aggregate by sweeping before opening to traffic.
- Excess aggregate can be reused if it is clean, dry, free from foreign matter, and meets gradation requirements.
- It must be blended prior to reuse at a ratio of a minimum of 3 parts virgin material to 1 part recycled material.
- All applications will require additional sweeping 3-7 days after installation is completed.

Application Methods

- Utilize one of the following methods to apply the binder resin and aggregate wearing course.

Fully-Automated Application

- Mechanically apply the HFST by a continuous self-contained application vehicle.
- The application vehicle shall provide continuous pumping and proportioning devices.
- The system shall mechanically mix, meter, monitor and apply the HFST (Binder Resin System and Aggregate) in one continuous pass without the use of squeegees or other tools to spread the binder.
- Ensure the Binder Resin System manufacturer has approved the installers application equipment for spreading their material as stated in the installer's QC Plan.
- Heating system may be necessary if required by the Binder Resin System manufacturer to ensure proper installation.
- Limited touch-up of the resin with hand tools is permitted for areas less than 2 square feet.
- Within 5 seconds after placing the Binder Resin System; the aggregate is applied at a minimum rate of 14-16 pounds per square yard.
- Hand application of aggregate is allowed only to assist in completely covering the Binder Resin System to achieve a uniform surface.
- Apply the HFST so no seams are visible in the middle of the traffic lanes of the finished work after application of the surface aggregate.
- Operations will proceed in such a manner that will not allow the Binder Resin System material to separate in the mixing lines, cure, dry, or otherwise impair retention bonding of the high friction surfacing aggregate.

- The application machine shall be equipped with flushing systems such that blockages of lines will not occur, and installation operations are not delayed, stopped or otherwise compromised.
- Data shall be provided to the Engineer for each individual pass (start to stop) to compare manual depth checks for mil thickness to ensure equipment is properly calibrated.
- In case of equipment malfunction, calibration can also be done by measuring the total gallons used divided by the number of square yards applied.
- Coarse textured surfaces may cause the application rate to be adjusted in order to achieve overall desired mil thickness of finished product.
- Ensure that application equipment is capable of applying binder uniformly in one pass to obtain the desired mil thickness.
- Ensure that operations proceed in a manner that does not allow the Binder Resin System to separate, gel, or set up in a way that would impair the retention of the aggregate
- The Binder Resin System manufacturer shall approve the use of their material with said automated continuous application device.

Semi-Automated Application

- Use a Semi-Automated Application machine that mixes, meters, pumps, blends and applies the Binder Resin System.
- A heating system may be necessary if required by the Binder Resin System manufacturer to ensure proper installation.
- The Semi-Automated Application machine shall have positive displacement volumetric metering pumps.
- Use motionless, in-line mixing so as to not overly shear the material or entrap air in the mix. Maximize material working time by mixing it immediately before dispensing.
- After manually dispensing, spread the Binder Resin System with a serrated squeegee on to the prepared pavement surface to meet the required uniform application thickness.
- Data shall be provided to the Engineer for each individual pass (start to stop) to compare manual depth checks for mil thickness to ensure equipment is properly calibrated.
- Maintain a “wet line” of resin without aggregate 2 feet wide ahead of the aggregate placement operation, then follow the resin manufacturer recommendations for dwell time for placement of aggregate on the wet line based on ambient and surface temperatures
- Mechanically apply the aggregate at a minimum rate of 14-16 pounds per square yard onto the Binder Resin System by means of Blower, Spreader Bucket or suitable device in such a manner as to not displace the resin binder.
- Hand application of aggregate is allowed only to assist in completely covering the Binder Resin System to achieve a uniform surface.

INSTALLATION OF HFST

Test Section

- The installer shall construct a test section of 250 square yards.
- This test section shall be used to demonstrate the Semi-Automated or Fully-Automated Application machine has been properly calibrated and to verify application rates and cure time.
- The test section shall be part of the HFST quantity of the project and approved by the project engineer.

Verification Testing

- The verification of the HFST quantities used shall be based on data collected for each day's production and for each individual pass (start to stop).
- Verification Testing shown in Table 1 may be performed by the installer or Owner Agency, as indicated in the project plans.

