



## CALEA AGENCY ANNUAL REPORT

The Commission expects CALEA Awarded agencies to maintain compliance with applicable standards, to keep proofs of compliance up to date, and to live by the *letter* and *spirit* of those standards. On the first and second anniversary of the initial and subsequent awards, the agency is asked to submit a report summarizing the maintenance experience for the preceding year. In the report, the agency declares its continued compliance with applicable standards (Accreditation Process Book-January 1995, page 2-36).

Check the CALEA Program for which you are reporting:

- Law Enforcement    
  Recognition    
  Communications    
  Training Academy

Agency Name: **Sevierville Police Department**

Agency Address: 300 Gary Wade Boulevard  
 Sevierville, TN 37862  
 (865) 453-6740  
 (865) 453-6680  
[www.seviervilletn.org/PDPages/PDIndex.htm](http://www.seviervilletn.org/PDPages/PDIndex.htm)

CEO: Chief Don R. Myers

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Accreditation/Recognition Manager: Captain Terry P. Bryan

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Fax #: (865) 453-6680

Time in assignment: 7 Years

Date of original award: November 20, 1999

Date of last award: November 20, 2002

Annual Report #:  1 or  2     Due Date: December 31, 2004

Date of last Annual Report: December 31, 2003

CALEA Program Manager: **Dennis Hyater**

**1.0 Standards Compliance** – Upon initial or subsequent CALEA Award, agencies are required to remain in compliance with all applicable standards. Please supply the following information:

1.1 Is the agency in compliance with all mandatory standards applicable to the agency at its most recent award and has this been so throughout the period since that award or last Annual Report submission?

Yes  No

1.1.1 If no, list the mandatory standard(s) not in compliance. Briefly describe the reason for noncompliance and actions being taken to regain compliance with each of the listed standards.

1.2 Is the agency in compliance with all other-than-mandatory standards applicable to the agency at its most recent award or last Annual Report submission?

Yes  No

1.2.1 If no, list the other-than-mandatory standard(s) not in compliance. Briefly describe the reason for noncompliance and actions being taken to regain compliance with each of the listed standards.

1.3 Has the agency come into compliance with any additional standards (previously elected for 20% or N/A) since its most recent award or last Annual Report submission?

Yes  No

1.3.1 If yes, please list by standard number and level of compliance and indicate when compliance was attained.

**2.0 Agency Status Changes** – A number of events occurring within or outside of the agency may affect complying with certain applicable standards. Please place a check mark in the box provided next to any of the following changes/events experienced by the agency during the period since the most recent award or last Annual Report submission. For each item you check, please describe any impact on standards compliance.

**2.1 Administrative and Managerial**

2.1.1 The agency has undergone **reorganization** in the past year. (If checked, please supply a copy of an updated organizational chart).

2.1.2 The agency has a **new** Chief Executive Officer and/or accreditation/recognition manager. Please provide name, telephone numbers and email.

CEO: Don R. Myers

Accreditation/Recognition Manager:  
 Captain Terry P. Bryan

- 2.1.3 The agency's **jurisdiction** has changed.
- 2.1.4 The agency's **functions or responsibilities** have changed.
- 2.1.5 Describe any recently enacted law(s) that have a potential for conflict with CALEA standards.
- 2.1.6 Describe any circumstances that significantly impacted the agency's attempt to have personnel composition in approximate proportion to the makeup of the available work force in its service community.
- 2.1.7 A new labor contract or collective bargaining agreement is in effect.

**2.2 Operational**

2.2.1 Provide a grid\* to list all special events and unusual occurrences that occurred since the most recent award or Annual Report submission that were impacted by standards.

**\*The timeframe of each grid requested need not coincide with the anniversary of this annual report. A recent "one-year window" into the process is all that is necessary. IF MORE SPACE IS NEEDED ATTACH A SEPARATE SHEET.**

Date of Event	Event	Applicable Standard
12/04/2004	Christmas Parade	46.1.10
11/11/2004	Veterans Day Celebration	46.1.10
11/01/2004	Music, Lights & Magic	46.1.10
10/09/2004	Smoky Mountain Celebration Day	46.1.10
9/11/2004	Emergency Services Celebration Day	46.1.10
8/25/2004	Food City Family Race Night	46.1.9 - 46.1.10

2.2.2 **Lawsuits** – Provide a grid\* of all lawsuits filed since the most recent award or Annual Report submission.

Date Received	Type of Suit	Status

2.2.2(a) List all lawsuits resolved since the most recent award or Annual Report submission and identify:

- i # of decisions against agency
- ii # of decisions for agency
- iii # of other decisions

2.2.2(b) Did the CALEA standards aid in the agency's defense, and if so, how?

2.2.3 **Use of Force** – Attach a copy of the agency's annual Use of Force analysis **Summary** (no data attachments necessary).

2.2.4 **Complaints** – Submit the agency's classification of complaints and the total number of complaints by classification and findings. (i.e. Rudeness – 4, Unfounded – 3, Founded – 1)

2.2.5 **Grievances** – Attach a copy of the agency's annual analysis of grievances.

**3.0 Impact of Accreditation/Recognition** – Describe the value of the accreditation/recognition process for your agency.

3.1 What suggestions do you have for improving the CALEA process?  
None

3.2 Are you satisfied with the level of support provided by the CALEA staff?  
Please explain.  
Yes, Dennis Hyater, our Program Manager has been very helpful in answering questions and providing any support needed.

**\*\*In addition to submitting this Annual Report, the agency is responsible for notifying its Program Manager of any major incident, event or circumstance that may affect its standard(s) compliance and/or the CALEA Accreditation/Recognition Program. This notice should be provided to your Program Manager as soon as possible following the event.**

**4.0 Chief Executive Officer's Certification:** By entering my name and agency's Client Identification Number, I declare that I have reviewed this CALEA Agency Annual Report and that the entries are complete and correct to the best of my knowledge. I also hereby certify that my agency is in compliance with all applicable accreditation/recognition standards except as may be indicated in this report.

Don R. Myers  
(Chief Executive Officer)

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Date: 1/20/05

Prepared By: Captain Terry P. Bryan