Table 1— Verification Testing

Property	Test Method	Requirement
Skid Resistance	AASHTO T242	70 min (FN40R)
	ASTM E 1911	0.75 min (60 kph)
Macro Texture Depth (Sand patch)	ASTM E965	1.0 mm min

- The Owner Agency will inspect the roadway and determine compliance of the work to this specification before finalization is completed.
- Any ordered repairs or removal and replacement of material will be at no additional expense to the Owner Agency.
- A repair procedure shall be submitted to the Owner Agency within 10 days of receiving notice that repairs are needed to a particular section.
- The repair procedure shall be acceptable to the Owner Agency and shall be completed within 30 working days of receiving approval of repair procedure.

BID SHEET, HIGH FRICTION SURFACE TREATMENTS (HFST)

Item	Description	Quantity/Unit	Unit Price	Amount
	HFST, PLACED	9,000 SY	\$ _____	\$ _____

HFST will be applied on portions of Old Knoxville Highway and Ernest McMahan Roads in Sevierville. Quantity is a rough estimate for bidding purposes. The Owner will pay for actual square footage placed. Quantities and locations may vary based on budgeting and priority shifts within the City of Sevierville.

It is further understood and agreed by the undersigned in submitting this proposal that the Owner reserves the following rights and privileges:

- a. To accept or reject any or all bids, and/or waive any of the informalities in the bidding.
- b. To reject all items of equipment and materials which do not conform to or exceed these specifications, without altering bid price of this proposal.
- c. To re-bid anytime during the term of the contract.

Note: Bidders shall not add any conditions or qualifying statements to this bid, except as provided herein, as otherwise the bid may be declared irregular as not being responsive to the Advertisement for Bids.

If you have questions regarding the specifications contained in this bid package, please contact:

Jeff Carr
 Public Works Department
 P.O. Box 5500, Sevierville, TN 37864-5500
 (865) 429-4567 Phone; (865) 429-5518 Fax
jcarr@seviervilletn.org

Bid Submitted by:

Authorized Signature	Name (Printed)
Company: _____	
Contact Name: _____	
E-mail Address: _____	
Address: _____ _____	
Phone: _____	Fax: _____
Federal Tax Identification Number: _____	
Business License # _____	City: _____



City of Sevierville

P.O. Box 5500
Sevierville, TN 37864-5500
865-453-5504

VENDOR INFORMATION FORM

Name: _____

Email Address: _____

Federal Tax ID Number: _____

Business License Number: _____

County and State of License: _____

Mailing Address: _____

Shipping Address: _____

Phone Number: _____

Fax Number: _____

Contact Person: _____

Corporation, Sole Proprietor, or Partnership: _____

(If the business is a sole proprietor the owners name): _____

NEW VENDORS WILL BE ADDED AFTER RECEIPT OF THIS COMPLETED FORM AND VERIFICATION OF A CURRENT BUSINESS LICENSE. VENDORS WITHOUT A CURRENT BUSINESS LICENSE WILL NOT BE ACCEPTED.

Revised 5/14/2015

Request for Taxpayer Identification Number and Certification

**Give Form to the
requester. Do not
send to the IRS.**

Print or type See Specific Instructions on page 2.	Name (as shown on your income tax return)	
	Business name/disregarded entity name, if different from above	
	Check appropriate box for federal tax classification: <input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____ <input type="checkbox"/> Other (see instructions) ▶ _____	
	<input type="checkbox"/> Exempt payee	
	Address (number, street, and apt. or suite no.)	Requester's name and address (optional)
City, state, and ZIP code		
List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)					
Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see <i>How to get a TIN</i> on page 3.	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2" style="text-align: center;">Social security number</td> </tr> <tr> <td style="text-align: center;">[] [] [] - [] [] - [] [] [] []</td> <td></td> </tr> </table>	Social security number		[] [] [] - [] [] - [] [] [] []	
Social security number					
[] [] [] - [] [] - [] [] [] []					
Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2" style="text-align: center;">Employer identification number</td> </tr> <tr> <td style="text-align: center;">[] [] [] - [] [] [] [] [] [] [] []</td> <td></td> </tr> </table>	Employer identification number		[] [] [] - [] [] [] [] [] [] [] []	
Employer identification number					
[] [] [] - [] [] [] [] [] [] [] []					

Part II Certification	
Under penalties of perjury, I certify that:	
1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and 2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and 3. I am a U.S. citizen or other U.S. person (defined below).	
Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 4.	
Sign Here	Signature of U.S. person ▶ _____
	Date ▶ _____

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.